



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
September 13, 2022

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
President Karen Borja Director Les Zendle, MD Director Leticia De Lara	Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Board Relations Officer	Chair/Treasurer Arthur Shorr Conrado E. Bárzaga, MD, Chief Executive Officer

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	President Borja called the meeting to order at 4:05 p.m. in chair Shorr's absence. Director De Lara attended the meeting in chair Shorr's absence.	
II. Approval of Agenda	President Borja asked for a motion to approve the agenda.	Moved and seconded by Director Zendle and Director De Lara to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment	
IV. Approval of Minutes 1. Minutes – Meeting July 12, 2022	President Borja asked for a motion to approve the minutes of the July 12, 2022, F&A Committee meeting.	Moved and seconded by Director Zendle and President Borja to approve the July 12, 2022, meeting minutes. Director De Lara abstained from the vote since she did not attend the July 12 F&A Committee meeting. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CAO, reviewed the financials with the committee highlighting the balance sheet general and restricted funds grants current liabilities, deposit details, check register, and a detailed overview of the grant payment schedule. The committee requested the inclusion of the distinction between the Union Bank accounts (7611 & 8570) for the Coachella Valley Equity	Moved and seconded by Director Zendle and Director De Lara to approve the July and August 2022 Preliminary financials and forward to the board for approval. Motion passed unanimously.



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	Collaborative on the check register.	
VII. Other Matters	There were no other matters to report.	
VIII. Adjournment	President Borja adjourned the meeting at 4:32 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

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Karen Borja
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ATTEST: _____

Karen Borja, President, Board of Directors
Finance & Administration Committee
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer