



DESERT HEALTHCARE FOUNDATION
Finance, Legal, Administration, & Real Estate Committee
June 14, 2022

The Finance, Legal, Administration, & Real Estate Committee of the Desert Healthcare District will be held at 4:00 PM, Tuesday, June 14, 2022, via Zoom using the following link:

<https://us02web.zoom.us/j/88277573637?pwd=RUdMaHR6SGllaWRyUUeZT2JSZHhqUT09>

Password: 359935

Participants will need to download the Zoom app on their mobile devices. Members of the public may also be able to participate by telephone, using the following dial in information:

Dial in #:(669) 900-6833 To Listen and Address the Board when called upon:

Webinar ID: 882 7757 3637

Password: 359935

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

ACTION

1. F&A Meeting Minutes – May 10, 2022 – Pg. 2-3

V. CEO REPORT

Information

VI. FINANCIAL REPORT

ACTION

1. Financial Statements – Pg. 4-8
2. Deposits – Pg. 9-
3. Check Register – Pg. 10
4. Credit Card Expenditures – Pg. 11
5. General Grants Schedule – Pg. 12-13

VII. OTHER MATTERS

1. Addendum #4 – Concur, Inc. – No Cost Time Extension to 06/30/23 – Pg. 14-15

ACTION

VIII. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
May 10, 2022

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Arthur Shorr President Karen Borja Director Les Zendle, MD	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Shorr called the meeting to order at 4:40 p.m.	
II. Approval of Agenda	Chair Shorr asked for a motion to approve the agenda.	Moved and seconded by Director Zendle and President Borja to approve the agenda. Motion passed unanimously.
III. Public Comment	Linda Evans, Chief Strategy Officer, Desert Regional Medical Center, provided an overview of the palm tree replacement project and the temporary rerouting of traffic at the main lobby of the hospital.	
IV. Approval of Minutes 1. Minutes – Meeting April 0, 2022	Chair Shorr asked for a motion to approve the minutes of the April 12, 2022, F&A Committee meeting.	Moved and seconded by President Borja and Director Zendle to approve the April 12, 2022, meeting minutes. Motion passed unanimously.
V. CEO Report	There was no CEO Report.	
VI. Financial Report 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CAO, reviewed the financials with the committee highlighting the investments reports unrealized gain/loss illustrating a projected deficit.	Moved and seconded by Director Zendle and President Borja to approve the April 2022 financials and forward to the board for approval. Motion passed unanimously.
VII. Other Matters 1. FY2022-2023 Annual Budget Review	Chris Christensen, CAO, reviewed the FY2022-2023 budget with the committee, emphasizing the estimated grant income from the county and	Moved and seconded by Director Zendle and President Borja to approve the FY2022-2023 Annual Budget Review and forward to the Board for approval. Motion passed unanimously.



**DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
May 10, 2022**

	other projected external grants with a grant expense of \$1.7M.	
VIII. Adjournment	Chair Shorr adjourned the meeting at 4:17 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Arthur Shorr, Treasurer/Chair, Board of Directors
Finance & Administration Committee
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT

DESERT HEALTHCARE FOUNDATION					
MAY 2022 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2021 through May 2022

	MONTH			TOTAL		
	May 22	Budget	\$ Over Budget	Jul '21 - May 22	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	15,573	4,167	11,406	84,255	45,837	38,418
4003 · Grants	42,700	137,500	(94,800)	42,700	1,512,500	(1,469,800)
4116 · Bequests - Frederick Lowe	6,113	5,000	1,113	56,240	55,000	1,240
4130 · Misc. Income	0	83	(83)	0	913	(913)
8015 · Investment Interest Income	11,785	12,500	(715)	128,202	137,500	(9,298)
8040 · Restr. Unrealized Gain/(Loss)	76,150	10,417	65,733	(267,441)	114,587	(382,028)
Total Income	152,321	169,667	(17,346)	43,956	1,866,337	(1,822,381)
Expense						
5001 · Accounting Services Expense	958	958	0	10,538	10,538	0
5035 · Dues & Memberships Expense	0	42	(42)	25	462	(437)
5057 · Investment Fees Expense	3,940	4,167	(227)	47,621	45,837	1,784
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	913	(913)
5101 · DHCD-Exp Alloc Wages& benefits	17,499	15,073	2,426	163,354	165,803	(2,449)
5102 · DHCD-Expenses - CVEC	12,451	33,634	(21,183)	162,611	369,974	(207,363)
5106 · Marketing & Communications	172	3,958	(3,786)	474	43,538	(43,064)
5110 · Other Expenses	760	417	343	4,688	4,587	101
5115 · Postage & Shipping Expense	0	8	(8)	0	88	(88)
5120 · Professional Fees Expense	0	83	(83)	0	913	(913)
8051 · Major grant expense	42,700	116,667	(73,967)	111,043	1,283,337	(1,172,294)
8052 · Grant Expense - Collective/Mini	0	2,500	(2,500)	0	27,500	(27,500)
Total Expense Before Social Services	78,480	177,590	(99,110)	500,354	1,953,490	(1,453,136)
5054 · Social Services Fund	0	5,000	(5,000)	12,000	55,000	(43,000)
Net Income	73,841	(12,923)	86,764	(468,398)	(142,153)	(326,245)

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of May 31, 2022

				May 31, 22	May 31, 21
ASSETS					
Current Assets					
Checking/Savings					
100 - CASH					
150 - Petty Cash				200	200
151 - Checking - Union Bank 7611				600,992	1,399,433
152 - Checking - Union Bank 8570				40,000	0
Total Checking/Savings				641,192	1,399,633
Total Accounts Receivable				131,728	100,000
Other Current Assets					
316 - Accrued Revenue				26,534	0
476-486 - INVESTMENTS					
477 - Morgan Stanley-Investments					
477.2 - Unrealized Gain/(Loss)				(151,029)	89,532
477 - Morgan Stanley-Investments - Other				2,047,334	3,099,275
Total 477 - Morgan Stanley-Investments				1,896,305	3,188,807
486 - Merrill Lynch					
486.1 - Merrill Lynch Unrealized Gain				680,092	848,483
486 - Merrill Lynch - Other				1,948,503	1,778,037
Total 486 - Merrill Lynch				2,628,595	2,626,520
Total 476-486 - INVESTMENTS				4,524,900	5,815,327
500 - CONTRIBUTIONS -RCVB -CRTS					
515 - Contrib RCVB-Pressler CRT				74,787	61,277
530 - Contrib RCVB-Guerts CRT				126,022	126,022
Total 500 - CONTRIBUTIONS -RCVB -CRTS				200,809	187,299
601 - Prepaid Payables				3,958	958
Total Other Current Assets				4,756,201	6,003,584
TOTAL ASSETS				5,529,121	7,503,217

Desert Healthcare Foundation
Balance Sheet Previous Year Comparison
As of May 31, 2022

				May 31, 22	May 31, 21
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
			1000 · Accounts Payable	8,568	201
			1052 · Account payable-DHCD Exp Alloc	147,145	74,431
			Total Accounts Payable	155,713	74,632
Other Current Liabilities					
			2183 · Grants Payable-COVID-CARES PHI	172,907	282,500
			2185 · Deferred Revenue	0	50,000
			2190 · Current - Grants payable	2,234,192	2,646,544
			Total Other Current Liabilities	2,407,099	2,979,044
			Total Current Liabilities	2,562,812	3,053,676
Long Term Liabilities					
			2186 · Grants payable	1,600,000	1,600,000
			Total Liabilities	4,162,812	4,653,676
Equity					
			3900 · Retained Earnings	1,834,713	1,980,510
			Net Income	(468,398)	869,031
			Total Equity	1,366,315	2,849,541
TOTAL LIABILITIES & EQUITY				5,529,121	7,503,217

DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 05/31/22					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS					
	150 · Petty Cash	200	200	-	-
	151 · Checking - Union Bank 7611*	600,992	445,279	155,713	-
	152 · Checking - Union Bank 8570*	40,000		40,000	
Total 100 · CASH - UNRESTRICTED		641,192	445,479	195,713	-
Accounts Receivable					
	321 - Accounts Receivable - Other	131,728	-	131,728	
Total Accounts Receivable		131,728	-	131,728	-
	316 - Accrued Revenue	26,534		26,534	
477 · Invt-Morgan Stanley					
	477.2 · Unrealized Gain	(151,029)	-	(151,029)	-
	477 · Invt-Morgan Stanley	2,047,334	-	2,047,334	-
Total 477 · Invt-Morgan Stanley		1,896,305	-	1,896,305	-
6441	486.1 · Merrill Lynch Unrealized Gain	680,092	680,092		-
	486 · Merrill Lynch	1,948,503	35,975	1,912,528	-
Total 486 · Merrill Lynch		2,628,595	716,067	1,912,528	-
	515 · Contrib RCVB-Pressler CRT	74,787	-	-	74,787
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	3,958	3,958	-	-
Total Current Assets		5,529,121	1,165,504	4,162,808	200,809
TOTAL ASSETS		5,529,121	1,165,504	4,162,808	200,809
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	8,568	-	8,568	-
	1052 - Account Payable - DHCD - Alloc Expenses	147,145	-	147,145	-
	2183 · Grants Payable-COVID-CARES PHI	172,907		172,907	
	2190 - Grants Payable - Current Portion	2,234,192	-	2,234,192	-
Total Current Liabilities		2,562,812	-	2,562,812	-
	2186 - Grant Payable - Long Term	1,600,000	-	1,600,000	-
Total Liabilities		4,162,812	-	4,162,812	-
Equity					
	3900 · Retained Earnings	1,834,713	1,633,904		200,809
	Net Income	(468,398)	(468,398)	-	-
Total Equity		1,366,315	1,165,504	-	200,809
TOTAL LIABILITIES & EQUITY		5,529,121	1,165,504	4,162,808	200,809
* Restricted funds include Pass-Through Funds and Accounts Payable					

Desert Healthcare Foundation
Deposit Detail
 May 2022

Type	Date	Name	Account	Amount
Deposit	05/31/2022		151 - Checking - Union Bank 7611	6,522
		Misc.	5102 - DHCD-Expenses - CVEC	(369)
		Music Theater International	4116 - Bequests - Frederick Lowe	(2)
		Alejandro Espinoza - Expense Reimbursement	5110 - Other Expenses	(30)
		American Society of Composers	4116 - Bequests - Frederick Lowe	(6,111)
		Misc.	4000 - Gifts and Contributions	(10)
TOTAL				(6,522)
			TOTAL	6,522

Desert Healthcare Foundation
Check Register
As of May 31, 2022

Type	Date	Num	Name	Amount
100 - CASH				
151 - Checking - Union Bank 7611				
Bill Pmt -Check	05/02/2022	5330	Sergio Rodriguez - Expense Reimbursement	(2,403)
Bill Pmt -Check	05/02/2022	5331	Attorney General's Registry of Charitable Trusts	(250)
Bill Pmt -Check	05/09/2022	5332	Alejandro Espinoza - Expense Reimbursement	(1,349)
Bill Pmt -Check	05/09/2022	5333	Union Bank	(7,553)
Bill Pmt -Check	05/09/2022	5334	Verizon Wireless	(157)
Bill Pmt -Check	05/12/2022	5335	California Consulting, Inc.	(1,285)
Bill Pmt -Check	05/12/2022	5336	OneFuture Coachella Valley - Grant Payment	(45,000)
Bill Pmt -Check	05/24/2022	ACH 052622	CONCUR, INC.	(8,210)
Check	05/25/2022		Bank Service Charge	(347)
TOTAL				(66,554)

Desert Healthcare Foundation
Details for Credit Card Expenditures
Credit card purchases - April 2022 - Paid May 2022

Number of credit cards held by Foundation personnel - 3
 Credit Card Limit - \$25,000
 Credit Card Holders:
 Conrado Bárzaga - Chief Executive Officer
 Chris Christensen - Chief Administration Officer
 Alejandro Espinoza - Chief of Community Engagement

Routine types of charges:
 Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.

		Statement					
Year	Month Charged	Total Charges	Expense Type	Amount	Purpose		
		\$ 7,553.26					
Monthly Statement:							
2022	April	\$ 7,553.26	Foundation				
			5106	\$ 10.99	cvHIP.com hosting		
			5106	\$ 119.99	Canva Annual Subscription		
			5106	\$ 14.99	Desert Sun subscription - marketing		
			5102	\$ 2,038.79	Enterprise - Rental truck March 2022		
			5102	\$ 2,037.71	Enterprise - Rental truck April 2022		
			5102	\$ (146.75)	Home Depot - Return of supplies for CV Collaborative		
			601	\$ (100.00)	Refund of security deposit for Palm Desert Civic Center Park		
			5102	\$ 264.54	Facebook advertising for CV Collaborative		
			5102	\$ 215.00	Stor-N-Lock - Storage Unit fees for CV Collaborative supplies storage		
			5102	\$ 100.00	Speedway - Fuel for rental truck		
			5102	\$ 30.00	Calendly - Registration software monthly subscription for CV Collaborative		
			5102	\$ 252.78	Chelo's Burgers - Food for CV Collaborative		
			5102	\$ 11.00	Mission Inn - parking for lunch after RUHS Award ceremony		
			5102	\$ 110.61	Mission Inn - lunch after RUHS Award ceremony - Conrado Barzaga, Alejandro Espinoza, Will Dean		
			5102	\$ 144.43	Beyond 76 - fuel for rental truck		
			5102	\$ 4.00	12th Street Parking - parking for RUHS Award ceremony		
			5102	\$ 149.86	KFC - Food for CV Collaborative		
			5110	\$ 98.77	Ralph's - refreshments and snacks for Farmworker Appreciation Lunch - to be transferred to District under CEO Discretionary Fund		
			5102	\$ 125.35	BND Oil - fuel for rental truck		
			5110	\$ 56.00	Rite Aid - ice and first aid kits for Farmworker Appreciation Lunch - to be transferred to District under CEO Discretionary Fund		
			5102	\$ 132.88	G&M Oil - Fuel for rental truck		
			5110	\$ 107.66	Target - Raffle items for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 670.73	Target - Raffle items for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 246.28	Smart & Final - supplies for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 143.52	Big 5 - games for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 14.13	Amazon - games for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 195.60	Amazon - games for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			5110	\$ 105.31	Stater Bros - misc items for CVEC Picnic - to be transferred to District under CEO Discretionary Fund		
			2190	\$ 82.00	Manhattan in the Desert Meeting - Conrado Barzaga, Alejandro Espinoza, Scott McCreary (Concur, Inc.)		
			5102	\$ 155.85	Walmart - office supplies for CVEC		
			2190	\$ 161.24	Panera Bread - Food for 4/26/22 Concur Meeting		
				\$ 7,553.26			

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
May 31, 2022							
TWELVE MONTHS ENDING JUNE 30, 2022							
A/C 2190 and A/C 2186-Long term			6/30/2021	New Grants	Total Paid	5/31/2022	
Grant ID Nos.	Name		Open	Current Yr	July-June	Open	
			BALANCE	2021-2022		BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 72,176		\$ 3,727	\$ 68,449	HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,752,356		\$ 442,223	\$ 1,310,133	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 795,017		\$ 57,620	\$ 737,397	Avery Trust
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 595,714		\$ 501,657	\$ 94,057	Homelessness
BOD - 02/23/21 BOD (#1148)	OneFuture - Black and African American Healthcare Scholarship - 2 yrs		\$ 155,000		\$ 90,000	\$ 65,000	
BOD - 07/28/20 (#1134)	*DHCD/IEHP - Addressing the Healthcare Needs of Black Communities		\$ 400,000		\$ -	\$ -	
	*IEHP Contribution to Grant #1134 (Aug 2020)		\$ 50,000		\$ -	\$ -	
	*Lift To Rise Contribution to Grant #1134 (Dec 2020)		\$ 75,000		\$ -	\$ -	
BOD - 07/27/21 BOD (#1288)	*Borrego Community - Improving Access to Healthcare - 3 yrs			\$ 575,000	\$ 30,000	\$ 545,000	
	*Underlined items above, plus 2nd IEHP \$50k, were combined into Grant #1288						
F&A - 06/11/19, 6/09/20, 06/22/21 Res. NO. 21-02	Prior Year Commitments & Carry-Over Funds		\$ 1,044,156		\$ 30,000	\$ 1,014,156	
TOTAL GRANTS			\$ 4,939,419	\$ 575,000	\$ 1,155,227	\$ 3,834,192	
Summary: As of 05/31/2022				Uncommitted & Available	A/C 2190	\$ 2,234,192	
Health Portal (CVHIP):	\$ 68,449	\$ 68,449			A/C 2186	\$ 1,600,000	<<\$870,000 BH
Behavioral Health Initiative Collective Fund	\$ 1,310,133	\$ 1,297,311			Total	\$ 3,834,192	\$730,000 Carry Over
Avery Trust - Pulmonary Services	\$ 737,397	\$ 531,156			Diff	\$ (0)	
West Valley Homelessness Initiative	\$ 94,057	\$ 71,557					
Healthcare Needs of Black Communities	\$ 610,000	\$ -					
Prior Year Commitments & Carry-Over Funds	\$ 1,014,156	\$ 1,014,156					
Total	\$ 3,834,192	\$ 2,982,629					
Amts available/remaining for Grant/Programs - FY 2021-22:				FY22 Grant Budget	Social Services Fund #5054		
Amount budgeted 2021-2022		\$ 530,000	\$ 500,000		Budget	\$ 60,000	
Amount granted year to date		\$ (575,000)	\$ 30,000		DRMC Auxiliary	\$ 12,000	Spent YTD
Mini Grants:					Balance Available	\$ 48,000	
Net adj - Grants not used:							
Contributions / Additional Funding	DHCD Grant #1134 \$400,000, IEHP \$100,000 & Lift To Rise \$75,000	\$ 575,000					
Prior Year Commitments & Carry-Over Funds	FY18-19 Funds \$14,156; FY19-20 Funds \$300,000; FY20-21 Funds \$730,000	\$ 1,014,156					
Balance available for Grants/Programs		\$ 1,544,156					

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING PASS-THROUGH GRANTS AND GRANT PAYMENT SCHEDULE							
May 31, 2022							
FISCAL YEAR ENDING JUNE 30, 2022							
				6/30/2021	New Grants	5/31/2022	
				Open	Current Yr	Total Paid	ELC3 Funds Payable
Grant ID Nos.	Name			BALANCE	2021-2022	July-June	BALANCE
BOD - 10/20/20 - Contract #21-024	Coronavirus Aid, Relief, and Economic Security (CARES) Act and Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$2.4 Million (\$1,960,000 for grants)						
BOD - 10/20/20 (#1159)	Lideres Campesinas, Inc. - Take It to the Fields Initiative			\$ 30,000		\$ 30,000	\$ -
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative			\$ 125,000	\$ 60,000	\$ 125,000	\$ 60,000
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN			\$ 125,000		\$ 125,000	\$ -
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services			\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1271)	Vision Y Compromiso - Stop the Spread of COVID-19			\$ 85,000		\$ 40,000	\$ 45,000
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative			\$ 85,000		\$ 85,000	\$ -
BOD - 03/23/21 (#1273)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative			\$ 125,000	\$ (60,000)	\$ 65,000	\$ -
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion			\$ 125,000		\$ 125,000	\$ -
BOD - 03/23/21 (#1275)	Lideres Campesinas, Inc. - Take It to the Fields Initiative			\$ 125,000		\$ 90,000	\$ 35,000
BOD - 04/26/22 - Contract Amendment*	Center for Disease Control and Prevention Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding from Riverside County - \$750,000 (\$625,000 for grants) (Reimbursement Grant)						
BOD - 03/23/21 (#1268)	El Sol Neighborhood Educational Center - Coachella Valley COVID-19 Collaborative				\$ 150,000	\$ -	\$ 19,049
BOD - 03/23/21 (#1269)	Alianza Coachella Valley - ECV COVID-19 STRATEGIC COMMUNICATIONS PLAN				\$ 35,000	\$ -	\$ -
BOD - 03/23/21 (#1270)	Galilee Center - Emergency Services				\$ 70,000	\$ -	\$ 13,858
BOD - 03/23/21 (#1272)	Youth Leadership Institute - COVID-19 ECV Collaborative				\$ 35,000	\$ -	\$ -
BOD - 03/23/21 (#1273)	Pueblo Unido CDC - Coachella Valley COVID-19 Collaborative				\$ 35,000	\$ -	\$ -
BOD - 03/23/21 (#1274)	Todec Legal Center Perris - Sembrando Prevencion				\$ 300,000	\$ -	\$ -
TOTAL GRANTS				\$ 910,000	\$ 625,000	\$ 770,000	\$ 172,907
CARES/ELC	Passthrough to Community Based Organizations			\$ 910,000	\$ -	\$ 770,000	\$ 140,000
	CARES/ELC Administrative Costs			\$ 200,000	\$ -	\$ 200,000	\$ -
Total CARES/ELC				\$ 1,110,000	\$ -	\$ 970,000	\$ 140,000
ELC Amendment	Passthrough to Community Based Organizations			\$ -	\$ 625,000	\$ -	\$ 32,907
	CARES/ELC Administrative Costs			\$ -	\$ 125,000	\$ 9,792	\$ 9,792
Total ELC Amendment				\$ -	\$ 750,000	\$ 9,792	\$ 42,700
Amts available/remaining for Grant/Programs - FY 2021-22:						Account 2183	\$ 172,907
Amount granted year to date				\$ (625,000)			\$ -
Mini Grants:						Grant Funds	
						CARES/ELC	ELC Amend
Net adj - Grants not used:					Total Grant	\$ 2,400,000	\$ 750,000
Foundation Administration Costs				\$ (325,000)	Received to Date	\$ 2,300,000	\$ -
Contributions / Additional Funding	ELC3 \$200,000 Carryover from FY21; ELC3 Amendment \$750,000			\$ 950,000	Balance Remaining	\$ 100,000	\$ 750,000
Balance available for Grants/Programs				\$ -			



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: June 14, 2022
To: Finance & Administration Committee
Subject: Recommendation to approve a No Cost Time Extension Addendum #4 (June 30, 2023) with CONCUR, Inc. to complete an Emergency Communication Plan related to Prevention, Mitigation and Emergency Preparedness related to Airborne Environmental Hazards in Eastern Coachella Valley.

Recommendation:

Consideration to approve the No Cost Time Extension Addendum #4 (June 30,2023) with CONCUR, Inc. to complete an Emergency Communication Plan related to Prevention, Mitigation, and Emergency Preparedness for Airborne Environmental Hazards in the Eastern Coachella Valley (ECV).

Background:

- At November 2019 Foundation meeting, the Board approved a \$500,000 allocation from the Robert Avery Family Trust to address Airborne Environmental Hazards that impact pulmonary functions of Eastern Coachella Valley residents, to advance research and rehabilitation solutions for the ECV population.
- The Board directed staff to identify a Consultant to facilitate a stakeholder’s engagement process to identify strategies to mitigate and prevent the high levels of airborne environmental hazards.
- CONCUR, Inc, is a California-based private consultancy company with significant experience and expertise addressing similar situations across the United States.
- The board approved a 12-month service agreement, NTE \$191,573, with CONCUR, Inc. executed on January 31, 2020.
- Work continues on the project.
- Staff recommends a third no-cost time extension to June 30,2023, while the project is completed.
- Addendum #4 to the service agreement is attached for your review and consideration.

Fiscal Impact:

- No cost time extension.
- Original service agreement NTE \$191,573 – Board approved allocation from the \$1M Avery Trust Funds.

**CONSULTING SERVICES AGREEMENT
ADDENDUM #4**

This Professional Services Agreement (“Agreement”) was entered into on January 31, 2020 by and between Desert Healthcare District(Foundation) (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and CONCUR, Inc. a California Corporation, (“Consultant”) as follows:

R-E-C-I-T-A-L-S

1. This Addendum extends and revises the termination date in Section 3.1 from June 30, 2022 to June 30, 2023.
2. All other terms and conditions of the original service agreement remain unchanged.

“District”:

Desert Healthcare District

“Consultant”:

CONCUR, Inc.

By: _____
Conrado Barzaga, CEO

By: _____
Scott McCreary, PhD. Principal

Date: _____

Date: _____