



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

To achieve optimal health at all stages of life for all District residents

**DESERT HEALTHCARE FOUNDATION**  
**Finance, Legal, Administration, & Real Estate Committee**  
**January 14, 2025**

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 3:30 PM, or immediately following the F&A Committee District meeting Tuesday, January 14, 2025, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>  
Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #: (669) 900-6833 or (888) 788-0099  
Webinar ID: 837 4378 8340  
Password: 108761

**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

- 1. F&A Meeting Minutes – December 11, 2024 – Pgs. 2-3

**ACTION**

**V. CEO REPORT**

Information

**VI. FINANCIAL REPORT**

- 1. Financial Statements – Pgs. 4-8
- 2. Deposits – Pg. 9
- 3. Check Register – Pg. 10
- 4. Credit Card Expenditures – Pg. 11
- 5. General Grants Schedule – Pgs. 12-13

**ACTION**

**VII. OTHER MATTERS**

**VIII. ADJOURNMENT**

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

*Andrea S. Hayles*

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**December 11, 2024**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, CPA, Chief Executive Officer Eric Taylor, CPA, Chief Administration Officer Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Andrea S. Hayles, MBA, Board Relations Officer	Chair/Treasurer Arthur Shorr

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Director De Lara called the meeting to order at 5:27 p.m. in the absence of Chair Shorr.	
<b>II. Approval of Agenda</b>	Director De Lara asked for a motion to approve the agenda.	<b>Moved and seconded by Director De Lara and Director PerezGil to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment	
<b>IV. Approval of Minutes</b>  1. <b>Minutes – Meeting November 13, 2024</b>	Director De Lara asked for a motion to approve the minutes of the November 13, 2024.	<b>Moved and seconded by Director De Lara and Director PerezGil to approve the November 13, 2024, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO Report.	
<b>VI. Financial Report</b>  1. <b>Financial Statements</b> 2. <b>Deposits</b> 3. <b>Check Register</b> 4. <b>Credit Card Expenditures</b> 5. <b>General Grants Schedule</b>	Eric Taylor, CAO, reviewed the financial statements with the committee highlighting the investment interest income in the profit and loss budget versus actual report.  The committee requested a revision of the Party Time Rentals equipment line item on the credit card expenditures to include the nonrefundable deposit for the mobile medical clinic event. The committee also inquired about the remaining funds from the homelessness initiative designated for	<b>Moved and seconded by Director PerezGil and Director De Lara to approve the November financial reports and forward to the Board for approval. Motion passed unanimously.</b>



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**December 11, 2024**

	outreach to the unhoused population.	
<b>VII. Other Matters</b>	There were no other matters.	
<b>VIII. Adjournment</b>	Director De Lara adjourned the meeting at 5:36 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
Leticia De Lara, MPA, Director, Board of Directors  
Finance & Administration Committee  
Desert Healthcare Foundation Board of Directors  
*Minutes respectfully submitted by Andrea S. Hayles, MBA, Board Relations Officer*

DRAFT

<b>DESERT HEALTHCARE FOUNDATION</b>					
<b>DECEMBER 2024 FINANCIAL STATEMENTS</b>					
<b>INDEX</b>					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

**Desert Healthcare Foundation**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	MONTH			TOTAL		
	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	Budget	\$ Over Budget
<b>Income</b>						
4000 · Gifts and Contributions	6,960	4,167	2,793	33,800	24,998	8,802
4003 · Grants	0	19,514	(19,514)	0	867,081	(867,081)
4116 · Bequests - Frederick Lowe	8,121	5,000	3,121	37,958	30,000	7,958
4130 · Misc. Income	0	83	(83)	0	498	(498)
8015 · Investment Interest Income	11,521	12,500	(979)	49,814	75,000	(25,186)
8040 · Restr. Unrealized Gain/(Loss)	(264,816)	12,500	(277,316)	133,148	75,000	58,148
<b>Total Income</b>	<b>(238,214)</b>	<b>53,764</b>	<b>(291,978)</b>	<b>254,720</b>	<b>1,072,577</b>	<b>(817,857)</b>
<b>Expense</b>						
5001 · Accounting Services Expense	1,194	1,202	(8)	7,163	7,208	(45)
5035 · Dues & Memberships Expense	0	42	(42)	27	252	(225)
5057 · Investment Fees Expense	4,208	4,167	41	24,101	25,002	(901)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	498	(498)
5101 · DHCD-Exp Alloc Wages& benefits	17,258	17,692	(434)	100,983	106,152	(5,169)
5102 · DHCD-Expenses - CVEC	16,856	25,000	(8,144)	58,603	150,000	(91,397)
5106 · Marketing & Communications	0	625	(625)	0	3,750	(3,750)
5110 · Other Expenses	683	625	58	4,953	3,750	1,203
5115 · Postage & Shipping Expense	0	8	(8)	0	48	(48)
5120 · Professional Fees Expense	0	83	(83)	0	498	(498)
8051 · Major grant expense	57,892	16,667	41,225	22,182	100,002	(77,820)
8052 · Grant Expense - Collective/Mini	962,870	125,833	837,037	962,870	754,998	207,872
<b>Total Expense Before Social Services</b>	<b>1,060,961</b>	<b>192,027</b>	<b>868,934</b>	<b>1,180,881</b>	<b>1,152,158</b>	<b>28,723</b>
5054 · Social Services Fund	0	8,000	(8,000)	6,000	48,000	(42,000)
<b>Net Income</b>	<b>(1,299,175)</b>	<b>(146,263)</b>	<b>(1,152,912)</b>	<b>(932,161)</b>	<b>(127,581)</b>	<b>(804,580)</b>

**Desert Healthcare Foundation  
Balance Sheet Previous Year Comparison  
As of December 31, 2024**

				Dec 31, 24	Dec 31, 23
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
<b>100 - CASH</b>					
150 - Petty Cash				237	207
153 - Checking - US Bank - 7094				1,067,155	583,777
154 - Checking - US Bank - 4946				118,466	270,824
<b>Total Checking/Savings</b>				<b>1,185,858</b>	<b>854,808</b>
<b>Total Accounts Receivable</b>				17,447	190,429
<b>Other Current Assets</b>					
<b>476-486 - INVESTMENTS</b>					
<b>477 - Morgan Stanley-Investments</b>					
477.2 - Unrealized Gain/(Loss)				(91,049)	(178,057)
477 - Morgan Stanley-Investments - Other				978,210	2,077,484
<b>Total 477 - Morgan Stanley-Investments</b>				<b>887,161</b>	<b>1,899,427</b>
<b>486 - Merrill Lynch</b>					
486.1 - Merrill Lynch Unrealized Gain				747,153	643,409
486 - Merrill Lynch - Other				2,466,389	2,238,863
<b>Total 486 - Merrill Lynch</b>				<b>3,213,542</b>	<b>2,882,272</b>
<b>Total 476-486 - INVESTMENTS</b>				<b>4,100,703</b>	<b>4,781,699</b>
<b>500 - CONTRIBUTIONS -RCVB -CRTS</b>					
515 - Contrib RCVB-Pressler CRT				80,317	70,118
530 - Contrib RCVB-Guerts CRT				114,737	126,022
<b>Total 500 - CONTRIBUTIONS -RCVB -CRTS</b>				<b>195,054</b>	<b>196,140</b>
<b>601 - Prepaid Payables</b>				2,838	5,758
<b>Total Other Current Assets</b>				<b>4,298,595</b>	<b>4,983,597</b>
<b>TOTAL ASSETS</b>				<b>5,501,899</b>	<b>6,028,834</b>

**Desert Healthcare Foundation  
Balance Sheet Previous Year Comparison  
As of December 31, 2024**

				Dec 31, 24	Dec 31, 23
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
			<b>1000 · Accounts Payable</b>	27,976	23,125
			<b>1052 · Account payable-DHCD Exp Alloc</b>	130,579	151,616
			<b>Total Accounts Payable</b>	158,555	174,741
<b>Other Current Liabilities</b>					
			<b>2183 · Grants Payable-COVID-CARES PHI</b>	0	162,297
			<b>2190 · Current - Grants payable</b>	1,168,198	1,188,705
			<b>Total Liabilities</b>	1,326,753	1,525,743
<b>Equity</b>					
			<b>3900 · Retained Earnings</b>	5,107,307	3,546,460
			<b>Net Income</b>	(932,161)	956,632
			<b>Total Equity</b>	4,175,146	4,503,092
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>5,501,899</b>	<b>6,028,834</b>

DESERT HEALTHCARE FOUNDATION						
BALANCE SHEET 12/31/24						
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES						
		T/B	GENERAL Fund	Restricted Funds	Trusts	
<b>ASSETS</b>						
	150 · Petty Cash	237	237	-	-	
	153 · Checking - US Bank 7094*	1,067,155	908,600	158,555	-	
	154 · Checking - US Bank 4946*	118,466		118,466		
	<b>Total 100 · CASH - UNRESTRICTED</b>	<b>1,185,858</b>	<b>908,837</b>	<b>277,021</b>	<b>-</b>	
	Accounts Receivable					
	321 - Accounts Receivable - Other	17,447	-	17,447		
	<b>Total Accounts Receivable</b>	<b>17,447</b>	<b>-</b>	<b>17,447</b>	<b>-</b>	
	477 · Morgan Stanley Investments					
	477.2 · Unrealized Gain	(91,049)	(91,049)		-	
	477 · Morgan Stanley	978,210	978,210		-	
	<b>Total 477 · Morgan Stanley Investments</b>	<b>887,161</b>	<b>887,161</b>	<b>-</b>	<b>-</b>	
6441	486.1 · Merrill Lynch Unrealized Gain	747,153	-	747,153	-	
	486 · Merrill Lynch	2,466,389	1,198,515	1,267,874	-	
	<b>Total 486 · Merrill Lynch</b>	<b>3,213,542</b>	<b>1,198,515</b>	<b>2,015,027</b>	<b>-</b>	<b>3,213,542</b>
	515 · Contrib RCVB-Pressler CRT	80,317	-	-	80,317	
	530 · Contrib RCVB-Guerts CRT	114,737	-	-	114,737	
	601 - Prepaid payables	2,838	2,838	-	-	
	<b>Total Current Assets</b>	<b>5,501,899</b>	<b>2,997,350</b>	<b>2,309,495</b>	<b>195,054</b>	<b>5,501,899</b>
	<b>TOTAL ASSETS</b>	<b>5,501,899</b>	<b>2,997,350</b>	<b>2,309,495</b>	<b>195,054</b>	<b>5,501,899</b>
<b>LIABILITIES &amp; EQUITY</b>						
<b>Liabilities</b>						
Current Liabilities						
Accounts Payable						
	1000 · Accounts Payable	27,976	-	27,976	-	
	1052 - Account Payable - DHCD - Alloc Expenses	130,579	-	130,579	-	
	Other Current Liabilities		-			
	2190 - Grants Payable - Current Portion	1,168,198	-	1,168,198	-	
	<b>Total Current Liabilities</b>	<b>1,326,753</b>	<b>-</b>	<b>1,326,753</b>	<b>-</b>	
	<b>Total Liabilities</b>	<b>1,326,753</b>	<b>-</b>	<b>1,326,753</b>	<b>-</b>	<b>-</b>
<b>Equity</b>						
	3900 · Retained Earnings	5,107,307	3,929,511	982,742	195,054	-
	Net Income	(932,161)	(932,161)	-	-	(932,161)
	<b>Total Equity</b>	<b>4,175,146</b>	<b>2,997,350</b>	<b>982,742</b>	<b>195,054</b>	<b>(932,161)</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,501,899</b>	<b>2,997,350</b>	<b>2,309,495</b>	<b>195,054</b>	<b>5,501,899</b>
* Restricted funds include Accounts Payable & advance of USAging grant funds						



**Desert Healthcare Foundation**  
**Deposit Detail**  
 December 2024

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>12/06/2024</b>		<b>153 - Checking - US Bank - 7094</b>	<b>8,121</b>
		Warner Music Group Services	4116 - Bequests - Frederick Lowe	(313)
		American Society of Composers	4116 - Bequests - Frederick Lowe	(7,807)
<b>TOTAL</b>				<b>(8,120)</b>
<b>Deposit</b>	<b>12/18/2024</b>		<b>153 - Checking - US Bank - 7094</b>	<b>12,450</b>
Payment	12/18/2024	Inland Empire Health Plan - Connect IE Agreement	1499 - Undeposited Funds	(12,450)
<b>TOTAL</b>				<b>(12,450)</b>
<b>Deposit</b>	<b>12/23/2024</b>		<b>153 - Checking - US Bank - 7094</b>	<b>0</b>
		Misc. - Test Deposit for ACH Update (less than \$1)	4000 - Gifts and Contributions	0
		Misc. - Test Deposit for ACH Update (less than \$1)	4000 - Gifts and Contributions	0
<b>TOTAL</b>				<b>0</b>
			<b>TOTAL</b>	<b>20,571</b>

**Desert Healthcare Foundation**  
**Check Register**  
As of December 31, 2024

Type	Date	Num	Name	Amount
<b>100 - CASH</b>				
<b>153 - Checking - US Bank - 7094</b>				
Bill Pmt -Check	12/06/2024	6082	Alejandro Espinoza Santacruz - Expense Reimbursement	(38)
Bill Pmt -Check	12/06/2024	6083	Sergio Rodriguez - Expense Reimbursement	(190)
Bill Pmt -Check	12/06/2024	6084	TOP Shop	(498)
Bill Pmt -Check	12/09/2024	6081	HARC, Inc. - MOU Payment	(66,240)
Bill Pmt -Check	12/09/2024	6085	TOP Shop	(535)
Check	12/13/2024		Bank Service Charge	(674)
Bill Pmt -Check	12/17/2024	6086	Alejandro Espinoza Santacruz - Expense Reimbursement	(3,134)
Bill Pmt -Check	12/19/2024	6087	Alejandro Espinoza Santacruz - Expense Reimbursement	(60)
Bill Pmt -Check	12/19/2024	6088	U.S. Bank	(309)
Bill Pmt -Check	12/23/2024	6089	Youth Leadership Institute - Grant Payment	(45,000)
<b>TOTAL</b>				<b>(116,678)</b>



DESERT HEALTHCARE FOUNDATION								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
December 31, 2024								
TWELVE MONTHS ENDING JUNE 30, 2025								
A/C 2190 and A/C 2186-Long term			6/30/2024	New Grants	Total Paid	12/31/2024		
Grant ID Nos.		Name	Open	Current Yr	July-June	Open		
			BALANCE	2024-2025		BALANCE		
BOD-04-24-18 & 06-28-22		Behavioral Health Initiative Collective Fund + Expansion	\$ 851,542		\$ 134,905	\$ 722,641		Behavioral Health
2018-BOD-06-26-18		Avery Trust Funds-Committed to Pulmonary services	\$ 485,052		\$ -	\$ 485,052		Avery Trust
2019-1006-BOD-06-25-19		DHCD - Homelessness Initiative Collective Fund	\$ 19,345		\$ 2,574	\$ 16,772		Homelessness
2021-1288-BOD-07-27-21		DAP Health (Borrego Community) - Improving Access to Healthcare - 3 Yrs	\$ 273,693		\$ 70,827	\$ 202,866		
Res. NO. 22-17		Carry-Over Funds*	\$ 1,477,916		\$ 997,353	\$ 480,563		
2024-1477-BOD-12-17-24		DAP Health - Improved Access to Diagnosis and Treatment for Conditions related to Poor Air Quality - 2 Yrs.		\$ 200,000	\$ -	\$ 200,000		
2024-1479-BOD-12-17-24		Youth Leadership Institute - ECV CARES - 2 Yrs.		\$ 200,000	\$ 45,000	\$ 155,000		
2024-1480-BOD-12-17-24		Desert Recreation Foundation - Youth CARE (Clean Air and Recreation for Everyone) - 2 Yrs.		\$ 197,477	\$ -	\$ 197,477		
2024-1483-BOD-12-17-24		Vision y Compromiso - Asthma Preventative Services to Mitigate Air Quality Conditions - 2 Yrs.		\$ 200,000	\$ -	\$ 200,000		
2024-1484-BOD-12-17-24		Asthma and Allergy Foundation of America - RESCUE Coachella Valley - 2 Yrs.		\$ 199,876	\$ -	\$ 199,876		
2024-MOU-BOD-06-25-24		HARC - 2025 Coachella Valley Health Survey - 2 Yrs.	\$ 66,240		\$ 66,240	\$ -		
<b>TOTAL GRANTS</b>			<b>\$ 3,173,789</b>	<b>\$ 997,353</b>	<b>\$ 1,316,899</b>	<b>\$ 2,860,246</b>		
<b>YTD Summary:</b>			<b>Uncommitted &amp; Available</b>					
Behavioral Health Initiative Collective Fund	\$	722,641	\$	709,662				
Avery Trust - Pulmonary Services	\$	485,052	\$	485,052				
West Valley Homelessness Initiative	\$	16,772	\$	-				
Carry-Over Funds	\$	480,563	\$	480,563				
Environmental Health RFP	\$	997,353	\$	-				
<b>Total</b>	<b>\$</b>	<b>2,702,381</b>	<b>\$</b>	<b>1,675,277</b>				
<b>Amts available/remaining for Grant/Programs - FY 2024-25:</b>			<b>FY25 Grant Budget</b>		<b>Social Services Fund #5054</b>			
<b>Amount budgeted 2024-2025</b>		\$ 10,000	\$	10,000	Budget	\$ 96,000		
<b>Amount granted year to date</b>		\$ (997,353)	\$	-	DRMC Auxiliary	\$ 6,000		Spent YTD
Mini Grants:					Eisenhower	\$ -		
Net adj - Grants not used:	Unused Technical Assistance from RAP Collaboration ; 1334	\$ 30,276			<b>Balance Available</b>	\$ 90,000		
Contributions / Additional Funding								
Prior Year Commitments & Carry-Over Funds		\$1,477,916						
<b>Balance available for Grants/Programs</b>		<b>\$ 520,839</b>						

\* Value listed in Total Paid column reflects funds granted from carryover funds. Actual grant payments will be reflected under the respective grant.

DESERT HEALTHCARE FOUNDATION								
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE								
December 31, 2024								
FISCAL YEAR ENDING JUNE 30, 2025								
Grant ID Nos.	Name	TOTAL Grant	6/30/2024 Open	Current Yr 2024-2025	Total Paid July-June	12/31/2024 Payable	Remaining Funds	
			BALANCE			BALANCE	BALANCE	
<b>BOD - 07/25/23 - USAging: Aging and Disability Vaccination Collaborative - End date 3/31/25</b>								
Grant # 90HDCR0001-01-00	TOTAL CBOs	\$ 222,332	\$ 25,000	\$ -	\$ -	\$ 22,182	\$ 2,818	
	Total DHCF	\$ 119,316	\$ 57,347	\$ -	\$ 5,924	\$ 34,578	\$ 16,846	
<b>TOTAL GRANTS</b>		<b>\$ 341,648</b>	<b>\$ 82,347</b>	<b>\$ -</b>	<b>\$ 5,924</b>	<b>\$ 56,759</b>	<b>\$ 19,664</b>	
<b>Amts available/remaining for Grant/Programs - FY 2024-25:</b>								
Pass-Through Organizations billed to date		\$ 22,182					<b>Grant Funds</b>	
Foundation Administration Costs		\$ 40,501					<b>RFP</b>	
Contributions / Additional Funding	Reimbursements received and pending	\$ (62,683)			Total Grant	\$ 341,648		
<b>Balance available for Grants/Programs</b>		<b>\$ -</b>			Received to Date	\$ 307,483		
					<b>Balance Remaining</b>	<b>\$ 34,165</b>		