



**DESERT HEALTHCARE FOUNDATION**  
**SPECIAL FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE**  
**December 13, 2022**

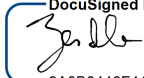
Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr Director Les Zendle, MD	Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	Conrado E. Bázquez, MD, Chief Executive Officer

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Director Zendle called the meeting to order at 4:08 p.m.	
<b>II. Approval of Agenda</b>	Director Zendle asked for a motion to approve the agenda.	<b>Moved and seconded by Director Shorr and Director Zendle to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment	
<b>IV. Approval of Minutes</b>  1. <b>Minutes – Meeting November 16, 2022</b>	Director Zendle asked for a motion to approve the minutes of the November 16, 2022, F&A Committee meeting.	<b>Moved and seconded by Director Shorr and Director Zendle to approve the November 16, 2022, meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO Report.	
<b>VI. Financial Report</b>  1. <b>Financial Statements</b> 2. <b>Deposits</b> 3. <b>Check Register</b> 4. <b>Credit Card Expenditures</b> 5. <b>General Grants Schedule</b>	Chris Christensen, CAO, reviewed the October financials with the committee.  The committee reviewed the grant payment schedule requesting an itemization of the Behavioral Health Initiative project funding and additional information on the impact of the Initiative.  Donna Craig, Chief Program Officer, described the Behavioral Health Needs Assessment and the working group's establishing goals from the assessment. The grantees are using the Results-Based Accountability (RBA)	<b>Moved and seconded by Director Zendle and Director Shorr to approve the November 2022 financials and forward to the board for approval. Motion passed unanimously.</b>



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	platform and impending dashboards to collect data. Once complete, the findings will be presented to the Program Committee and Board of Directors.	
<b>VII. Other Matters</b>		
<b>1. Promotoras Recognition Event – April 21, 2023 - \$105,357.77</b>	<p>Chris Christensen, CAO, provided background on last year’s promotoras recognition event, the costs, this year’s budgeted amount, and fundraising to offset the remaining expenditures.</p> <p>After substantial discussion by the committee, Director Zendle motioned to table the matter for further discussion and consideration of all grantees and volunteers at next month’s committee meeting.</p>	<p><b>Moved and seconded by Director Zendle and Director Shorr to table the Promotoras Recognition Event – April 21, 2023 - \$105,357.77 for consideration and recognition of all grantees and volunteers that assist with the District’s mission. Motion passed unanimously.</b></p>
<b>VIII. Adjournment</b>	Director Zendle adjourned the meeting at 4:30p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

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ATTEST: \_\_\_\_\_  
 Les Zendle, MD, Director, Board of Directors  
 Finance & Administration Committee  
 Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer*