



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
April 12, 2022**

Directors Present via Video Conference	District & Legal Counsel Staff Present via Video Conference	Absent
President Karen Borja Director Carmina Zavala	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Jana Trew, Senior Program Officer, Behavioral Health Meghan Kane, Senior Program Officer, Public Health Andrea S. Hayles, Clerk of the Board	Chair/Vice-President/Secretary Evet PerezGil

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 5:08 p.m. by President Borja in Chair PerezGil's absence.	
II. Approval of Agenda	President Borja asked for a motion to approve the agenda.	Moved and seconded by Director Zavala and President Borja to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. March 08, 2022	President Borja asked for a motion to approve the March 08, 2022, meeting minutes.	Moved and seconded by Director Zavala and President Borja to approve the March 08, 2022, meeting minutes. Motion passed unanimously.
IV. Public Comment	There were no public comments.	
V. Old Business 1. Grant Payment Schedule	President Borja inquired with the committee concerning any questions related to the grant payment schedule.	
VI. New Business 1. Regional Access Project Foundation Mental	Donna Craig, Chief Program Office, provided a summary of	



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<p>Health Initiative RFP and District partnership (\$300K) – grants awarded</p> <p>2. Grant writing Consultant: California Consulting, Inc. draft contract/scope of work</p>	<p>the District’s match to the Regional Access Project Foundation’s \$300k request for proposals describing the application process, review, and scoring procedures with recommendations from the agencies program committee to their board of directors.</p> <p>Conrado Bárzaga, MD, CEO, described the collective impact catalyst to hire a grant writer as outlined in the strategic plan, including the numerous challenges of employing a grant writer. The recommendation of California Consulting from the Coachella Valley Unified School District and their expertise in state and federal grants with other nonprofits and partners will benefit the district with funding opportunities, grant writing, and pass-through the funds to other agencies in the Coachella Valley.</p>	
<p>VI. Program Updates</p> <p>1. Progress and Final Reports Update</p> <p>2. Update – Request for Proposals (RFP) for the Mobile Clinic Operator</p>	<p>Donna Craig, Chief Program Officer, described the progress and final reports inquiring about any questions from the committee.</p> <p>Alejandro Espinoza, Chief of Community Engagement, explained that some organizations have inquired about the mobile clinic operator RFP with the application period closing on April 29. Once the</p>	



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	<p>applications are received and a proposal is reviewed and identified for selection, the proposal will be presented to the Program Committee for recommendation to the Board.</p> <p>Public Comment: Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, explained that the primary care and specialty group is working on the proposal for submission and is examining the best fit as a mobile clinic operator.</p>	
<p>VII. Grant Funding Requests</p> <p>1. Grant #1311 Desert Arc: <i>Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses – \$102,741</i> Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an equity lens to expand services and resources to underserved communities</p> <p>2. Grant #1313 Angel View: <i>Improving Access to Primary and Specialty Care Services for Children With Disabilities – \$76,790</i></p>	<p>Donna Craig, Chief Program Officer, described the \$102,741 grant request from Desert Arc in consideration of healthcare for adults with disability project and employment of licensed vocational nurses, explaining the association to the strategic plan – access to primary and specialty care with the disabled population.</p> <p>Liz Nabie, Director of Grant Development, Desert Arc, thanked the committee for reviewing and accepting the grant to forward to the Board for approval.</p> <p>Donna Craig, Chief Program Officer, described the \$76,790 Angel View grant request for improving access to primary and specialty care services for children with disabilities also</p>	<p>Moved and seconded by Director Zavala and President Borja to approve Grant #1311 Desert Arc: Healthcare for Adults with Disabilities Project Employment of Licensed Vocational Nurses – \$102,741. Motion passed unanimously</p>



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<p>Strategic Plan Goal #2: Access to Primary and Specialty Care/Strategy #2.7: Utilize an equity lens to expand services and resources to underserved communities</p> <p>3. Grant #1312 Sumaj Foundation aka Ventura Training Institute: \$25,000 requested to pay for training supplies, travel stipends for students, and cost of testing and certification for students. <i>DECLINED:</i> The Ventura Training Institute is 1) not accredited by an accrediting agency recognized by the United States Department of Education and 2) does not have audited financials</p>	<p>summarizing the strategic plan alignment.</p> <p>President Borja recused herself from the vote, and with the absence of a quorum, staff recommended forwarding the grant to the Board for review and approval.</p> <p>Donna Craig, Chief Program Officer, explained the denial of the Sumaj Foundation’s \$25,000 grant request due to lack of accreditation with the U.S. Department of Education, as well as the absence of audited financials.</p>	
<p>VII. Committee Members Comments</p>	<p>There were no committee member comments</p>	
<p>VIII. Adjournment</p>	<p>President Borja adjourned the meeting at 5:26 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____

 Karen Borja, Acting Chair/Board President
 Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board