



DESERT HEALTHCARE
DISTRICT & FOUNDATION

To achieve optimal health at all stages of life for all District residents

DESERT HEALTHCARE DISTRICT
Finance, Legal, Administration, & Real Estate Committee
October 09, 2024

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 5:00 PM, Wednesday, October 09, 2024, via Zoom using the following link:

<https://us02web.zoom.us/j/83743788340?pwd=VXljcEdUMWtLa3NvdHd3SGRXa0Mzd09>

Password: 108761

Members of the public can also participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099

Webinar ID: 837 4378 8340

Password: 108761

REVISED AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Meeting Minutes – September 11, 2024 – Pgs. 3-5

ACTION

VI. CHIEF EXECUTIVE OFFICER’S REPORT

Information

VI. CHIEF ADMINISTRATION OFFICER’S REPORT – Pgs. 6-7

Information

- 1. LPMP Leasing Update

VII. FINANCIAL REPORTS

ACTION

- 1. District and LPMP Financial Statements – Pgs. 8-19
- 2. Accounts Receivable Aging Summary – Pg. 20
- 3. District - Deposits – Pg. 21
- 4. District - Property tax receipts – Pg. 22
- 5. LPMP – Deposits – Pgs. 23-24
- 6. District – Check Register – Pgs. 25-26
- 7. Credit Card – Detail of Expenditures – Pgs. 27-28
- 8. LPMP – Check Register – Pg. 29
- 9. CEO Discretionary Fund – Pg. 30
- 10. Retirement Protection Plan Update – Pg. 31
- 11. Grant Payment Schedule – Pgs. 32

ACTIONS

VIII. OTHER MATTERS

- 1. Craig Hartzheim – Moss Levy & Hartzheim – FY 2024 Audit Reports – District & RPP
 - a. Management Letter, Communication Letter, Internal Controls Report – Pgs. 33-42
 - b. District Audit Report – Pgs. 43-83
 - c. RPP Audit Report – Pgs. 84-105



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- d. Foundation Audit Report – (Information – Consideration for Approval during the Foundation Committee meeting) – Pgs. 106-121
2. Consulting Services Agreement – Deveau Burr Group, LLC – Addendum #1 – Cost Decrease from \$9,500 to \$4,500 per month and Term November 1, 2024 – December 31, 2025 – Pgs. 122-123
3. Consulting Services Agreement – NPO Centric – Addendum #4 – Time Extension to February 28, 2025 – Pgs. 124-128
4. Resolution 24-04 and Ordinance 24-01 – 5% Increase to the Director’s monthly meeting stipend from \$115.76 to \$121.55 – Pgs. 129-135

IX. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, Ca and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

If you have any disability which would require accommodation to enable you to participate in this meeting or translation services, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 567-0298 at least 24 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer