



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
December 13, 2022

The Special Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 4:00 PM, or immediately following the F&A Committee District meeting Thursday, December 13, 2022, via Zoom using the following link:

<https://us02web.zoom.us/j/82605029511?pwd=ekFMbGV2YVJUYkdCZkp6b1p5UW5PZz09>
Password: 533204

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 or (888) 788-0099 To Listen and Address the Board when called upon:
Webinar ID: 826 0502 9511
Password: 533204

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

- 1. F&A Meeting Minutes – November 16, 2022 – Pg. 2-3

ACTION

V. CEO REPORT

Information

VI. FINANCIAL REPORT

- 1. Financial Statements – Pg. 4-8
- 2. Deposits – Pg. 9
- 3. Check Register – Pg. 10
- 4. Credit Card Expenditures – Pg. 11
- 5. General Grants Schedule – Pg. 12-13

ACTION

VII. OTHER MATTERS

- 1. Promotoras Recognition Event – April 21, 2023 - \$105,357.77 – Pg. 14-17

ACTION

VIII. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G 100, Palm Desert, California at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer



DESERT HEALTHCARE FOUNDATION
SPECIAL FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
November 16, 2022

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 2:11 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director Zendle and President Borja to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting October 11, 2022	Chair Shorr asked for a motion to approve the minutes of the October 11, 2022, F&A Committee meeting.	Moved and seconded by Director Zendle and President Borja to approve the October 11, 2022, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Shorr reviewed the October financials with the committee.	Moved and seconded by President Borja and Director Zendle to approve the October 2022 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters 1. Shannon Maidment & Andrea Oliveri – Coachella Valley Accounting & Auditing – FY 2022 Audit Report (Reports presented during the District’s committee meeting)	Chris Christensen, CAO, described formal approval of the Foundation audit reports as presented in the District meeting. Mr. Christensen highlighted the Grants Payment Schedule \$5.8M and the carryover funds of the	Moved and seconded by Director Zendle and President Borja to approve the FY 2022 Audit Foundation Report and forward to the board for approval. Motion passed unanimously.



DESERT HEALTHCARE FOUNDATION
SPECIAL FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
November 16, 2022

	<p>\$1.5M that are no longer shown as a liability on the balance sheet. The funds are relocated on the audit report as reserved net assets, but accounted for differently. The same applies to the Behavioral Health Initiative, that does not allow approval as a liability until the directors approve grants from the Foundation. However, the schedule will be maintained to illustrate available funds.</p>	
<p>VIII. Adjournment</p>	<p>President Borja adjourned the meeting at 2:18 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
 Arthur Shorr, Chair, Treasurer, Board of Directors
 Finance & Administration Committee
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE FOUNDATION					
NOVEMBER 2022 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July through November 2022

	MONTH			TOTAL		
	Nov 22	Budget	\$ Over Budget	Jul - Nov 22	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	8,310	4,167	4,143	60,889	20,835	40,054
4003 · Grants	101,231	179,167	(77,936)	321,789	895,835	(574,046)
4116 · Bequests - Frederick Lowe	5,265	5,000	265	24,654	25,000	(346)
4130 · Misc. Income	0	83	(83)	0	415	(415)
8015 · Investment Interest Income	8,849	12,500	(3,651)	45,174	62,500	(17,326)
8040 · Restr. Unrealized Gain/(Loss)	226,141	(8,333)	234,474	225,496	(41,665)	267,161
Total Income	349,796	192,584	157,212	678,002	962,920	(284,918)
Expense						
5001 · Accounting Services Expense	958	1,375	(417)	4,790	6,875	(2,085)
5035 · Dues & Memberships Expense	0	42	(42)	26	210	(184)
5057 · Investment Fees Expense	3,442	4,167	(725)	17,815	20,835	(3,020)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	415	(415)
5101 · DHCD-Exp Alloc Wages& benefits	15,200	15,376	(176)	76,000	76,880	(880)
5102 · DHCD-Expenses - CVEC	11,318	25,613	(14,295)	67,566	128,065	(60,499)
5106 · Marketing & Communications	26	2,917	(2,891)	198	14,585	(14,387)
5110 · Other Expenses	199	417	(218)	1,399	2,085	(686)
5115 · Postage & Shipping Expense	0	8	(8)	0	40	(40)
5120 · Professional Fees Expense	0	83	(83)	0	415	(415)
8051 · Major grant expense	101,231	145,833	(44,602)	316,789	729,165	(412,376)
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	12,500	(12,500)
Total Expense Before Social Services	132,374	198,414	(66,040)	484,583	992,070	(507,487)
5054 · Social Services Fund	0	5,000	(5,000)	14,000	25,000	(11,000)
Net Income	217,422	(10,830)	228,252	179,419	(54,150)	233,569

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of November 30, 2022

				Nov 30, 22	Nov 30, 21
ASSETS					
Current Assets					
Checking/Savings					
100 - CASH					
150 - Petty Cash				200	200
151 - Checking - Union Bank 7611				1,811,592	620,813
152 - Checking - Union Bank 8570				141,438	112,237
Total Checking/Savings				1,953,230	733,250
Total Accounts Receivable				109,531	400,000
Other Current Assets					
316 - Accrued Revenue				0	300,000
476-486 - INVESTMENTS					
477 - Morgan Stanley-Investments					
477.2 - Unrealized Gain/(Loss)				(238,548)	78,953
477 - Morgan Stanley-Investments - Other				2,060,061	3,131,520
Total 477 - Morgan Stanley-Investments				1,821,513	3,210,473
486 - Merrill Lynch					
486.1 - Merrill Lynch Unrealized Gain				712,230	736,871
486 - Merrill Lynch - Other				2,020,334	1,880,054
Total 486 - Merrill Lynch				2,732,564	2,616,925
Total 476-486 - INVESTMENTS				4,554,077	5,827,398
500 - CONTRIBUTIONS -RCVB -CRTS					
515 - Contrib RCVB-Pressler CRT				62,367	74,787
530 - Contrib RCVB-Guerts CRT				126,022	126,022
Total 500 - CONTRIBUTIONS -RCVB -CRTS				188,389	200,809
601 - Prepaid Payables				5,864	4,208
Total Other Current Assets				4,748,330	6,332,415
TOTAL ASSETS				6,811,091	7,465,665

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of November 30, 2022

				Nov 30, 22	Nov 30, 21
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 - Accounts Payable	17,467	28,565
			1052 - Account payable-DHCD Exp Alloc	130,737	118,361
			Total Accounts Payable	148,204	146,926
Other Current Liabilities					
			2183 - Grants Payable-COVID-CARES PHI	114,102	735,507
			2190 - Current - Grants payable	70,980	3,254,971
			Total Other Current Liabilities	185,082	3,990,478
			Total Current Liabilities	333,286	4,137,404
Long Term Liabilities					
			2186 - Grants payable	200,000	1,600,000
			Total Liabilities	533,286	5,737,404
Equity					
			3900 - Retained Earnings	6,098,389	1,834,713
			Net Income	179,419	(106,452)
			Total Equity	6,277,808	1,728,261
TOTAL LIABILITIES & EQUITY				6,811,091	7,465,665

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 11/30/22					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 - Petty Cash	200	200	-	-
	151 - Checking - Union Bank 7611*	1,811,592	1,619,744	191,848	-
	152 - Checking - Union Bank 8570*	141,438	-	141,438	-
Total 100 - CASH - UNRESTRICTED		1,953,230	1,619,944	333,286	-
Accounts Receivable					
	321 - Accounts Receivable - Other	109,531	-	109,531	-
Total Accounts Receivable		109,531	-	109,531	-
477 - Invt-Morgan Stanley					
	477.2 - Unrealized Gain	(238,548)	-	(238,548)	-
	477 - Invt-Morgan Stanley	2,060,061	496,821	1,563,240	-
Total 477 - Invt-Morgan Stanley		1,821,513	496,821	1,324,692	-
6441	486.1 - Merrill Lynch Unrealized Gain	712,230	-	712,230	-
	486 - Merrill Lynch	2,020,334	-	2,020,334	-
Total 486 - Merrill Lynch		2,732,564	-	2,732,564	-
	515 - Contrib RCVB-Pressler CRT	62,367	-	-	62,367
	530 - Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	5,864	5,864	-	-
Total Current Assets		6,811,091	2,122,629	4,500,073	188,389
TOTAL ASSETS		6,811,091	2,122,629	4,500,073	188,389
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 - Accounts Payable	17,467	-	17,467	-
	1052 - Account Payable - DHCD - Alloc Expenses	130,737	-	130,737	-
	2183 - Grants Payable-COVID-CARES PHI	114,102	-	114,102	-
	2190 - Grants Payable - Current Portion	70,980	-	70,980	-
Total Current Liabilities		333,286	-	333,286	-
	2186 - Grant Payable - Long Term	200,000	-	200,000	-
Total Liabilities		533,286	-	533,286	-
Equity					
	3900 - Retained Earnings	6,098,389	1,943,213	3,966,787	188,389
	Net Income	179,419	179,419	-	-
Total Equity		6,277,808	2,122,630	3,966,787	188,389
TOTAL LIABILITIES & EQUITY		6,811,091	2,122,629	4,500,073	188,389
* Restricted funds include Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
November 2022

Type	Date	Name	Account	Amount
Deposit	11/10/2022		151 - Checking - Union Bank 7611	5,188
Payment	11/10/2022	Inland Empire Health Plan	1499 - Undeposited Funds	(5,188)
TOTAL				(5,188)
Deposit	11/22/2022		151 - Checking - Union Bank 7611	5,265
		American Society of Composers	4116 - Bequests - Frederick Lowe	(5,265)
TOTAL				(5,265)
Deposit	11/29/2022		151 - Checking - Union Bank 7611	10
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(10)
Deposit	11/30/2022		152 - Checking - Union Bank 8570	43,577
Payment	11/30/2022	Riverside County - Public Health	1499 - Undeposited Funds	(43,577)
TOTAL				(43,577)
			TOTAL	54,040

Desert Healthcare Foundation
Check Register
As of November 30, 2022

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	11/03/2022	5372	Giovanni Gutierrez - CVEC logo design services	(2,500)
Bill Pmt -Check	11/08/2022	5373	Miguel Delgado - Pico De Gallo advertising	(400)
Bill Pmt -Check	11/08/2022	5374	Union Bank	(17,194)
Bill Pmt -Check	11/09/2022	ACH 110922	CONCUR, INC.	(15,474)
Bill Pmt -Check	11/17/2022	5375	Alejandro Espinoza - Expense reimbursement	(1,876)
Check	11/28/2022		Bank Service Charge	(182)
Bill Pmt -Check	11/29/2022	5376	Verizon Wireless	(145)
TOTAL				(37,771)

**DESERT HEALTHCARE FOUNDATION
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE**

November 30, 2022

TWELVE MONTHS ENDING JUNE 30, 2023

A/C 2190 and A/C 2186-Long term		6/30/2022	New Grants	11/30/2022		
		Open	Current Yr	Total Paid	Open	
Grant ID Nos.	Name	BALANCE	2022-2023	July-June	BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF	\$ 67,117		\$ 21,482	\$ 45,635	HP-cvHIP
BOD - 04/24/18 & 06/28/22	Behavioral Health Initiative Collective Fund + Expansion	\$ 3,297,169		\$ 336,023	\$ 2,961,146	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services	\$ 720,282		\$ 133,631	\$ 586,651	Avery Trust
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund	\$ 94,057		\$ -	\$ 94,057	Homelessness
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs	\$ 65,000		\$ 45,000	\$ 20,000	
BOD - 07/27/21 BOD (#1288)	Borrego Community - Improving Access to Healthcare - 3 yrs	\$ 545,000		\$ 14,722	\$ 530,278	
F&A - 6/11/19, 6/09/20, 6/22/21 Res. NO. 21-02, 22-17	Prior Year Commitments & Carry-Over Funds	\$ 1,544,156		\$ -	\$ 1,544,156	
TOTAL GRANTS		\$ 6,332,781	\$ -	\$ 550,858	\$ 5,781,924	
Summary: As of 11/30/2022		Uncommitted & Available				
Health Portal (CVHIP):	\$ 45,635	\$ 45,635				
Behavioral Health Initiative Collective Fund	\$ 2,961,146	\$ 1,960,733				
Avery Trust - Pulmonary Services	\$ 586,651	\$ 509,573				
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557				
Healthcare Needs of Black Communities	\$ 550,278	\$ -				
Prior Year Commitments & Carry-Over Funds	\$ 1,544,156	\$ 1,544,156				
Total	\$ 5,781,923	\$ 4,131,654				
Amts available/remaining for Grant/Programs - FY 2022-23:			FY23 Grant Budget	Social Services Fund #5054		
Amount budgeted 2022-2023		\$ 530,000	\$ 500,000	Budget	\$ 60,000	
Amount granted year to date		\$ -	\$ 30,000	DRMC Auxiliary	\$ 8,000	Spent YTD
Mini Grants:				Eisenhower	\$ 6,000	
Net adj - Grants not used:				Balance Available	\$ 46,000	
Contributions / Additional Funding						
Prior Year Commitments & Carry-Over Funds	FY19-20 \$284,156; FY20-21 \$730,000; FY21-22 \$530,000	\$ 1,544,156				
Balance available for Grants/Programs		\$ 2,074,156				

**DESERT HEALTHCARE FOUNDATION
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE**

November 30, 2022

FISCAL YEAR ENDING JUNE 30, 2023

A/C 2183	Grant ID Nos.	Name	TOTAL	6/30/2022	Current Yr 2022-2023	Total Paid/Accrued July-June	11/30/2022	ELC3 Funds
			Grant	Open			ELC3 Funds Payable	ELC3 Funds Remaining
				BALANCE			BALANCE	BALANCE
	BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)						
	BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative	\$ 125,000	\$ 35,000		\$ 35,000	\$ -	
	BOD - 04/26/22 - Contract Amendment*	Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$750,000 (\$625,000 for grants) (Reimbursement Grant)						
	BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative	\$ 170,000	\$ 40,305		\$ 74,815	\$ 38,363	\$ 56,822
	BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN	\$ 50,000	\$ 6,901		\$ 17,252	\$ 10,259	\$ 22,489
	BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services	\$ 70,000	\$ 37,144		\$ 50,459	\$ 12,865	\$ 6,676
	BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative	\$ 35,000	\$ 5,153		\$ 10,110	\$ 13,167	\$ 11,723
	BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion	\$ 300,000	\$ 48,688		\$ 120,457	\$ 39,448	\$ 140,094
	TOTAL GRANTS		\$ 625,000	\$ 173,191	\$ -	\$ 308,094	\$ 114,102	
	ELC Amendment	Passthrough to Community Based Organizations	\$ 625,000	\$ 138,191	\$ -	\$ 273,094	\$ 114,102	\$ 237,804
		CARES/ELC Administrative Costs	\$ 125,000	\$ 30,414	\$ -	\$ 67,492	\$ 30,707	\$ 26,801
	Total ELC Amendment		\$ 750,000	\$ 168,605	\$ -	\$ 340,586	\$ 144,809	\$ 264,605
						Account 2183	\$ 114,102	
	Amts available/remaining for Grant/Programs - FY 2022-23:						\$ -	
	Amount granted year to date		\$ 249,005					
	Foundation Administration Costs		\$ 67,785					
	Contributions / Additional Funding	ELC3 Amendment \$750,000	\$ (316,790)					
	Balance available for Grants/Programs		\$ -					
						Total Grant	\$ 2,400,000	\$ 750,000
						Received to Date	\$ 2,400,000	\$ 384,163
						Balance Remaining	\$ -	\$ 365,837

*Contract #21-024 Amendment is on a reimbursement basis and will reflect expenses as they are invoiced and receivable from County of Riverside.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: December 13, 2022
To: Finance & Administration Committee
Subject: Coachella Valley Equity Collaborative
Community Health Workers (Promotoras) Recognition Event – NTE \$105,358

Staff Recommendation: Approval of a proposal NTE \$105,358 for the Coachella Valley Equity Collaborative Community Health Workers (Promotoras) Recognition and Community Engagement Event.

Background:

- DHCD’s 3-year Strategic Plan calls for Proactively increase the financial resources DHCD/F can apply to support community in its Goal #1. Its Strategy 1.6 directs staff to evaluate the potential to conduct community-based fund raising. This requires a number of steps, which this proposed activity points in this direction.
- The Desert Healthcare District and Foundation has established and leads The Coachella Valley Equity Collaborative (CVEC), which has brought together community-and faith-based organizations, government agencies (county and state), and local farm owners to address the COVID-19 epidemic and ensure there is a coordinated effort to maximize resources and prevent overlap is services and/or outreach.
- The CVEC has coordinated multiple COVID-19 testing events that have been hosted throughout the Coachella Valle. To date, a total of **279** COVID-19 testing clinics resulting in roughly **22,306** COVID-19 tests have been provided at events organized by the CVEC and its partners. In addition, more than **7,000** COVID-19 at-home tests have been provided at COVID-19 testing and community events.
- Since the launch of the first COVID-19 vaccine event, CVEC has hosted a total of **364** COVID-19 vaccination clinics resulting in **46,915** COVID-19 vaccines provided to District residents. In addition, a total of **465** doses of the flu vaccine have been provided since September 18 at CVEC sponsored vaccination clinics.

Information

- The success of the COVID-19 educational, testing and vaccination campaigns through the CV Equity Collaborative can be directly attributed to the Community Health Workers (Promotoras) from partner organizations, who have worked countless hours on weekends and evenings in the intense summer heat to ensure our District residents are connected to vital COVID-19 programs and services.
- Since the start of the COVID-19 pandemic, these Community Health Workers have put themselves in harm's way to ensure our District residents had access to educational, testing and vaccination resources putting aside their health. These unsung heroes rarely receive recognition or are celebrated for their unwavering commitment to improving the health and wellness of our District residents.
- It is with this in mind; we would like to organize a Community Health Worker Recognition Event to express our gratitude and celebrate them for their hard work during this COVID-19

pandemic and beyond.

- The event will take place April 21, 2023.
- Staff recommends approval of the proposal NTE \$105,358.

Fiscal Impact:

\$65,358 The Board already approved \$40,000 (Budget line item 5102).

Staff will work with contractor to raise these funds in sponsorships and help underwrite the event.



MOMENTOUS

777 E. Tahquitz Canyon Way, Suite 200
Palm Springs, CA 92262
+1 7602735050
Frank@GoMomentous.com
<https://www.GoMomentous.com>

Estimate

ADDRESS

Desert Healthcare District
Foundation
1140 N Indian Canyon Drive
Palm Springs, CA 92262

ESTIMATE # 042123 V1

DATE 11/13/2022

EXPIRATION DATE 04/28/2023

ACTIVITY	QTY	RATE	AMOUNT
Desert Healthcare District Foundation Friday, April 21, 2023 Agua Caliente Casino Resort Rancho Mirage Based on (250) Guests Agua Caliente Grand Ballroom Rental - Fee Waived, Food and Beverage Charges Only Valet Parking - Provided By Casino at No Additional Cost			
Food and Beverage - All Catering To Include: Passed Apps, Hosted Bar Package for Cocktail Reception, Hosted Dinner Wine Service, (3) Course Elevated Dinner with Short Rib Entree, Decadent Dessert, Coffee and Tea Service, Cash Bar After Dinner @ \$150pp INCLUSIVE of Tax and Service Charges			37,500.00
1/2 Day Set-Up on Thursday, 4/20 Production Sound, Lighting, Video and Labor, Decorative Lighting. Set-Up Begins on Thursday, 4/20, Rehearsals and Run of Show and Late Night Strike and Load Out on Friday, 4/21 (Estimate)			18,500.00
Presidential Teleprompter with Electronic Raise/Lower Paddles and Operator - Rehearsals and Run of Show			2,000.00
DJ for Cocktail Reception Music			650.00
Custom Step and Repeat and Red Carpet for Cocktail Reception			750.00
Professional Photographer			1,250.00

ACTIVITY	QTY	RATE	AMOUNT
New Video Asset for DHCDF (Estimate) (If Selected, Please Add Approximately \$3,750)			
Graphic Design Fees - To Design All Event Collateral To Include: Electronic Save The Date, Electronic and Printed Sponsor Kit, Electronic Invitation, Social Media Assets, On Screen Collateral Shown at Event			4,500.00
Printing of Event Collateral (Table Numbers, Table Cards) (Estimate)			750.00
Printing of (250) Sponsor Kits (Estimate)			657.77
Event Decor Package To Include Dining Table Linen, Centerpieces for (25) Tables Entryway Decor, Room Perimeter Lamps/Columns, Custom Entry Signage with Logo, Chase Marquee with Custom Signage/Logo, All Labor for Set and Strike (Estimate)			7,500.00
Black Chair Covers for Ballroom Chairs - At No Charge and Provided By Casino			
Dinner Music - Via Tracks at No Additional Charge			
Latin Band for Dancing Post Dinner and Awards			7,500.00
Catering and Banquet Director Gratuities			300.00
On Site Event Production Personnel Including Production Managers, Stage Manager, Show Director and Announcer			3,500.00
MOMENTOUS - Event Strategy, Marketing, Design and Production Fee (Fee Reduced as Investment in DHCD Foundation and Partnership)			20,000.00
TOTAL			\$105,357.77

Accepted By

Accepted Date