



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

*To achieve optimal health at all stages of life for all District residents*

**DESERT HEALTHCARE DISTRICT**  
**Finance, Legal, Administration, & Real Estate Committee**  
**January 14, 2025**

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, January 14, 2025, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>

**Password: 108761**

Members of the public can also participate by telephone, using the following dial in information:

**Dial in #:(669) 900-6833 or (888) 788-0099**

**Webinar ID: 837 4378 8340**

**Password: 108761**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

- 1. F&A Meeting Minutes – December 11, 2024 – Pgs. 3-5

**ACTION**

**V. CHIEF EXECUTIVE OFFICER’S REPORT**

Information

**VI. CHIEF ADMINISTRATION OFFICER’S REPORT**

Information

- 1. LPMP Leasing Update – Pgs. 6-7

**VII. FINANCIAL REPORTS**

**ACTIONS**

- 1. District and LPMP Financial Statements – Pgs. 8-18
- 2. Accounts Receivable Aging Summary – Pg. 19
- 3. District - Deposits – Pg. 20
- 4. District - Property tax receipts – Pg. 21
- 5. LPMP – Deposits – Pgs. 22-23
- 6. District – Check Register – Pgs. 24-25
- 7. Credit Card – Detail of Expenditures – Pgs. 26-27
- 8. LPMP – Check Register – Pg. 28
- 9. CEO Discretionary Fund – Pg. 29
- 10. Retirement Protection Plan Update – Pg. 30
- 11. Grant Payment Schedule – Pg. 31

**VIII. OTHER MATTERS**

**ACTIONS**

- 1. Addendum #2 of the Consulting Services Agreement for Dale E. Barnhart, Facilities Inspector, Hospital Safety and Compliance Inspections – January 1, 2025 through December 31, 2026 – Pgs. 32-37



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

*To achieve optimal health at all stages of life for all District residents*

**DESERT HEALTHCARE DISTRICT**  
**Finance, Legal, Administration, & Real Estate Committee**  
**January 14, 2025**

2. Consulting Services Agreement – Regional Government Services (RGS) for Human Resources Services – January 1, 2025 through December 31, 2025 – NTE \$25,000 – Pgs. 38-44

**IX. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

If you have any disability which would require accommodation to enable you to participate in this meeting or translation services, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at [ahayles@dhcd.org](mailto:ahayles@dhcd.org) or call (760) 567-0298 at least 72 hours prior to the meeting.

*Andrea S. Hayles*

---

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE DISTRICT**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**December 11, 2024**

Directors Present via Video Conferencing	District Staff Present via Video Conferencing	Absent
Director Leticia De Lara, MPA Director Evett PerezGil	Chris Christensen, CPA, Chief Executive Officer Eric Taylor, CPA, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Andrea S. Hayles, MBA, Board Relations Officer	Chair/Treasurer Arthur Shorr

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Director De Lara called the meeting to order at 5:00 p.m. in the absence of Chair Shorr	
<b>II. Approval of Agenda</b>	Director De Lara asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Director PerezGil to approve the agenda.</b> <b>Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b> <b>1. F&amp;A Minutes – Meeting November 13, 2024</b>	Director De Lara asked for a motion to approve the November 13, 2024, meeting minutes with a minor adjustment to item 6.1.	<b>Moved and seconded by Director De Lara and Director PerezGil and to approve the November 13, 2024, meeting minutes with the adjustment to item 6.1.</b> <b>Motion passed unanimously.</b>
<b>V. Chief Executive Officer’s Report</b>  <b>1. 2025 Committee Appointments</b>	Chris Christensen, CEO, provided an overview of the directors selecting their preferred committees to serve and the appointments made by President Rogers.	
<b>2. CEO Discretionary Fund Increase of \$50,000 (totaling \$100,000) through the end of the fiscal year ending June 30, 2025</b>	Mr. Christensen discussed the request to increase the CEO Discretionary Fund by \$50k, also noting the sponsorship expenditures, \$42k in sponsorships that will be presented to the Board during the December 17 meeting, and	<b>Moved and seconded by Director PerezGil and Director De Lara to increase the CEO Discretionary Fund by \$50,000 (totaling \$100,000) through the end of the fiscal year ending June 30, 2025.</b> <b>Motion passed unanimously.</b>

**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
December 11, 2024**

	<p>a net decrease to the budgeted net income.</p> <p>The committee discussed the CEO Discretionary Fund policy regarding expenses for business purposes. The committee suggested the policies committee provide additional criteria and clarity for donations from organizations in the policy, including considering creating a budget line item for sponsorships.</p>	
<p><b>VI. Chief Administration Officer's Report</b></p> <p><b>1. LPMP Leasing Update</b></p>	<p>Eric Taylor, CAO, described the potential for 100% occupancy at the Las Palmas Medical Plaza if the two leases noted in other matters are approved.</p>	
<p><b>VII. Financial Reports</b></p> <ol style="list-style-type: none"> <li><b>1. District and LPMP Financial Statements</b></li> <li><b>2. Accounts Receivable Aging Summary</b></li> <li><b>3. District - Deposits</b></li> <li><b>4. District - Property tax receipts</b></li> <li><b>5. LPMP – Deposits</b></li> <li><b>6. District – Check Register</b></li> <li><b>7. Credit Card – Detail of Expenditures</b></li> <li><b>8. LPMP – Check Register</b></li> <li><b>9. CEO Discretionary Fund</b></li> <li><b>10. Retirement Protection Plan Update</b></li> <li><b>11. Grant Payment Schedule</b></li> </ol>	<p>Mr. Taylor reviewed the financial reports with the committee, highlighting the increased interest income, investment market fluctuations, and higher property tax revenues. Mr. Taylor also provided an overview of the direct expenses.</p> <p>The committee inquired about the lower revenue from the sponsorships of the inaugural Environmental Health Summit. The committee also discussed the profit and loss budget versus actual statement for computer services and legal</p>	<p><b>Moved and seconded by Director PerezGil and Director De Lara to approve the November 2024 financial reports and forward to the Board for approval. Motion passed unanimously.</b></p>

**DESERT HEALTHCARE DISTRICT  
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE  
MEETING MINUTES  
December 11, 2024**

	expenses, which also included a review of the check register.	
<b>VIII. Other Matters</b>		
<p><b>1. Las Palmas Medical Plaza 5-Year Lease – Desert Physicians Medical Group Health (DPMG Health) – Suite 1W-104</b></p>	<p>Mr. Taylor described the terms of the 5-year lease, tenant improvement allowance, and the draft lease agreement.</p> <p>The committee inquired and briefly discussed the lease rate for nonprofits and annual increases.</p>	<p><b>Moved and seconded by Director PerezGil and Director De Lara to approve the Las Palmas Medical Plaza 5-Year Lease – Desert Physicians Medical Group Health (DPMG Health) – Suite 1W-104 and forward to the Board for approval. Motion passed unanimously.</b></p>
<p><b>2. Las Palmas Medical Plaza 5-Year Lease – Desert Physicians Medical Group Health (DPMG Health) – Suite 3W-101</b></p>	<p>Mr. Taylor described the terms of the 5-year lease, tenant improvement allowance, and the draft lease agreement.</p> <p>There were no questions or comments.</p>	<p><b>Moved and seconded by Director PerezGil and Director De Lara to approve the Las Palmas Medical Plaza 5-Year Lease – Desert Physicians Medical Group Health (DPMG Health) – Suite 3W-101 and forward to the Board for approval. Motion passed unanimously.</b></p>
<b>IX. Adjournment</b>	Director De Lara adjourned the meeting at 5:27 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
Leticia De Lara, MPA, Director, Board of Directors  
Finance & Administration Committee  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, MBA, Board Relations Officer*



## **Chief Administration Officer's Report**

**January 14, 2025**

### **Las Palmas Medical Plaza - Property Management:**

#### **Occupancy:**

See attached unit rental status report.

**100%** currently occupied –

Total annual rent including CAM fees is **\$1,547,149**.

#### **Leasing Activity:**

No leasing activity is currently in process as all units are occupied.

**Las Palmas Medical Plaza**

**Unit Rental Status**

As of January 1, 2025

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.86		
<b>Total - Vacancies</b>						-	0.00%						
<b>Total Suites - 32 - 30 Suites Occupied</b>		\$ 53,732.40				49,356	100.00%	\$ 87,587.18	\$ 1,051,046.16	\$ 1.77	\$ 41,341.92	\$ 128,929.10	\$ 1,547,149.20
			<b>Summary - All Units</b>										
			<b>Occupied</b>	49,356	100.00%								
			<b>Vacant</b>	0	0.00%								
			<b>Pending</b>	0	0.00%								
			<b>Total</b>	49,356	100%								

<b>DESERT HEALTHCARE DISTRICT</b>
<b>DECEMBER 2024 FINANCIAL STATEMENTS</b>
<b>INDEX</b>
Year to Date Variance Analysis
Cumulative Profit & Loss Budget vs Actual - Summary
Cumulative Profit & Loss Budget vs Actual - District Including LPMP
Cumulative Profit & Loss Budget vs Actual - LPMP
Balance Sheet - Condensed View
Balance Sheet - Expanded View
Accounts Receivable Aging
Deposit Detail - District
Property Tax Receipts - YTD
Deposit Detail - LPMP
Check Register - District
Credit Card Expenditures
Check Register - LPMP
CEO Discretionary Fund
Retirement Protection Plan Update
Grants Schedule



**DESERT HEALTHCARE DISTRICT  
YEAR TO DATE VARIANCE ANALYSIS  
ACTUAL VS BUDGET  
SIX MONTHS ENDED DECEMBER 31, 2024**

<b>Scope: \$25,000 Variance per Statement of Operations Summary</b>				
<b>Account</b>	<b>YTD</b>		<b>Over(Under)</b>	<b>Explanation</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
	4000 - Income	\$ 3,794,608	\$ 2,493,882	
4501 - Misc. Income	\$ 76,001	\$ 179,500	\$ (103,499)	Lower revenue from Environmental Health Summit sponsorships \$104k; lower misc \$1k
5000 - Direct Expenses	\$ 851,848	\$ 1,092,109	\$ (240,261)	Lower wages expense \$154k; lower education expense \$36k; lower health insurance expense \$28k; lower board expenses \$12k; lower retirement expense \$14k; higher workers comp \$4k
6000-General & Admin Expense	\$ 320,517	\$ 352,830	\$ (32,313)	Lower dues and membership expense \$20k; higher computer services expense \$15k; lower meals and entertainment expense \$13k; higher bank and investment fees \$6k; lower supplies expense \$6k; lower travel expense \$4k; lower misc \$10k
6325-CEO Discretionary Fund	\$ 98,249	\$ 32,145	\$ 66,104	Budget of \$100,000 for fiscal year is amortized over 12-month fiscal year.
6445 - LPMP Expense	\$ 509,574	\$ 678,828	\$ (169,254)	Lower depreciation expenses \$78k; lower interior building expense \$20k; lower internal property management allocation \$14k; lower plumbing expense \$11k; lower deferred maintenance expense \$9k; lower landscaping expense \$8k; lower marketing expense \$8k; lower extermination expense \$6k; lower rubbish removal expense \$3k; lower security \$2k; lower lighting expense \$3k; lower misc \$7k
6500 - Professional Fees Expense	\$ 729,952	\$ 1,049,754	\$ (319,802)	Lower professional services expense \$375k; higher legal expense \$88k; lower PR/Communications expense \$33k
6700 - Trust Expenses	\$ 8,397	\$ 36,330	\$ (27,933)	Lower pension expense \$30k; higher misc \$2k
7000 - Grants Expense	\$ 606,826	\$ 2,500,002	\$ (1,893,176)	As of December 31, 2024, there are \$4,342,807 remaining in the fiscal year grant budget, with a total of \$31,170 in carry over and unexpended grant funds.
<b>Las Palmas Medical Plaza - Net</b>	\$ 227,937	\$ 69,888	\$ 158,049	LPMP expenses lower \$169k; LPMP revenue lower \$11k

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	MONTH			TOTAL		
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
<b>Income</b>						
4000 · Income	2,128,383	1,797,105	331,278	3,794,608	2,493,882	1,300,726
4500 · LPMP Income	121,755	124,786	(3,031)	737,511	748,716	(11,205)
4501 · Miscellaneous Income	4,501	750	3,751	76,001	179,500	(103,499)
<b>Total Income</b>	<b>2,254,639</b>	<b>1,922,641</b>	<b>331,998</b>	<b>4,608,121</b>	<b>3,422,098</b>	<b>1,186,023</b>
<b>Expense</b>						
5000 · Direct Expenses	159,643	184,699	(25,056)	851,848	1,092,109	(240,261)
6000 · General & Administrative Exp	51,493	58,805	(7,312)	320,517	352,830	(32,313)
6325 · CEO Discretionary Fund	49,000	11,310	37,690	98,249	32,145	66,104
6445 · LPMP Expenses	82,195	113,138	(30,943)	509,574	678,828	(169,254)
6500 · Professional Fees Expense	48,359	174,959	(126,600)	729,952	1,049,754	(319,802)
6600 · Mobile Medical Unit	-	417	(417)	1,359	2,502	(1,143)
6700 · Trust Expenses	488	6,055	(5,567)	8,397	36,333	(27,936)
<b>Total Expense</b>	<b>391,178</b>	<b>549,383</b>	<b>(158,205)</b>	<b>2,519,898</b>	<b>3,244,500</b>	<b>(724,602)</b>
9000 · Other Income <expenses>	(3,000)	-	(3,000)	(3,000)	-	(3,000)
7000 · Grants Expense						
7010 · Major Grant Awards Expense	503,913	416,667	87,246	606,826	2,500,002	(1,893,176)
<b>Net Income</b>	<b>1,356,548</b>	<b>956,591</b>	<b>399,957</b>	<b>1,478,394</b>	<b>(2,322,406)</b>	<b>3,800,800</b>

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	MONTH			TOTAL		
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
<b>Income</b>						
<b>4000 · Income</b>						
<b>4010 · Property Tax Revenues</b>	1,768,927	1,718,771	50,156	2,089,274	2,023,878	65,396
<b>4200 · Interest Income</b>						
<b>4220 · Interest Income (FRF)</b>	413,196	106,667	306,529	942,610	640,002	302,608
<b>9999-1 · Unrealized gain(loss) on invest</b>	(55,740)	(30,333)	(25,407)	750,551	(181,998)	932,549
<b>Total 4200 · Interest Income</b>	357,456	76,334	281,122	1,693,161	458,004	1,235,157
<b>4300 · DHC Recoveries</b>	2,000	2,000	0	12,173	12,000	173
<b>Total 4000 · Income</b>	2,128,383	1,797,105	331,278	3,794,608	2,493,882	1,300,726
<b>4500 · LPMP Income</b>	121,755	124,786	(3,031)	737,511	748,716	(11,205)
<b>4501 · Miscellaneous Income</b>	4,501	750	3,751	76,001	179,500	(103,499)
<b>Total Income</b>	2,254,639	1,922,641	331,998	4,608,121	3,422,098	1,186,023
<b>Expense</b>						
<b>5000 · Direct Expenses</b>						
<b>5100 · Administration Expense</b>						
<b>5110 · Wages Expense</b>	105,765	126,988	(21,223)	614,747	745,843	(131,096)
<b>5111 · Allocation to LPMP - Payroll</b>	(3,325)	(7,139)	3,814	(29,259)	(42,834)	13,575
<b>5112 · Vacation/Sick/Holiday Expense</b>	20,153	15,000	5,153	92,145	90,000	2,145
<b>5114 · Allocation to Foundation</b>	(17,258)	(17,692)	434	(100,983)	(106,152)	5,169
<b>5119 · Allocation-FED FUNDS/CVHIP-DHCF</b>	(7,477)	0	(7,477)	(31,684)	0	(31,684)
<b>5120 · Payroll Tax Expense</b>	8,009	10,333	(2,324)	49,822	61,998	(12,176)
<b>5130 · Health Insurance Expense</b>						
<b>5131 · Premiums Expense</b>	21,902	23,553	(1,651)	116,998	141,318	(24,320)
<b>5135 · Reimb./Co-Payments Expense</b>	1,597	1,800	(203)	6,763	10,800	(4,037)
<b>Total 5130 · Health Insurance Expense</b>	23,499	25,353	(1,854)	123,761	152,118	(28,357)
<b>5140 · Workers Comp. Expense</b>	1,216	572	644	7,425	3,432	3,993
<b>5145 · Retirement Plan Expense</b>	8,362	11,154	(2,792)	53,162	66,924	(13,762)
<b>5160 · Education Expense</b>	2,235	7,417	(5,182)	8,024	44,502	(36,478)
<b>Total 5100 · Administration Expense</b>	141,179	171,986	(30,807)	787,160	1,015,831	(228,671)
<b>5200 · Board Expenses</b>						
<b>5210 · Healthcare Benefits Expense</b>	11,047	4,109	6,938	21,681	24,654	(2,973)
<b>5230 · Meeting Expense</b>	0	3,708	(3,708)	19,944	22,248	(2,304)
<b>5235 · Director Stipend Expense</b>	5,093	3,646	1,447	16,091	21,876	(5,785)
<b>5240 · Catering Expense</b>	1,647	1,000	647	5,536	6,000	(464)
<b>5250 · Mileage Reimbursement Expense</b>	677	250	427	1,436	1,500	(64)
<b>Total 5200 · Board Expenses</b>	18,464	12,713	5,751	64,688	76,278	(11,590)
<b>Total 5000 · Direct Expenses</b>	159,643	184,699	(25,056)	851,848	1,092,109	(240,261)

**Desert Healthcare District**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	MONTH			TOTAL		
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
<b>6000 · General &amp; Administrative Exp</b>						
6110 · Payroll fees Expense	231	208	23	1,363	1,248	115
6120 · Bank and Investment Fees Exp	6,506	5,200	1,306	37,477	31,200	6,277
6125 · Depreciation Expense	2,165	2,500	(335)	12,975	15,000	(2,025)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	90,432	90,432	0
6127 · Depreciation - Autos	6,409	6,409	0	38,454	38,454	0
6130 · Dues and Membership Expense	1,663	5,429	(3,766)	12,248	32,574	(20,326)
6200 · Insurance Expense	4,725	4,692	33	27,950	28,152	(202)
6300 · Minor Equipment Expense	0	42	(42)	0	252	(252)
6305 · Auto Allowance & Mileage Exp	554	500	54	3,601	3,000	601
6306 · Staff- Auto Mileage reimb	897	625	272	2,749	3,750	(1,001)
6309 · Personnel Expense	0	375	(375)	926	2,250	(1,324)
6310 · Miscellaneous Expense	0	42	(42)	0	252	(252)
6311 · Cell Phone Expense	993	1,000	(7)	4,786	6,000	(1,214)
6312 · Wellness Park Expenses	370	83	287	370	498	(128)
6315 · Security Monitoring Expense	0	50	(50)	245	300	(55)
6340 · Postage Expense	0	333	(333)	656	1,998	(1,342)
6350 · Copier Rental/Fees Expense	370	500	(130)	1,987	3,000	(1,013)
6351 · Travel Expense	1,291	2,500	(1,209)	10,850	15,000	(4,150)
6352 · Meals & Entertainment Exp	2,673	2,833	(160)	3,510	16,998	(13,488)
6355 · Computer Services Expense	3,754	5,322	(1,568)	46,792	31,932	14,860
6360 · Supplies Expense	1,197	2,167	(970)	6,631	13,002	(6,371)
6380 · LAFCO Assessment Expense	171	208	(37)	1,026	1,248	(222)
6400 · East Valley Office	2,452	2,715	(263)	15,489	16,290	(801)
<b>Total 6000 · General &amp; Administrative Exp</b>	<b>51,493</b>	<b>58,805</b>	<b>(7,312)</b>	<b>320,517</b>	<b>352,830</b>	<b>(32,313)</b>
6325 · CEO Discretionary Fund	49,000	11,310	37,690	98,249	32,145	66,104
6445 · LPMP Expenses	82,195	113,138	(30,943)	509,574	678,828	(169,254)
<b>6500 · Professional Fees Expense</b>						
6516 · Professional Services Expense	36,734	124,167	(87,433)	369,912	745,002	(375,090)
6520 · Annual Audit Fee Expense	1,484	1,500	(16)	8,904	9,000	(96)
6530 · PR/Communications/Website	(2,359)	34,292	(36,651)	173,160	205,752	(32,592)
6560 · Legal Expense	12,500	15,000	(2,500)	177,976	90,000	87,976
<b>Total 6500 · Professional Fees Expense</b>	<b>48,359</b>	<b>174,959</b>	<b>(126,600)</b>	<b>729,952</b>	<b>1,049,754</b>	<b>(319,802)</b>
6600 · Mobile Medical Unit	0	417	(417)	1,359	2,502	(1,143)
<b>6700 · Trust Expenses</b>						
6720 · Pension Plans Expense	488	6,055	(5,567)	8,397	36,330	(27,933)
<b>Total Expense Before Grants</b>	<b>391,178</b>	<b>549,383</b>	<b>(158,205)</b>	<b>2,519,901</b>	<b>3,244,502</b>	<b>(724,601)</b>
9000 · Other Income <expenses>	(3,000)	0	(3,000)	(3,000)	0	(3,000)
<b>7000 · Grants Expense</b>						
7010 · Major Grant Awards Expense	503,913	416,667	87,246	606,826	2,500,002	(1,893,176)
<b>Net Income</b>	<b>1,356,548</b>	<b>956,591</b>	<b>399,957</b>	<b>1,478,394</b>	<b>(2,322,406)</b>	<b>3,800,800</b>

**Las Palmas Medical Plaza**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	MONTH			TOTAL		
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
<b>Income</b>						
<b>4500 · LPMP Income</b>						
<b>4505 · Rental Income</b>	82,718	86,753	(4,035)	501,752	520,518	(18,766)
<b>4510 · CAM Income</b>	39,037	37,950	1,087	235,684	227,700	7,984
<b>4513 · Misc. Income</b>	0	83	(83)	75	498	(423)
<b>Total 4500 · LPMP Income</b>	121,755	124,786	(3,031)	737,511	748,716	(11,205)
<b>Expense</b>						
<b>6445 · LPMP Expenses</b>						
<b>6420 · Insurance Expense</b>	6,229	6,255	(26)	37,374	37,530	(156)
<b>6425 · Building - Depreciation Expense</b>	28,257	28,668	(411)	169,450	172,008	(2,558)
<b>6426 · Tenant Improvements -Dep Exp</b>	5,103	17,630	(12,527)	30,365	105,780	(75,415)
<b>6427 · HVAC Maintenance Expense</b>	2,518	1,333	1,185	8,768	7,998	770
<b>6428 · Roof Repairs Expense</b>	0	208	(208)	0	1,248	(1,248)
<b>6431 · Building -Interior Expense</b>	0	4,167	(4,167)	5,150	25,002	(19,852)
<b>6432 · Plumbing -Interior Expense</b>	565	1,667	(1,102)	745	10,002	(9,257)
<b>6433 · Plumbing -Exterior Expense</b>	0	208	(208)	0	1,248	(1,248)
<b>6434 · Allocation Internal Prop. Mgmt</b>	3,325	7,139	(3,814)	29,259	42,834	(13,575)
<b>6435 · Bank Charges</b>	28	42	(14)	198	252	(54)
<b>6437 · Utilities -Vacant Units Expense</b>	32	150	(118)	34	900	(866)
<b>6439 · Deferred Maintenance Repairs Ex</b>	0	2,083	(2,083)	3,340	12,498	(9,158)
<b>6440 · Professional Fees Expense</b>	11,830	11,830	0	70,980	70,980	0
<b>6441 · Legal Expense</b>	0	83	(83)	0	498	(498)
<b>6458 · Elevators - R &amp; M Expense</b>	317	1,083	(766)	4,965	6,498	(1,533)
<b>6460 · Exterminating Service Expense</b>	275	1,250	(975)	1,650	7,500	(5,850)
<b>6463 · Landscaping Expense</b>	0	1,250	(1,250)	0	7,500	(7,500)
<b>6467 · Lighting Expense</b>	0	417	(417)	0	2,502	(2,502)
<b>6468 · General Maintenance Expense</b>	0	83	(83)	0	498	(498)
<b>6471 · Marketing-Advertising</b>	0	1,250	(1,250)	0	7,500	(7,500)
<b>6475 · Property Taxes Expense</b>	6,650	6,650	0	39,900	39,900	0
<b>6476 · Signage Expense</b>	0	417	(417)	1,087	2,502	(1,415)
<b>6480 · Rubbish Removal Medical Waste E</b>	1,411	1,417	(6)	8,829	8,502	327
<b>6481 · Rubbish Removal Expense</b>	2,342	2,900	(558)	14,052	17,400	(3,348)
<b>6482 · Utilities/Electricity/Exterior</b>	871	875	(4)	4,411	5,250	(839)
<b>6484 · Utilities - Water (Exterior)</b>	487	750	(263)	6,087	4,500	1,587
<b>6485 · Security Expenses</b>	11,955	12,500	(545)	72,630	75,000	(2,370)
<b>6490 · Miscellaneous Expense</b>	0	833	(833)	300	4,998	(4,698)
<b>Total 6445 · LPMP Expenses</b>	82,195	113,138	(30,943)	509,574	678,828	(169,254)
<b>Net Income</b>	<b>39,560</b>	<b>11,648</b>	<b>27,912</b>	<b>227,937</b>	<b>69,888</b>	<b>158,049</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2024

		Dec 31, 24	Dec 31, 23
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
	1000 · CHECKING CASH ACCOUNTS	4,044,464	1,934,601
	1100 · INVESTMENT ACCOUNTS	68,092,293	65,463,095
	<b>Total Checking/Savings</b>	72,136,757	67,397,696
	<b>Accounts Receivable</b>	152,092	191,894
<b>Other Current Assets</b>			
	1204.1 · Rent Receivable-Deferred COVID	5,866	17,072
	1270 · Prepaid Insurance -Ongoing	65,124	58,206
	1279 · Pre-Paid Fees	28,520	41,967
	<b>Total Other Current Assets</b>	99,510	117,245
	<b>Total Current Assets</b>	72,388,359	67,706,835
<b>Fixed Assets</b>			
	1300 · FIXED ASSETS	5,311,605	5,292,597
	1335-00 · ACC DEPR	(3,051,507)	(2,744,768)
	1400 · LPMP Assets	6,318,645	6,716,288
	<b>Total Fixed Assets</b>	8,578,743	9,264,117
<b>Other Assets</b>			
	1600 · RIGHT TO USE ASSETS	216,235	216,235
	1611 · RTU Accumulated Amortization	(44,356)	(22,178)
	1700 · OTHER ASSETS	3,784,179	3,708,380
	1800 · OTHER RECEIVABLES	3,439,433	3,048,911
	<b>Total Other Assets</b>	7,395,491	6,951,348
	<b>TOTAL ASSETS</b>	<b>88,362,592</b>	<b>83,922,302</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2024

				Dec 31, 24	Dec 31, 23
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
2000 · Accounts Payable				72,173	16,033
2001 · LPMP Accounts Payable				2,829	3,289
<b>Total Accounts Payable</b>				<b>75,002</b>	<b>19,322</b>
<b>Other Current Liabilities</b>					
2002 · LPMP Property Taxes				3,324	2,265
2003 · Prepaid Rents				3,397	11,077
2101 · *Payroll Liabilities				0	3,227
2131 · Grant Awards Payable				4,280,508	6,632,662
2133 · Accrued Accounts Payable				62,500	259,550
2141 · Accrued Vacation Time				94,641	89,686
2190 · Investment Fees Payable				9,677	12,773
<b>Total Other Current Liabilities</b>				<b>4,454,047</b>	<b>7,011,240</b>
<b>Total Current Liabilities</b>				<b>4,529,049</b>	<b>7,030,562</b>
<b>Long Term Liabilities</b>					
2171 · RPP-Deferred Inflows-Resources				397,911	564,584
2172 · Lease - Deferred Inflows				3,268,842	2,982,703
2281 · Grants Payable - Long-term				1,138,781	2,475,000
2285 · Lease Payable				175,612	196,798
2290 · LPMP Security Deposits				53,732	57,493
<b>Total Long Term Liabilities</b>				<b>5,034,878</b>	<b>6,276,578</b>
<b>Total Liabilities</b>				<b>9,563,927</b>	<b>13,307,140</b>
<b>Equity</b>					
3900 · *Retained Earnings				77,320,267	71,020,500
Net Income				1,478,394	(405,338)
<b>Total Equity</b>				<b>78,798,661</b>	<b>70,615,162</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>88,362,592</b>	<b>83,922,302</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2024

			Dec 31, 24	Dec 31, 23
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1000 · CHECKING CASH ACCOUNTS</b>				
		1016 · US Bank Operating - 5018	894,317	1,716,803
		1017 · US Bank Operating - 7455	2,915,727	0
		1044 · Las Palmas Medical Plaza - 1241	233,920	217,298
		1047 · Petty Cash	500	500
		<b>Total 1000 · CHECKING CASH ACCOUNTS</b>	<b>4,044,464</b>	<b>1,934,601</b>
<b>1100 · INVESTMENT ACCOUNTS</b>				
		1130 · Facility Replacement Fund	67,825,908	66,441,924
		1135 · Unrealized Gain(Loss) FRF	266,385	(978,829)
		<b>Total 1100 · INVESTMENT ACCOUNTS</b>	<b>68,092,293</b>	<b>65,463,095</b>
		<b>Total Checking/Savings</b>	<b>72,136,757</b>	<b>67,397,696</b>
<b>Accounts Receivable</b>				
<b>1201 · Accounts Receivable</b>				
		1204 · LPMP Accounts Receivable	4,902	35,778
		1211 · A-R Foundation - Exp Allocation	130,579	151,616
		1201 · Accounts Receivable - Other	16,611	4,500
		<b>Total Accounts Receivable</b>	<b>152,092</b>	<b>191,894</b>
<b>Other Current Assets</b>				
		1204.1 · Rent Receivable-Deferred COVID	5,866	17,072
		1270 · Prepaid Insurance -Ongoing	65,124	58,206
		1279 · Pre-Paid Fees	28,520	41,967
		<b>Total Other Current Assets</b>	<b>99,510</b>	<b>117,245</b>
		<b>Total Current Assets</b>	<b>72,388,359</b>	<b>67,706,835</b>
<b>Fixed Assets</b>				
<b>1300 · FIXED ASSETS</b>				
		1310 · Computer Equipment	115,857	105,830
		1320 · Furniture and Fixtures	64,080	55,099
		1321 · Mobile Medical Unit	381,768	381,768
		1322 · Tenant Improvement - RAP #G100	32,794	32,794
		1325 · Offsite Improvements	300,849	300,849
		1331 · DRMC - Parking lot	4,416,257	4,416,257
		<b>Total 1300 · FIXED ASSETS</b>	<b>5,311,605</b>	<b>5,292,597</b>
<b>1335-00 · ACC DEPR</b>				
		1335 · Accumulated Depreciation	(271,612)	(245,200)
		1337 · Accum Deprec- Solar Parking Lot	(2,411,692)	(2,230,828)
		1338 · Accum Deprec - LPMP Parking Lot	(246,165)	(223,615)
		1339 · Accum Deprec - Autos	(122,038)	(45,125)
		<b>Total 1335-00 · ACC DEPR</b>	<b>(3,051,507)</b>	<b>(2,744,768)</b>



**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2024

		Dec 31, 24	Dec 31, 23
	<b>1400 - LPMP Assets</b>		
	1401 - Building	8,705,680	8,705,680
	1402 - Land	2,165,300	2,165,300
	1403 - Tenant Improvements -New	2,319,572	2,309,146
	1404 - Tenant Improvements - CIP	0	129,550
	<b>1406 - Building Improvements</b>		
	1406.1 - LPMP-Replace Parking Lot	676,484	676,484
	1406.2 - Building Improvements-CIP	57,426	0
	1406 - Building Improvements - Other	2,776,742	2,757,972
	<b>Total 1406 - Building Improvements</b>	<b>3,510,652</b>	<b>3,434,456</b>
	1407 - Building Equipment Improvements	488,880	445,553
	<b>1409 - Accumulated Depreciation</b>		
	1410 - Accum. Depreciation	(8,604,894)	(8,291,735)
	1412 - T I Accumulated Dep.-New	(2,266,545)	(2,181,662)
	<b>Total 1409 - Accumulated Depreciation</b>	<b>(10,871,439)</b>	<b>(10,473,397)</b>
	<b>Total 1400 - LPMP Assets</b>	<b>6,318,645</b>	<b>6,716,288</b>
	<b>Total Fixed Assets</b>	<b>8,578,743</b>	<b>9,264,117</b>
	<b>Other Assets</b>		
	<b>1600 - RIGHT TO USE ASSETS</b>		
	1610 - Right to Use Asset	216,235	216,235
	1611 - RTU Accumulated Amortization	(44,356)	(22,178)
	<b>1700 - OTHER ASSETS</b>		
	1731 - Wellness Park	1,693,800	1,693,800
	1740 - RPP-Deferred Outflows-Resources	362,042	587,440
	1742 - RPP - Net Pension Asset	1,728,337	1,427,140
	<b>Total 1700 - OTHER ASSETS</b>	<b>3,784,179</b>	<b>3,708,380</b>
	<b>1800 - OTHER RECEIVABLES</b>		
	1810 - Lease Receivable	3,439,433	3,048,911
	<b>Total Other Assets</b>	<b>7,395,491</b>	<b>6,951,348</b>
	<b>TOTAL ASSETS</b>	<b>88,362,592</b>	<b>83,922,302</b>

**Desert Healthcare District**  
**Balance Sheet Previous Year Comparison**  
As of December 31, 2024

		Dec 31, 24	Dec 31, 23
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
	2000 - Accounts Payable	72,173	16,033
	2001 - LPMP Accounts Payable	2,829	3,289
	<b>Total Accounts Payable</b>	<b>75,002</b>	<b>19,322</b>
<b>Other Current Liabilities</b>			
	2002 - LPMP Property Taxes	3,324	2,265
	2003 - Prepaid Rents	3,397	11,077
	2101 - *Payroll Liabilities	0	3,227
	2131 - Grant Awards Payable	4,280,508	6,632,662
	2133 - Accrued Accounts Payable	62,500	259,550
	2141 - Accrued Vacation Time	94,641	89,686
	2190 - Investment Fees Payable	9,677	12,773
	<b>Total Other Current Liabilities</b>	<b>4,454,047</b>	<b>7,011,240</b>
	<b>Total Current Liabilities</b>	<b>4,529,049</b>	<b>7,030,562</b>
<b>Long Term Liabilities</b>			
	2171 - RPP-Deferred Inflows-Resources	397,911	564,584
	2172 - Lease - Deferred Inflows	3,268,842	2,982,703
	2281 - Grants Payable - Long-term	1,138,781	2,475,000
	2285 - Lease Payable	175,612	196,798
	2290 - LPMP Security Deposits	53,732	57,493
	<b>Total Long Term Liabilities</b>	<b>5,034,878</b>	<b>6,276,578</b>
	<b>Total Liabilities</b>	<b>9,563,927</b>	<b>13,307,140</b>
<b>Equity</b>			
	3900 - *Retained Earnings	77,320,267	71,020,500
	<b>Net Income</b>	<b>1,478,394</b>	<b>(405,338)</b>
	<b>Total Equity</b>	<b>78,798,661</b>	<b>70,615,162</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>88,362,592</b>	<b>83,922,302</b>

**Desert Healthcare District**  
**A/R Aging Summary**  
As of December 31, 2024

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>	<b>COMMENTS</b>
<b>Desert Healthcare Foundation-</b>	25,517	0	25,454	26,759	52,848	130,578	Due from Foundation
<b>DPMG</b>	0	4,902	0	0	0	4,902	Slow Pay
<b>PICA</b>	4,500	0	0	0	0	4,500	
<b>South Coast AQMD</b>	0	0	0	0	5,000	5,000	Environmental Summit Sponsorship
<b>Variety of the Desert.</b>	0	7,111	0	0	0	7,111	Grant Reimbursement
<b>TOTAL</b>	<b>30,017</b>	<b>12,013</b>	<b>25,454</b>	<b>26,759</b>	<b>57,848</b>	<b>152,091</b>	

**Desert Healthcare District**  
**Deposit Detail**  
 December 2024

Type	Date	Name	Amount
<b>Deposit</b>	<b>12/03/2024</b>		<b>2,000</b>
		T-Mobile - Cell Tower Lease	(2,000)
<b>TOTAL</b>			<b>(2,000)</b>
<b>Deposit</b>	<b>12/06/2024</b>		<b>3,908</b>
		The Westin Rancho Mirage - Refund for Enviromental Summit	(3,908)
<b>TOTAL</b>			<b>(3,908)</b>
		<b>TOTAL</b>	<b>5,908</b>

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2024 - 2025										
RECEIPTS - SIX MONTHS ENDED DECEMBER 31, 2024										
	FY 2023-2024 Projected/Actual					FY 2024-2025 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
<b>July</b>	0.0%	\$ -	0.8%	\$ 70,152	\$ 70,152	0.0%	\$ -	0.7%	\$ 75,427	\$ 75,427
<b>Aug</b>	0.0%	\$ -	2.0%	\$ 180,642	\$ 180,642	0.0%	\$ -	1.4%	\$ 139,395	\$ 139,395
<b>Sep</b>	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -
<b>Oct</b>	2.6%	\$ 229,840	2.8%	\$ 248,614	\$ 18,774	2.6%	\$ 264,426	2.7%	\$ 272,212	\$ 7,785
<b>Nov</b>	0.4%	\$ 35,360	0.1%	\$ 10,535	\$ (24,825)	0.4%	\$ 40,681	0.0%	\$ -	\$ (40,681)
<b>Dec</b>	16.9%	\$ 1,493,960	19.2%	\$ 1,696,170	\$ 202,210	16.9%	\$ 1,718,771	17.4%	\$ 1,769,017	\$ 50,246
<b>Jan</b>	31.9%	\$ 2,819,960	42.1%	\$ 3,720,800	\$ 900,840	31.9%	\$ 3,244,308	0.0%		
<b>Feb</b>	0.0%	\$ -	1.0%	\$ 85,677	\$ 85,677	0.0%	\$ -	0.0%		
<b>Mar</b>	0.3%	\$ 26,520	0.4%	\$ 31,158	\$ 4,638	0.3%	\$ 30,511	0.0%		
<b>Apr</b>	5.5%	\$ 486,200	6.0%	\$ 529,212	\$ 43,012	5.5%	\$ 559,363	0.0%		
<b>May</b>	19.9%	\$ 1,759,160	20.6%	\$ 1,821,441	\$ 62,281	19.9%	\$ 2,023,879	0.0%		
<b>June</b>	22.5%	\$ 1,989,000	30.0%	\$ 2,655,964	\$ 666,964	22.5%	\$ 2,288,305	0.0%		
<b>Total</b>	<b>100%</b>	<b>\$ 8,840,000</b>	<b>125.0%</b>	<b>\$ 11,050,366</b>	<b>\$ 2,210,366</b>	<b>100.00%</b>	<b>\$ 10,170,245</b>	<b>22.2%</b>	<b>\$ 2,256,051</b>	<b>\$ 232,172</b>

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
December 2024**

Type	Date	Name	Amount
<b>Deposit</b>	<b>12/02/2024</b>		<b>3,486</b>
Payment	12/02/2024	Cure Cardiovascular Consultants	(3,486)
TOTAL			(3,486)
<b>Deposit</b>	<b>12/06/2024</b>		<b>26,573</b>
Payment	12/06/2024	Ramy Awad, M.D.	(4,042)
Payment	12/06/2024	Howard Aaron Aronow, M.D.	(1,737)
Payment	12/06/2024	Quest Diagnostics Incorporated	(4,714)
Payment	12/06/2024	Laboratory Corporation of America	(5,717)
Payment	12/06/2024	EyeCare Services Partners Management LLC	(7,364)
Payment	12/06/2024	Desert Oasis Healthcare	(2,843)
Payment	12/06/2024	Tenet HealthSystem Desert, Inc	(155)
TOTAL			(26,572)
<b>Deposit</b>	<b>12/09/2024</b>		<b>4,233</b>
Payment	12/09/2024	Desert Family Medical Center	(4,233)
TOTAL			(4,233)
<b>Deposit</b>	<b>12/12/2024</b>		<b>6,822</b>
Payment	12/12/2024	Pathway Pharmaceuticals, Inc.	(2,779)
Payment	12/12/2024	Ramy Awad, M.D.	(4,042)
TOTAL			(6,821)
<b>Deposit</b>	<b>12/12/2024</b>		<b>12,055</b>
Payment	12/11/2024	Brad A. Wolfson, M.D.	(4,092)
Payment	12/11/2024	Palmtree Clinical Research	(7,962)
TOTAL			(12,054)

**Las Palmas Medical Plaza  
Deposit Detail - LPMP  
December 2024**

<b>Deposit</b>	<b>12/17/2024</b>		<b>45,464</b>
Payment	12/17/2024	Tenet HealthSystem Desert, Inc.	(34,353)
Payment	12/17/2024	Tenet HealthSystem Desert, Inc	(7,197)
Payment	12/17/2024	Desert Regional Medical Center	(3,914)
<b>TOTAL</b>			<b>(45,464)</b>
<b>Deposit</b>	<b>12/18/2024</b>		<b>5,410</b>
Payment	12/17/2024	Cohen Musch Thomas Medical Group	(5,410)
<b>TOTAL</b>			<b>(5,410)</b>
<b>Deposit</b>	<b>12/23/2024</b>		<b>3,397</b>
		Aijaz Hashmi, M.D., Inc.	(3,397)
<b>TOTAL</b>			<b>(3,397)</b>
<b>Deposit</b>	<b>12/27/2024</b>		<b>2,297</b>
Payment	12/27/2024	DPMG	(2,297)
<b>TOTAL</b>			<b>(2,297)</b>
		<b>TOTAL</b>	<b>109,737</b>

**Desert Healthcare District**  
**Check Register**  
As of December 31, 2024

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1016 - US Bank Operating - 5018</b>				
Liability Check	12/06/2024		QuickBooks Payroll Service	(1,207)
Liability Check	12/06/2024		QuickBooks Payroll Service	(58,441)
Check	12/13/2024		Bank Service Charge	(1,455)
Liability Check	12/20/2024		QuickBooks Payroll Service	(1,115)
Liability Check	12/20/2024		QuickBooks Payroll Service	(59,650)
Total 1016 - US Bank Operating - 5018				(121,868)
<b>1017 - US Bank Operating - 7455</b>				
Bill Pmt -Check	12/06/2024	5702	Evet PerezGil - Stipend	(463)
Bill Pmt -Check	12/06/2024	5716	Alejandro Espinoza Santacruz - Expense Reimbursement	(83)
Bill Pmt -Check	12/06/2024	5715	Alianza Coachella Valley - Sponsorship	(5,000)
Bill Pmt -Check	12/06/2024	5714	American Public Health Assoc	(525)
Bill Pmt -Check	12/06/2024	5703	Andrea S. Hayles - Expense Reimbursement	(72)
Bill Pmt -Check	12/06/2024	5704	Desert Arc Shredding & Recycling	(45)
Bill Pmt -Check	12/06/2024	5705	Hocker Productions - Sponsorship	(10,000)
Bill Pmt -Check	12/06/2024	5706	Jewish Family Service of the Desert - Sponsorship	(5,000)
Bill Pmt -Check	12/06/2024	5707	OneFuture Coachella Valley - Grant Payment	(68,063)
Bill Pmt -Check	12/06/2024	5708	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	12/06/2024	5709	So.Cal Computer Shop	(1,872)
Bill Pmt -Check	12/06/2024	5710	Staples	(503)
Bill Pmt -Check	12/06/2024	5711	The Write Translator	(43)
Bill Pmt -Check	12/06/2024	5712	Uken Report	(400)
Bill Pmt -Check	12/06/2024	5713	Underground Service Alert of Southern Cal	(10)
Bill Pmt -Check	12/06/2024	5717	Brothers of the Desert - Sponsorship	(5,000)
Bill Pmt -Check	12/09/2024	5718	Meghan Kane - Expense Reimbursement	(73)
Bill Pmt -Check	12/09/2024	5719	Step Up on Second Street, Inc. - Grant Payment	(6,441)
Bill Pmt -Check	12/09/2024	5720	TODEC Legal Center - Grant Payment	(22,500)
Bill Pmt -Check	12/09/2024	5721-VOID	Carmina Zavala	0
Bill Pmt -Check	12/09/2024	5722	Ready Refresh	(55)
Bill Pmt -Check	12/09/2024	5723	Regents - University of California	(2,235)
Check	12/09/2024	Auto Pay	Calif. Public Employees' Retirement System	(18,374)
Bill Pmt -Check	12/10/2024	5724	Carmina Zavala - Stipend	(810)
Bill Pmt -Check	12/10/2024	5725	DPMG Health - Grant Payment	(37,204)
Bill Pmt -Check	12/10/2024	5726	Magdalena Cleaning Services	(200)
Bill Pmt -Check	12/17/2024	5727-VOID	Deveau Burr Group, LLC	0
Bill Pmt -Check	12/17/2024	5728	DPMG Health - Grant Payment	(8,022)
Bill Pmt -Check	12/17/2024	5729-VOID	Entravision Communications Corporation	0
Bill Pmt -Check	12/17/2024	5730	Jeanne Stange - Notary Services	(200)



**Desert Healthcare District**  
**Check Register**  
As of December 31, 2024

Bill Pmt -Check		12/17/2024	5731	LoopUp LLC	(24)
Bill Pmt -Check		12/17/2024	5732	Organizacion en Ca. Lideres Campesinas - Grant Payment	(33,750)
Bill Pmt -Check		12/17/2024	5733	Principal Life Insurance Co.	(1,951)
Bill Pmt -Check		12/17/2024	5734	Regional Access Project Foundation	(147)
Bill Pmt -Check		12/17/2024	5735	State Compensation Insurance Fund	(1,216)
Bill Pmt -Check		12/17/2024	5736-VOID	Entravision Communications Corporation	0
Bill Pmt -Check		12/17/2024	5737	Entravision Communications Corporation	(1,000)
Bill Pmt -Check		12/17/2024	5738	AMS Tax Service, Inc.	(500)
Bill Pmt -Check		12/17/2024	5739	Andrea S. Hayles - Expense Reimbursement	(105)
Bill Pmt -Check		12/17/2024	5740	CoPower Employers' Benefits Alliance	(1,720)
Bill Pmt -Check		12/17/2024	5741	Erica Huskey - Health Premium Reimbursement	(1,215)
Bill Pmt -Check		12/17/2024	5742	Martha's Village & Kitchen - Grant Payment	(83,189)
Bill Pmt -Check		12/17/2024	5743	Regional Government Services Authority	(11,693)
Bill Pmt -Check		12/17/2024	5744	Rogers, Carole - Stipend and Expense Reimbursement	(337)
Bill Pmt -Check		12/17/2024	5745	U.S. Bank	(51)
Bill Pmt -Check		12/17/2024	5746	Uken Report	(400)
Bill Pmt -Check		12/17/2024	5747	Xerox Financial Services	(370)
Bill Pmt -Check		12/17/2024	5748	Zendle, Les - Stipend and Expense Reimbursement	(253)
Bill Pmt -Check		12/17/2024	5749	Donna Den Bleyker - Expense Reimbursement	(235)
Bill Pmt -Check		12/19/2024	5750	EasyLlama, Inc.	(1,349)
Bill Pmt -Check		12/19/2024	5751	Eric Taylor - Expense Reimbursement	(102)
Bill Pmt -Check		12/19/2024	5752	Leticia De Lara - Stipend	(579)
Bill Pmt -Check		12/19/2024	5753	Success For Nonprofits	(13,700)
Bill Pmt -Check		12/19/2024	5754	Top Shop	(132)
Bill Pmt -Check		12/19/2024	5755	Variety of the Desert - Sponsorship	(2,500)
Bill Pmt -Check		12/23/2024	5757	Desert Arc - Sponsorship	(1,500)
Bill Pmt -Check		12/23/2024	5758	Evett PerezGil - Stipend and Expense Reimbursement	(871)
Bill Pmt -Check		12/23/2024	5759	JFK Memorial Foundation - Sponsorship	(2,500)
Bill Pmt -Check		12/23/2024	5760	Kimberly Barraza - Stipend	(1,621)
Bill Pmt -Check		12/23/2024	5761	Spectrum (Time Warner)	(405)
Bill Pmt -Check		12/23/2024	5762	Will Dean - Expense Reimbursement	(333)
Bill Pmt -Check		12/23/2024	5756	Desert Arc - Grant Payment	(62,773)
Total 1017 · US Bank Operating - 7455					(421,714)
<b>TOTAL</b>					<b>(543,582)</b>

Desert Healthcare District							
Details for Credit Card Expenditures							
Credit Card Purchases - December 2024 - Paid December 2024							
Number of Credit Cards Held by District Personnel -3							
Credit Card Limit - \$75,000							
Credit Card Holders:							
Chris Christensen - Chief Executive Officer							
Eric Taylor - Chief Administration Officer							
Alejandro Espinoza Santacruz - Chief of Community Engagement							
Routine types of charges:							
Office supplies, dues for membership, computer supplies, meals, travel including airlines and hotels, catering, supplies for BOD meetings, CEO Discretionary for small grant & gift items							
Statement							
Month		Total		Expense			
Year	Charged	Charges	Type	Amount	Purpose	Description	
		\$ 7,153.61					
Monthly Statement CalCard:							
2024	December	\$ 5,667.10	Chris Christensen				
			GL	Dollar	Description		
			5240	\$ 254.26	Jensen's - food for November 26,2024, Board Meeting		
			6360	\$ (4.00)	Crown Awards - credit for engraving & recognition awards purchase		
			6352	\$ 58.99	The Heydey Palm Springs meeting - November 27, 2024 - Chris Christensen & Les Zendle		
			5240	\$ 783.31	Chipotle - food for December 3, 2024, RFP (Improving Access to Behavioral Health and Education) wrap-up meeting		
			6351	\$ 687.34	Hyatt Regency - hotel for CHA 2024 Behavioral Symposium, December 3-5, 2024 - Director Carole Rogers		
			6351	\$ 604.13	Hyatt Regency - hotel for CHA 2024 Behavioral Symposium, December 3-5, 2024 - President PerezGil		
			5240	\$ 214.97	Jensen's - food for December 9, 2024, Special Board Meeting		
			6355	\$ 271.66	Zoom webinar/audio conference expense		
			6352	\$ 2,234.36	Enzo's - December 13, 2024, Desert Healthcare District Board and staff holiday dinner		
			6352	\$ 272.61	Desert Willow - December 12, 2024, staff teambuilding - Chris Christensen, Donna Craig, Alejandro Espinoza, Eric Taylor, Will Dean, Consuelo Marquez, Gracie Montano, Jorge Rodriguez, Erica Huskey		
			5240	\$ 289.47	EzCater - food for December 17, 2024, Special Board Meeting		
				\$ 5,667.10			

Desert Healthcare District							
Details for Credit Card Expenditures							
Credit Card Purchases - December 2024 - Paid December 2024							
Number of Credit Cards Held by District Personnel -3							
Credit Card Limit - \$75,000							
Credit Card Holders:							
Chris Christensen - Chief Executive Officer							
Eric Taylor - Chief Administration Officer							
Alejandro Espinoza Santacruz - Chief of Community Engagement							
Routine types of charges:							
Office supplies, dues for membership, computer supplies, meals, travel including airlines and hotels, catering, supplies for BOD meetings, CEO Discretionary for small grant & gift items							
Statement							
Year	Month Charged	Total Charges	Expense Type	Amount	Purpose	Description	
			<b>Eric Taylor</b>				
			GL	Dollar	Description		
			6360	\$ 240.32	Amazon - Keurig K-Cup coffee maker for Palm Springs & Palm Desert offices		
			6530	\$ 16.99	Desert Sun subscription - marketing		
			6360	\$ 75.38	Best Buy - accessories for Directors iPad, keyboard case		
			6360	\$ 371.43	Best Buy - accessories for Directors iPad, Apple pencil		
				<b>\$ 704.12</b>			
			<b>Alejandro Espinoza Santacruz</b>				
			GL	Dollar	Description		
			6360	\$ 350.00	Desert Rec District - Kiosk Rental Deposit PD Civic Center		
			6516	\$ 782.39	Burrtec Waste and Recycling - portable restroom rental for Women's Wellness Clinic (to be transferred to Foundation)		
			6360	\$ (350.00)	Return of Deposit for Desert Rec District - Kiosk Rental Deposit PD Civic Center		
				<b>\$ 782.39</b>			

**Las Palmas Medical Plaza  
Check Register - LPMP  
As of December 31, 2024**

Type	Date	Num	Name	Amount
<b>1000 - CHECKING CASH ACCOUNTS</b>				
<b>1044 - Las Palmas Medical Plaza - 1241</b>				
Bill Pmt -Check	12/06/2024	10999	Green Security Solutions	(11,955)
Bill Pmt -Check	12/06/2024	11000	INPRO Construction Inc.	(11,830)
Bill Pmt -Check	12/06/2024	11001	Palm Springs Disposal Services Inc	(2,342)
Bill Pmt -Check	12/10/2024	11002	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	12/17/2024	11003	Southern California Edison	(832)
Bill Pmt -Check	12/17/2024	11004	Frontier Communications	(317)
Bill Pmt -Check	12/17/2024	11005	Green Security Solutions	(11,955)
Bill Pmt -Check	12/17/2024	11006	Stericycle, Inc.	(1,411)
Bill Pmt -Check	12/17/2024	11007	INPRO Construction Inc.	(11,830)
Bill Pmt -Check	12/17/2024	11008	INPRO Construction Inc.	(565)
Bill Pmt -Check	12/23/2024	11009	Desert Air Conditioning Inc.	(2,518)
Check	12/27/2024		Bank Service Charge	(509)
<b>TOTAL</b>				<b>(56,339)</b>

**Desert Healthcare District  
CEO Discretionary Fund  
July through December 2024**

Date	Name	Memo	Amount
<b>6325 - CEO Discretionary Fund</b>			
07/30/2024	Codex Creation Committee (RWLM)	2024 Run With Los Muertos Community Sponsorship	1,000
07/30/2024	Transgender Health and Wellness Center	Silver Flame Sponsorship for Transgender Day of Remembrance - November 20, 2024	1,000
08/06/2024	Riverside County Physician's Memorial Fdn	Silver Sponsorship for 14th Annual Caring for Our Future Medical Scholarship Fundraiser - October 30, 2024 - Approved by Board President	3,000
08/12/2024	The LGBTQ Community Center	Patron Sponsor for 2024 Center Stage Event - October 19, 2024 - Board President approved	5,000
08/13/2024	UC Riverside Foundation	UCR SOM 2024 Celebration of Medical Education Gala - Friend Sponsor	2,500
08/13/2024	Lift To Rise	\$2,500 sponsorship for Lift To Rise's 2nd annual Community Investment Awards	2,500
08/15/2024	Coachella Valley Economic Partnership	Silver Sponsorship for CVEP 2024 Greater Palm Springs Summit - November 19, 2024 - Board President approved	5,000
08/22/2024	Inland Coalition on Aging	Silver Sponsorship for Inland Coalition on Aging Conference - September 27, 2024	500
08/28/2024	Boo2Bullying	Silver Sponsorship for 2nd Annual Kick Bullying To The Curb event - September 28, 2024	1,000
10/23/2024	Codex Creation Committee (RWLM)	2024 Run With Los Muertos Community Sponsorship - Addendum Payment #2	2,000
10/23/2024	ABC Recovery Center, Inc.	ABC Recovery Center Bronze Sponsor \$2,500 Oasis of Hope Gala November 1, 2024	2,500
10/23/2024	Cove Communities Senior Association	Cody Sponsor - Season Kickoff Cocktail Reception Fundraiser November 1, 2024	2,500
11/12/2024	Inland Caregiver Resource Center	Inland Caregiver Resource Center Caregiver Appreciation Month Silver Sponsor \$500 November 30, 2024	500
11/13/2024	Latino Medical Student Association	Latino Medical Student Association - West Region Table Sponsor Gala Sponsorship \$2,000 February 7-8, 2025, at UCR Medical	2,000
11/13/2024	Parkinsons Resource Organization Inc	Silver Sponsor \$2500 - Parkinson's Today: An Educational Symposium February 8, 2025, at UCR Palm Desert Campus	2,500
11/25/2024	U.S. Bank	EzCater - sponsorship of Coachella Valley Women Leaders Luncheon - November 14, 2024 - Coachella, CA	749
11/26/2024	Alianza Coachella Valley	Celebrando Nuestro Impacto January 30, 2025 - Awards Sponsor \$5,000 - Board Approved	5,000
11/26/2024	Jewish Family Service of the Desert	Jewish Family Services of the Desert 22nd Annual Patron Party December 8, 2024 - \$5,000 Sponsorship - Board Approved	5,000
11/26/2024	Brothers of the Desert	Brothers of the Desert 6th Annual Wellness Summit March 22, 2025, - Organization Champion Wellness Sponsorship \$5,000 - Board Approved	5,000
12/11/2024	Variety of the Desert	Women of Wonder Luncheon Sponsorship - Cat Woman Level \$2,500 - January 31, 2025	2,500
12/17/2024	Cove Communities Senior Association	The Joslyn Center Cafe Noir Wine and All That Jazz Double Indemnity Sponsor - December 17, 2024 - Board approved	10,000
12/17/2024	College of the Desert Foundation	Stepping Out for COD 2025 Ruby Sponsor - December 17, 2024 - Board Approved	10,000
12/17/2024	DAP Health	Steve Chase Humanitarian Awards -Supporting Sponsor - December 17, 2024, Board Approved	12,500
12/17/2024	California Farmworker Foundation	California Farmworkers Foundation Dia De La Familia event Silver Sponsor - December 17, 2024 Board Approved	5,000
12/17/2024	The Don't Mind Me Foundation	The Don't Mind Me Foundation Mental Health Gala Friend Sponsor - December 17, 2024 - Board Approved	5,000
12/19/2024	Desert Arc	Desert Arc Champions Of Change Seventh Annual Recognition Awards Luncheon Gold Sponsor \$1,500 - February 06, 2025	1,500
12/19/2024	JFK Memorial Foundation	Ophelia Project Luncheon Sponsorship April 2025 Patron Sponsors \$2,500	2,500
<b>TOTAL</b>			<b>98,249</b>



**MEMORANDUM**

DATE: January 14, 2025  
 TO: Finance & Administration Committee  
 RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>November</u>	<u>December</u>
Active – still employed by hospital	58	57
Vested – no longer employed by hospital	46	47
Former employees receiving annuity	<u>6</u>	<u>6</u>
Total	<u>110</u>	<u>110</u>

The outstanding liability for the RPP is approximately **\$2.6M** (Actives - \$1.4M and Vested - \$1.2M). US Bank investment account balance \$4.4M. Per the June 30, 2024, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.7M**.

The payouts, excluding monthly annuity payments, made from the Plan for the six months ended December 31, 2024, totaled approximately **\$66K**. Monthly annuity payments (6 participants) total **\$903** per month.





Date: January 14, 2025

To: Finance and Administration Committee

Subject: Addendum #2 (time extension to December 31, 2026 and an hourly increase from \$100 to \$125) to the Consulting Services Agreement, Dale E. Barnhart, Facilities Inspector – Hospital Safety and Compliance Inspections

---

**Staff Recommendation:** Consideration to approve Addendum #2 (time extension to December 31, 2026 and an hourly increase from \$100 to \$125) to the Consulting Services Agreement, Dale E. Barnhart, Facilities Inspector – Hospital Safety and Compliance Inspections.

**Background:**

- At the October 18, 2018, Hospital Lease Oversight Committee meeting, the committee directed Staff to establish an inspection schedule to engage the services of an engineer to conduct quarterly inspections of the Desert Regional Medical Center (DRMC) facilities.
- In January 2019, Staff executed a consulting services agreement through December 2020 between the Desert Healthcare District (DHCD) and Dale Barnhart, the retired Administrative Director of Facilities Management, DRMC, to conduct the quarterly hospital inspections with DRMC personnel, the DHCD Hospital Lease Oversight Committee, and Staff, at the billing rate of \$100/hr.
- Mr. Barnhart has continued to provide hospital safety and compliance inspections for the District with additional time extensions through December 31, 2024.
- Addendum #2 extends the termination date to December 31, 2026 and increases the hourly rate from \$100 to \$125.
- Staff recommends approval of Addendum #2 extending the termination date to December 31, 2026.

**Fiscal Impact:**

\$125/hr. – estimated 8 hours per quarter at \$4,000 per year and is included in the annual budget.



**CONSULTING SERVICES AGREEMENT  
ADDENDUM #2**

This Professional Services Agreement (“Agreement”) was entered into on June 25, 2021 by and between Desert Healthcare District(Foundation) (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Dale E. Barnhart, (“Consultant”) as follows:

**R-E-C-I-T-A-L-S**

1. This Addendum extends and revises the termination date in Section 3.1 from January 1, 2025 to December 31, 2026.
2. This Addendum also revises the compensation in Section 2.1 from \$100 per hour to \$125 per hour, plus customary expenses.
3. All other terms and conditions of the original service agreement remain unchanged.

“District”:

Desert Healthcare District

By: \_\_\_\_\_  
Chris Christensen CEO

Date: \_\_\_\_\_

“Consultant”:

Dale E. Barnhart

By: \_\_\_\_\_  
Dale E. Barnhart

Date: \_\_\_\_\_

## CONSULTING SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is entered into by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Dale E. Barnhart (“Consultant”) as follows:

### **R-E-C-I-T-A-L-S**

1. District would like to retain the professional services of Consultant to conduct ongoing quarterly inspections of Desert Regional Medical Center with the District Hospital Governance Oversight Committee Chair and applicable hospital personnel as detailed in a 2-year quarterly inspection schedule and provide comprehensive findings/outcomes reports of the quarterly inspections.

2. Consultant has more than 20 years in hospital facility management and inspections and is qualified and possesses the knowledge, skill, expertise, necessary to provide the professional services (“Services”) as outlined in recital 1.

### **C-O-V-E-N-A-N-T-S**

#### **1. CONSULTANT’S SERVICES.**

1.1 Services. Consultant shall provide all labor, materials, equipment, and incidentals necessary to fully and adequately provide the with the professional services described above. All Services shall be performed by Consultant to the reasonable satisfaction of the District.

1.2 Compliance with Laws. In performing the Services, Consultant shall, at all times comply with all applicable laws, rules, regulations, codes, ordinances, and orders of every kind whatsoever issued, adopted, or enacted by any federal, state, or local governmental body having jurisdiction over the Services.

1.3 Performance Standard. Consultant shall perform the Services with efficiency and diligence and shall execute the Services in accordance with the standards of Consultant’s profession, generally described as that degree of skill and care ordinarily exercised by professionals providing similar services as Consultant practicing in California.

1.4 District and Foundation’s Representative. For purposes of this Agreement, the District’s Representative shall be District’s Chief Executive Officer, Conrado Bárzaga, MD, located at 1140 North Indian Canyon Drive, Palm Springs, CA 92262. All amendments to this Agreement shall be approved by the District Board.

## **2. FEES AND PAYMENTS.**

2.1 Compensation for Services. For the full and satisfactory performance of the Services, District shall compensate Consultant an amount of \$100 per hour, plus customary expenses.

2.2 Invoices. Consultant shall deliver monthly invoices to the District no later than the 10th day of each month for Services.

2.3 Payment. The District shall remit payment for all amounts due to Consultant within thirty (30) days after receipt of invoices; provided, however, in the event District disputes any portion of Consultant's invoice, it shall timely pay any undisputed amounts invoiced and notify Consultant within thirty (30) days of its receipt of the invoice of the specifics of any disputed amounts. The parties shall expeditiously resolve the subject of any disputed amounts by way of negotiation or, if necessary, mediation. Any such dispute shall not relieve Consultant of its obligation to continue diligently performing the Services.

## **3. TERM & TERMINATION.**

3.1 Term. The term of this Agreement shall run from the date this Agreement is fully executed until December 31, 2022, subject to Section 1.3 above or the District's right to terminate sooner for convenience. Service agreement may be extended with written agreement of both District and Consultant.

3.2 Termination for Convenience. District may, at any time in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing thirty (30) days notice to Consultant of its intention to terminate the Agreement for convenience. Consultant may, at any time in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing thirty (30) days notice to District of its intention to terminate the Agreement for convenience. So long as Consultant is not in default under this Agreement at the time of such termination, District shall pay Consultant for all Services incurred upto and including the date of termination.

## **4. INDEPENDENT CONTRACTOR.**

District has retained Consultant to provide, and Consultant shall perform, the Services as an independent contractor maintaining exclusive direction and control over its employees; and, no personnel utilized by Consultant to perform the Services are employees of the District.

**5. OWNERSHIP OF DOCUMENTS.**

All deliverables and other documents generated by Consultant in the performance of the Services, including all work papers, work-in-progress, designs, documents, data, ledgers, journals and reports prepared by Consultant as a part of Consultant's Services shall belong to and be subject to the sole ownership and use of the District. The provisions of this Paragraph 5 shall survive any termination of this Agreement.

**6. INDEMNIFICATION.**

Consultant agrees to indemnify and hold the District, its governing body, officers, employees, representatives, agents, successors and assigns (collectively the District Indemnities), harmless from and against any and all losses, liabilities, claims, causes of action or costs and expenses of whatever nature or kind, incurred or suffered by the District or the District Indemnities including indemnity claims arising by reason of any personal injury of any person or property loss, loss of use, or damage, to the extent the same arise out of or in connection with the negligent act(s) or omission(s), recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, or representatives, relating to the performance of the services outlined in this Agreement.

**7. NOTICE.**

All notices to be given under this Agreement shall be in writing and shall be deemed effective upon receipt when personally served or two days after mailing by certified, return receipt requested, to the following addresses:

To: District  
Desert Healthcare District  
Attention: Chris Christensen, Chief Administration Officer  
1140 N. Indian Canyon Drive  
Palm Springs, California 92262

To: Consultant  
Dale E. Barnhart  
78586 Gorham Lane  
Palm Desert, CA 92211

**8. MISCELLANEOUS PROVISIONS.**

8.1 Venue. Venue shall lie only in the federal or state courts nearest to the City of Palm Springs, in the County of Riverside, State of California.

8.2 Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

8.3 Entire Agreement. This Agreement, together with all Schedules attached, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its schedules.

8.4 Assignment. Consultant shall not be entitled to assign all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of the District. Nothing in this Agreement shall obligate the District to give such consent. Any purported assignment without the District’s consent shall be void.

8.5 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective purchasers, successors, heirs, and assigns.

8.6 Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.

This Agreement is entered into in the County of Riverside, State of California.

“District”:

“Consultant”:

Desert Healthcare District

Dale E. Barnhart

By: DocuSigned by:  
Leticia De Lara  
6F6AF73938F14C4  
Leticia De Lara, Board President

By: DocuSigned by:  
Dale Barnhart  
D8B8CD90C22E4FE  
Dale E. Barnhart

Date: 5/26/2021

Date: 6/25/2021



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: January 14, 2025  
To: Finance & Administration Committee  
Subject: Consideration to Approve a Consulting Services Agreement for Regional Government Services (RGS) to provide human resource services. NTE \$25,000

---

**Staff Recommendation:** Consideration to approve a consulting services agreement with Regional Government Services (RGS) to provide human resource services. NTE \$25,000.

**Background:**

- The Board recently engaged the services of Regional Government Services (RGS), who provides human resource (HR) services for several special districts, to complete an assessment of the District's current HR program and to provide recommendations for improvement.
- The Assessment Report is complete and will be presented at the January 28, 2025, Board meeting.
- Staff desires to continue engaging with RGS to fulfill the recommendations from the Assessment Report and to provide the necessary professional human resources expertise to support District staff.
- Included in the packet for review and consideration of approval is the consulting services agreement and scope of services.
- The agreement period expires December 31, 2025, and will not exceed \$25,000.
- Staff recommends approval of the consulting services agreement with Regional Government Services.

**Fiscal Impact:**

NTE Exceed \$25,000

## **CONSULTING SERVICES AGREEMENT**

This Professional Services Agreement (“Agreement”) is entered into by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and Regional Government Services Authority, (“Consultant”) as follows:

### **R-E-C-I-T-A-L-S**

1. District would like to retain the professional services of Consultant to provide review, development, and sustainment of human resource program services.
2. Consultant is a reputable human resource consultant, is qualified and possesses the knowledge, skill, expertise necessary to provide the professional services (“Services”) as more specifically outlined in the attached Exhibit “A” (“Consultant Proposal”).

### **C-O-V-E-N-A-N-T-S**

#### **1. CONSULTANT’S SERVICES.**

1.1 Services. Consultant shall provide all labor, materials, equipment, and incidentals necessary to fully and adequately provide the District with the professional services described in the Consultant Proposal. All Services shall be performed by Consultant to the reasonable satisfaction of the District.

1.2 Compliance with Laws. In performing the Services, Consultant shall, at all times comply with all applicable laws, rules, regulations, codes, ordinances, and orders of every kind whatsoever issued, adopted, or enacted by any federal, state, or local governmental body having jurisdiction over the Services.

1.3 Performance Standard. Consultant shall perform the Services with efficiency and diligence and shall execute the Services in accordance with the standards of Consultant’s profession, generally described as that degree of skill and care ordinarily exercised by professionals providing similar services as Consultant practicing in California.

1.4 District and Foundation’s Representative. For purposes of this Agreement, the District and Foundation’s Representative shall be District’s Chief Executive Officer Chris Christensen, located at 1140 North Indian Canyon Drive, Palm Springs, CA 92262. All amendments to this Agreement shall be approved by the District Board.

#### **2. FEES AND PAYMENTS.**

2.1 Compensation for Services. For the full and satisfactory performance of the Services, District shall compensate Consultant a Not To Exceed amount of \$25,000, plus customary expenses.

2.2 Invoices. Consultant shall deliver monthly invoices to the District no later than the 10th day of each month for Services.

2.3 Payment. The District shall remit payment for all amounts due to Consultant within thirty (30) days after receipt of invoices; provided, however, in the event District disputes any portion of Consultant's invoice, it shall timely pay any undisputed amounts invoiced and notify Consultant within thirty (30) days of its receipt of the invoice of the specifics of any disputed amounts. The parties shall expeditiously resolve the subject of any disputed amounts by way of negotiation or, if necessary, mediation. Any such dispute shall not relieve Consultant of its obligation to continue diligently performing the Services.

### **3. TERM; TERMINATION.**

3.1 Term. The term of this Agreement shall run from the date this Agreement is fully executed until December 31, 2025, subject to Section 1.3 above or the District's right to terminate sooner for convenience.

3.2 Termination for Convenience. District may, at any time in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing 15-days written notice to Consultant of its intention to terminate the Agreement for convenience. So long as Consultant is not in default under this Agreement at the time of such termination, District shall pay Consultant for all Services incurred upto and including the date of termination. Notwithstanding any other provision of this agreement, Consultant may terminate this agreement, at any time, without cause, by giving at least 30 (thirty) days' prior written notice to the District.

### **4. INDEPENDENT CONTRACTOR.**

District has retained Consultant to provide, and Consultant shall perform, the Services as an independent contractor maintaining exclusive direction and control over its employees; and, no personnel utilized by Consultant to perform the Services are employees of the District. Further, District confirms that Consultant employees are not assuming and are not expected to assume any District staff position(s).

### **5. OWNERSHIP OF DOCUMENTS.**

All deliverables and other documents generated by Consultant in the performance of the Services, including all work papers, work-in-progress, designs, documents, data, ledgers, journals and reports ("Work Product") prepared by Consultant as a part of Consultant's Services shall belong to and be subject to the sole ownership and use of the



District. The provisions of this Paragraph 5 shall survive any termination of this Agreement. Any use of Work Product for other projects and/or any use of uncompleted documents without specific written authorization from Consultant will be at District's sole risk and without liability or legal exposure to Consultant and District shall indemnify and hold harmless Consultant from all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting therefrom.

## **6. INDEMNIFICATION.**

Consultant agrees to indemnify and hold the District and Foundation, its governing body, officers, employees, representatives, agents, successors and assigns (collectively the District/Foundation Indemnities), harmless from and against any and all losses, liabilities, claims, causes of action or costs and expenses of whatever nature or kind, incurred or suffered by the District or the District/Foundation Indemnities including indemnity claims arising by reason of any personal injury of any person or property loss, loss of use, or damage, to the extent the same arise out of or in connection with the negligent act(s) or omission(s), recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, or representatives, relating to the performance of the services outlined in this Agreement.

## **7. NOTICE.**

All notices to be given under this Agreement shall be in writing and shall be deemed effective upon receipt when personally served or two days after mailing by certified, return receipt requested, to the following addresses:

To: District  
Desert Healthcare District  
Attention: Chris Christensen, Chief Executive Officer  
1140 N. Indian Canyon Drive  
Palm Springs, California 92262

To: Consultant  
Regional Government Services Authority  
Attention: Sophia Selivanoff, Executive Director  
P.O. Box 1350  
Carmel Valley, CA 93924  
E: [contracts@rgs.ca.gov](mailto:contracts@rgs.ca.gov)

## **8. MISCELLANEOUS PROVISIONS.**

8.1 Venue. Venue shall lie only in the federal or state courts nearest to the City of Palm Springs, in the County of Riverside, State of California.

8.2 Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

8.3 Entire Agreement. This Agreement, together with all Schedules attached, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its schedules.

8.4 Assignment. Consultant shall not be entitled to assign all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of the District. Nothing in this Agreement shall obligate the District to give such consent. Any purported assignment without the District's consent shall be void.

8.5 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective purchasers, successors, heirs, and assigns.

8.6 Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.

This Agreement is entered into in the County of Riverside, State of California.

“District”:

“Consultant”:

Desert Healthcare District

Regional Government Services Authority

By: \_\_\_\_\_  
Chris Christensen, CEO

By: \_\_\_\_\_  
Sophia Selivanoff, Executive  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **DESERT HEALTHCARE DISTRICT SCOPE OF HUMAN RESOURCES SERVICES**

Provide as needed human resources consulting services. Consulting services include implementation of work on identified priority projects, and also include the following activities as needed:

- 1.1. Provide professional advice regarding best practice to facilitate the effective and compliant administration of personnel rules, human resources related policies and practices, and payroll practices.
- 1.2. Provide professional guidance and assistance to staff in the areas of performance management, training development, compensation, and benefits.
- 1.3. Draft specific documentation relevant to resolving a range of human resources issues; coach managers as needed on effective actions and communications to achieve resolution; coach supervisors on conducting sensitive personnel conversations.
- 1.4. Development and coordination of recruitments.
- 1.5. Review and administer payroll processes and practices to ensure compliance with state and federal laws and best practices.
- 1.6. Benefit review and analyze of administration; assist with benefit administration.
- 1.7. Analyze a variety of information and recommend appropriate management action; provide written documentation of analysis and recommendations as needed.
- 1.8. Draft required communications, including administrative policies, procedures, forms and templates as needed to develop an effective and compliant system of human resources management practices and transactions.
- 1.9. Review of classification descriptions and FLSA designation and recommend updates as needed.
- 1.10. Conduct market analysis and compensation studies for designated positions.
- 1.11. Coordinate and assist with leave management, including but not limited to workers' compensation, medical leaves, and reasonable accommodation.
- 1.12. As requested, assist with employee/employer relations; assist with labor negotiations
- 1.13. Update HR systems documentation for current best practices.
- 1.14. Review of the occupational safety policies, resources and administrative systems to ensure legal compliance and best practices.
- 1.15. Advise and collaborate with managers and supervisors to utilize employee relations best practice strategies, assists with problem solving, and the facilitation of conflict resolution.
- 1.16. Conduct a comprehensive review and revision of the personnel policies and procedures to ensure compliance with applicable laws, reflect best practices, and align with the agency's operational needs.
- 1.17. Assist managers and supervisors with grievances and in administering disciplinary actions.
- 1.18. Monitor changes in laws, regulations and technology that may affect the human resources function; implement policy and procedural changes as required.

EXHIBIT A

- 1.19. Partner with management to develop a prioritized work plan to implement HR assessment recommendations.

DRAFT