

DESERT HEALTHCARE FOUNDATION Finance, Legal, Administration, & Real Estate Committee **January 14, 2025**

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 3:30 PM, or immediately following the F&A Committee District meeting Tuesday, January 14, 2025, via Zoom using the following link: https://us02web.zoom.us/i/83743788340?pwd=VXIicEdUMWtLa3NvdHd3SGRXa0Mzdz09 Password: 108761

Members of the public can also participate by telephone, using the following dial in information: Dial in #:(669) 900-6833 or (888) 788-0099 Webinar ID: 837 4378 8340 **Password: 108761**

I. CALL TO ORDER

AGENDA

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. F&A Meeting Minutes – December 11, 2024 – Pgs. 2-3

V. CEO REPORT

VI. FINANCIAL REPORT

- 1. Financial Statements Pgs. 4-8
- 2. Deposits Pg. 9
- Check Register Pg. 10
 Credit Card Expenditures Pg. 11
- 5. General Grants Schedule Pgs. 12-13

VII. OTHER MATTERS

VIII. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer

ACTION

Information

ACTION



DESERT HEALTHCARE FOUNDATION FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE December 11, 2024

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Vice-President Carmina Zavala, PsyD	Chris Christensen, CPA, Chief Executive Officer	Chair/Treasurer
Director Leticia De Lara, MPA	Eric Taylor, CPA, Chief Administration Officer	Arthur Shorr
	Donna Craig, Chief Program Officer	
	Alejandro Espinoza, MPH, Chief of Community	
	Engagement	
	Andrea S. Hayles, MBA, Board Relations	
	Officer	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Director De Lara called the	
	meeting to order at 5:27 p.m. in	
	the absence of Chair Shorr.	
II. Approval of Agenda	Director De Lara asked for a	Moved and seconded by Director De
	motion to approve the agenda.	Lara and Director PerezGil to approve the agenda.
		Motion passed unanimously.
	There was no public comment	
IV. Approval of Minutes		
1. Minutes – Meeting	Director De Lara asked for a	Moved and seconded by Director De
November 13, 2024	motion to approve the minutes	Lara and Director PerezGil to approve
	of the November 13, 2024.	the November 13, 2024, meeting
		minutes.
		Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report		
1. Financial Statements	Eric Taylor, CAO, reviewed the	Moved and seconded by Director
2. Deposits	financial statements with the	PerezGil and Director De Lara to
3. Check Register	committee highlighting the	approve the November financial
4. Credit Card Expenditures	investment interest income in	reports and forward to the Board for
5. General Grants Schedule	the profit and loss budget versus	approval.
I. Call to OrderDirector De Lara called the meeting to order at 5:27 p.m. in the absence of Chair Shorr.II. Approval of AgendaDirector De Lara asked for a motion to approve the agenda.Moved and Lara and Dir the agenda.III. Public CommentThere was no public commentMoved and Lara and Dir the agenda.IV. Approval of MinutesDirector De Lara asked for a motion to approve the minutesMoved and Lara and Dir the agenda.III. Public CommentThere was no public commentMoved and Lara and Dir the November 13, 2024V. Approval of MinutesDirector De Lara asked for a motion to approve the minutes of the November 13, 2024.Moved and Lara and Dir the November 13, 2024.V. CEO ReportThere was no CEO Report.Moved and PerezGil and approve the financial statements with the committee highlighting the investment interest income in the profit and loss budget versusMoved and peroval.		Motion passed unanimously.
	The committee requested a	
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	•	
	initiative designated for	



DESERT HEALTHCARE FOUNDATION FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE December 11, 2024

	outreach to the unhoused population.	
VII. Other Matters	There were no other matters.	
VIII. Adjournment	Director De Lara adjourned the meeting at 5:36 p.m.	Audio recording available on the website at <u>http://dhcd.org/Agendas-</u> <u>and-Documents</u>

ATTEST:

Leticia De Lara, MPA, Director, Board of Directors Finance & Administration Committee Desert Healthcare Foundation Board of Directors Minutes respectfully submitted by Andrea S. Hayles, MBA, Board Relations Officer

DESERT HE					
DECEMBER 202	24 FINAN	CIAL STA	TEMEN	TS	
	INDEX	K			
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Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation Profit & Loss Budget vs. Actual

July through December 2024

		MONTH			TOTAL	
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	6,960	4,167	2,793	33,800	24,998	8,802
4003 · Grants	0	19,514	(19,514)	0	867,081	(867,081)
4116 · Bequests - Frederick Lowe	8,121	5,000	3,121	37,958	30,000	7,958
4130 · Misc. Income	0	83	(83)	0	498	(498)
8015 · Investment Interest Income	11,521	12,500	(979)	49,814	75,000	(25,186)
8040 · Restr. Unrealized Gain/(Loss)	(264,816)	12,500	(277,316)	133,148	75,000	58,148
Total Income	(238,214)	53,764	(291,978)	254,720	1,072,577	(817,857)
Expense						
5001 · Accounting Services Expense	1,194	1,202	(8)	7,163	7,208	(45)
5035 · Dues & Memberships Expense	0	42	(42)	27	252	(225)
5057 · Investment Fees Expense	4,208	4,167	41	24,101	25,002	(901)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	498	(498)
5101 · DHCD-Exp Alloc Wages& benefits	17,258	17,692	(434)	100,983	106,152	(5,169)
5102 · DHCD-Expenses - CVEC	16,856	25,000	(8,144)	58,603	150,000	(91,397)
5106 · Marketing & Communications	0	625	(625)	0	3,750	(3,750)
5110 · Other Expenses	683	625	58	4,953	3,750	1,203
5115 · Postage & Shipping Expense	0	8	(8)	0	48	(48)
5120 · Professional Fees Expense	0	83	(83)	0	498	(498)
8051 · Major grant expense	57,892	16,667	41,225	22,182	100,002	(77,820)
8052 · Grant Expense - Collective/Mini	962,870	125,833	837,037	962,870	754,998	207,872
Total Expense Before Social Services	1,060,961	192,027	868,934	1,180,881	1,152,158	28,723
5054 · Social Services Fund	0	8,000	(8,000)	6,000	48,000	(42,000)
Net Income	(1,299,175)	(146,263)	(1,152,912)	(932,161)	(127,581)	(804,580)

Desert Healthcare Foundation Balance Sheet Previous Year Comparison As of December 31, 2024

		Dec 31, 24	Dec 31, 23
ASSETS			
Current Ass	sets		
Checkin	ng/Savings		
100	· CASH		
	150 · Petty Cash	237	207
	153 · Checking - US Bank - 7094	1,067,155	583,777
	154 - Checking - US Bank - 4946	118,466	270,824
	necking/Savings	1,185,858	854,808
	counts Receivable	17,447	190,429
Other C	urrent Assets		
	-486 · INVESTMENTS		
	477 · Morgan Stanley-Investments		
	477.2 · Unrealized Gain/(Loss)	(91,049)	(178,057
	477 · Morgan Stanley-Investments - Other	978,210	2,077,484
	Total 477 · Morgan Stanley-Investments	887,161	1,899,427
	486 · Merrill Lynch		
	486.1 · Merrill Lynch Unrealized Gain	747,153	643,409
	486 · Merrill Lynch - Other	2,466,389	2,238,863
	Total 486 · Merrill Lynch	3,213,542	2,882,272
Tota	al 476-486 · INVESTMENTS	4,100,703	4,781,699
500	CONTRIBUTIONS -RCVB -CRTS		
	515 · Contrib RCVB-Pressler CRT	80,317	70,118
	530 · Contrib RCVB-Guerts CRT	114,737	126,022
	al 500 · CONTRIBUTIONS -RCVB -CRTS	195,054	196,140
601	Prepaid Payables	2,838	5,758
Total Ot	her Current Assets	4,298,595	4,983,597
TOTAL ASSETS		5,501,899	6,028,834

Desert Healthcare Foundation Balance Sheet Previous Year Comparison As of December 31, 2024

		Dec 31, 24	Dec 31, 23
LIABILITIES & EQ	UITY		
Liabilities			
Current L	iabilities		
Αссοι	unts Payable		
10	000 · Accounts Payable	27,976	23,125
10	052 · Account payable-DHCD Exp Alloc	130,579	151,616
Total	Accounts Payable	158,555	174,741
Other	Current Liabilities		
21	183 · Grants Payable-COVID-CARES PHI	0	162,297
21	190 · Current - Grants payable	1,168,198	1,188,705
Total Liabilitie	es a la companya de l	1,326,753	1,525,743
Equity			
3900 Ret	ained Earnings	5,107,307	3,546,460
Net Incom	ne la	(932,161)	956,632
Total Equity		4,175,146	4,503,092
TOTAL LIABILITIE	ES & EQUITY	5,501,899	6,028,834

		ARE FOUNDATION IEET 12/31/24			
ALLO		CATEGORIES/LIABI	LITIES		
	T/B	GENERAL Fund	Restricted Funds	Trusts	
ASSETS					
150 · Petty Cash	237	237	-	-	
153 · Checking - US Bank 7094*	1,067,155	908,600	158,555	-	
154 · Checking - US Bank 4946*	118,466		118,466		
Total 100 · CASH - UNRESTRICTED	1,185,858	908,837	277,021	-	
Accounts Receivable					
321 - Accounts Receivable - Other	17,447	-	17,447		
Total Accounts Receivable	17,447	-	17,447	-	
477 ⋅Morgan Stanley Investments					
477.2 · Unrealized Gain	(91,049)	(91,049)		-	
477 ·Morgan Stanley	978,210	978,210		-	
Total 477 · Morgan Stanley Investments	887,161	887,161	-	-	
6441 486.1 · Merrill Lynch Unrealized Gain	747,153	-	747,153	-	
486 · Merrill Lynch	2,466,389	1,198,515	1,267,874	-	
Total 486 · Merrill Lynch	3,213,542	1,198,515	2,015,027	-	3,213,542
515 · Contrib RCVB-Pressler CRT	80,317	-	-	80,317	
530 · Contrib RCVB-Guerts CRT	114,737	-	-	114,737	
601 - Prepaid payables	2,838	2,838	-	-	
Total Current Assets	5,501,899	2,997,350	2,309,495	195,054	5,501,899
TOTAL ASSETS	5,501,899	2,997,350	2,309,495	195,054	5,501,899
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
1000 · Accounts Payable	27,976	-	27,976	-	
1052 - Account Payable - DHCD - Alloc Expenses	130,579	-	130,579	-	
Other Current Liabilities		-			
2190 - Grants Payable - Current Portion	1,168,198	-	1,168,198	-	
Total Current Liabilities	1,326,753	-	1,326,753	-	
Total Liabilities	1,326,753	-	1,326,753	-	-
Equity					
3900 · Retained Earnings	5,107,307	3,929,511	982,742	195,054	-
Net Income	(932,161)	(932,161)	-	-	(932,161
Total Equity	4,175,146	2,997,350	982,742	195,054	(932,161)
TOTAL LIABILITIES & EQUITY	5,501,899	2,997,350	2,309,495	195,054	5,501,899
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Desert Healthcare Foundation Deposit Detail December 2024

Туре	Date	Name	Account	Amount
Deposit	12/06/2024		153 · Checking - US Bank - 7094	8,121
		Warner Music Group Services	4116 · Bequests - Frederick Lowe	(313)
		American Society of Composers	4116 · Bequests - Frederick Lowe	(7,807)
TOTAL				(8,120)
Deposit	12/18/2024		153 · Checking - US Bank - 7094	12,450
Payment	12/18/2024	Inland Empire Health Plan - Connect IE Agreement	1499 · Undeposited Funds	(12,450)
TOTAL				(12,450)
Deposit	12/23/2024		153 · Checking - US Bank - 7094	0
		Misc Test Deposit for ACH Update (less than \$1)	4000 · Gifts and Contributions	0
		Misc Test Deposit for ACH Update (less than \$1)	4000 · Gifts and Contributions	0
TOTAL				0
			TOTAL	20,571

Desert Healthcare Foundation Check Register

As of December 31, 2024

Type Date N		Num	Name	Amount
100 · CASH				
153 Checking	- US Bank - 7	094		
Bill Pmt -Check	12/06/2024	6082	Alejandro Espinoza Santacruz - Expense Reimbursement	(38)
Bill Pmt -Check	12/06/2024	6083	Sergio Rodriguez - Expense Reimbursement	(190)
Bill Pmt -Check	II Pmt -Check 12/06/2024		TOP Shop	(498)
Bill Pmt -Check	12/09/2024	12/09/2024 6081 HARC, Inc MOU Payment		(66,240)
Bill Pmt -Check	12/09/2024	6085	TOP Shop	(535)
Check	12/13/2024		Bank Service Charge	(674)
Bill Pmt -Check 12/17/2024		6086	Alejandro Espinoza Santacruz - Expense Reimbursement	(3,134)
Bill Pmt -Check 12/19/2024		6087	Alejandro Espinoza Santacruz - Expense Reimbursement	(60)
Bill Pmt -Check 12/19/2024		6088	U.S. Bank	(309)
Bill Pmt -Check 12/23/2024		6089	Youth Leadership Institute - Grant Payment	(45,000)
TOTAL				(116,678)

Credit Card Purchases - December 2024 - Paid December 2024 Numer of Card Notab by Foundation Personnel - 3 Colspan="2">Colspan="2"Colspan							
Number of Creek (1)							
Greif Card Holes						Credit Card Purchases - December 2024 - Paid December 2024	
Greif Card Holes	Number of O						
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1 5102 \$ 50.00 Starbucks - refreshments for vaccination staff of 12 for December 15, 2024, vaccination event 1 1 5102 \$ 585.15 Walmart - purchases for the CVEC Holiday Party 1 2190 \$ 26.00 Palm Springs Airport - parking for rental van pickup for December 19, 2024, homeless outreach event 1 2190 \$ 26.00 Palm Springs Airport - parking for rental van for December 19, 2024, homeless outreach event 1 2190 \$ 33.27 Exxon - gas for rental van for December 19, 2024, homeless outreach event 1 1 5102 \$ 105.34 City Wok- food for staff and vaccination staff of 12 for December 21, 2024, vaccination event 1 1 5102 \$ 70.00 Starbucks - refreshments for vaccination staff of 12 for December 21, 2024, vaccination event 1 2 105.34 City Wok- food for staff and vaccination staff of 12 for December 21, 2024, vaccination event 1 2 100.2 \$ 70.00 Starbucks - refreshments for vaccination staff of 12 for December 21, 2024, vaccination event 1 2 100.2 \$ 70.00 Starbucks - refreshments for homeless refugees 1 2 100.2 \$ 70.00 Amazon - Brita water filters for homeless refugees 1 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
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1 5102 \$ 105.34 City Wok- food for staff and vaccination staff of 12 for December 21, 2024, vaccination event 1 5102 \$ 70.00 Starbucks - refreshments for vaccination staff of 12 for December 21, 2024, vaccination event 2 70.00 Starbucks - refreshments for vaccination staff of 12 for December 21, 2024, vaccination event 2 100 \$ 65.20 Amazon - Brita water filters for homeless refugees 2 100 \$ 97.80 Amazon - Brita water filters for homeless refugees				2190	\$ 26.00	Palm Springs Airport - parking for rental van pickup for December 19, 2024, homeless outreach event	
Image: Sign of the system 5102 \$ 70.00 Starbucks - refreshments for vaccination staff of 12 for December 21, 2024, vaccination event Image: Sign of the system 2190 \$ 65.20 Amazon - Brita water filters for homeless refugees Image: Sign of the system 2190 \$ 97.80 Amazon - Brita water filters for homeless refugees							
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2190 \$ 97.80 Amazon - Brita water filters for homeless refugees							
2190 \$ 1.005.38 Amazon - Brita water filters for homeless refugees							
				2190		Amazon - Brita water filters for homeless refugees	
\$ 5,587.28					\$ 5,587.28		

	DESERT HEALTHCARE FOUNDATION												
	OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE									-			
	December 31, 2024									-			
	TWELVE MONTHS ENDING JUNE 30, 2025									-			
					6/30/2024	New	Grants			1:	2/31/2024		
A/C 2190 and A/C 2186-Long term					Open	Cur	rent Yr	Тс	otal Paid	í –	Open		
Grant ID Nos.	Name				BALANCE	202	24-2025	Ju	uly-June	В	ALANCE		
BOD-04-24-18 & 06-28-22	Behavioral Health Initiative Collective Fund + Expansion			\$	851,542			\$	134,905	\$	722,641	Behaviora	l Health
2018-BOD-06-26-18	Avery Trust Funds-Committed to Pulmonary services			\$	485,052			\$	-	\$	485,052	Avery Trus	st
2019-1006-BOD-06-25-19	DHCD - Homelessness Initiative Collective Fund			\$	19,345			\$	2,574	\$	16,772	Homeless	ness
2021-1288-BOD-07-27-21	DAP Health (Borrego Community) - Improving Access to Healthcare - 3 Yrs			\$	273,693			\$	70,827	\$	202,866		
Res. NO. 22-17	Carry-Over Funds*			\$	1,477,916			\$	997,353	\$	480,563		
2024-1477-BOD-12-17-24	DAP Health - Improved Access to Diagnosis and Treatment for Conditions related to Poor Air Qu	uality -	2 Yrs.			\$	200,000	\$	-	\$	200,000		
2024-1479-BOD-12-17-24	Youth Leadership Institute - ECV CARES - 2 Yrs.					\$	200,000	\$	45,000	\$	155,000		
2024-1480-BOD-12-17-24	Desert Recreation Foundation - Youth CARE (Clean Air and Recreation for Everyone) - 2 Yrs.					\$	197,477	\$	-	\$	197,477		
2024-1483-BOD-12-17-24	Vision y Compromiso - Asthma Preventative Services to Mitigate Air Quality Conditions - 2 Yrs.					\$	200,000	\$	-	\$	200,000		
2024-1484-BOD-12-17-24	Asthma and Allergy Foundation of America - RESCUE Coachella Valley - 2 Yrs.					\$	199,876	\$	-	\$	199,876		
2024-MOU-BOD-06-25-24	HARC - 2025 Coachella Valley Health Survey - 2 Yrs.			\$	66,240			\$	66,240	\$	-		
										1			
TOTAL GRANTS				\$	3,173,789	\$	997,353	\$	1,316,899	\$	2,860,246		
YTD Summary:			Uncomm	nitted	& Available								
Behavioral Health Initiative Collective Fund	\$ 722,641	\$			709,662					1			
Avery Trust - Pulmonary Services	\$ 485,052	\$			485,052					1			
West Valley Homelessness Initiative	\$ 16,772	\$			-					í –			
Carry-Over Funds	\$ 480,563	\$			480,563					í –			
Environmental Health RFP	\$ 997,353	\$			-					í –			
Total	\$ 2,702,381	\$			1,675,277					í –			
										1			
										í –			
Amts available/remaining for Grant/Programs - FY 2024-25				FY25	Grant Budget			Soc	ial Service	s Fu	nd #5054		
Amount budgeted 2024-2025		\$	10,000	\$	10,000				Budget	\$	96,000		
Amount granted year to date		\$ (997,353)	\$	-		C	RMC	C Auxiliary	\$	6,000	Spent YTD	
Mini Grants:		Eisenhower				\$	-	Spencrid					
Net adj - Grants not used:	Unused Technical Assistance from RAP Collaboration ; 1334	\$	30,276				Bala	ince	Available	\$	90,000		
Contributions / Additional Funding										1			
Prior Year Commitments & Carry-Over Funds		\$1,	477,916							1			
Balance available for Grants/Programs		\$	520,839							1			
* Value listed in Total Paid column reflects funds granted from c	arryover funds. Actual grant payments will be reflected under the respective grant.												

	DE050				1011									
	-	T HEALTHC			-									
	OUTSTANDING PASS-THRO	UGH GRAN	ITS AND G	RAN	T PAYME	NT SC	CHEDULE							
		December	r 31, 2024											
	FISCAL	YEAR END	ING JUNE	30, 2	2025									
				TOTAL		6/30/2024					12/31/2024		Remaining	
					Grant	Open		Current Yr	Total Paid		Payable		Funds	
Grant ID Nos.	Name					B	ALANCE	2024-2025	July-June		BALANCE		BALANCE	
BOD - 07/25/23 - USAging: Aging and Disabilit	y Vaccination Collaborative - End date 3/31/25													
Grant # 90HDRC0001-01-00	TOTAL CBOs			\$	222,332	\$	25,000	\$-	\$	-	\$	22,182	\$	2,818
	Total DHCF			\$	119,316	\$	57,347	\$-	\$	5,924	\$	34,578	\$	16,846
TOTAL GRANTS		1	FOTAL	\$	341,648	\$	82,347	\$-	\$	5,924	\$	56,759	\$	19,664
	EX 0004.05													
Amts available/remaining for Grant/Programs	- FY 2024-25:													
Pass-Through Organizations billed to date		\$	22,182								Grant Funds			
Foundation Administration Costs		\$	40,501									RFP		
Contributions / Additional Funding	Reimbursements received and pending	\$	(62,683)					Total Grant			\$	341,648		
Balance available for Grants/Programs		\$	-					Received to Date			\$	307,483		
								Balance Remaining			\$	34,165		