Grants Program: Frequently Asked Questions

Grants Process

1. **How do I apply for a Desert Healthcare District grant or mini-grant?**
   The application process starts by visiting the grants page on the [Desert Healthcare District](#) website and clicking on the "Apply for Grant" or "Apply for Mini-Grant" button.

2. **What is the typical turnaround time? On a full grant? On a Mini Grant?**
   The turnaround time on a full grant can depend on various factors, such as coordination with the timing of committee and board meeting date. Typically, the turnaround time is between a one to two-month period. Mini-grants are typically approved within a one-month period.

3. **Do mini-grants have the same focus areas as larger grants?**
   Yes, mini-grants must fall within the five strategic areas.

4. **What is the grant or mini-grant application deadlines?**
   The Desert Healthcare District and Foundation grants program has a rolling deadline. Letters of Interest are accepted throughout the fiscal year.

5. **Is the DHCD accepting Letters of Interest (LOI) now?**
   Yes, we are accepting Letters of Interest. Please visit the [grants page](#) on the DHCD website to begin the process.

6. **How much of the focus areas are allocated for mini-grants? Is it advantageous to apply early in the fiscal year before funds run out?**
   Mini-grants do not have a specific allocated amount; however, they are part of the overall grant budget. Typically, funding for mini-grants does not run out.

7. **Does an organization need to have audited financials to apply for a full grant?**
   Yes, potential applicants must have audited financials to be considered for a full grant from the Desert Healthcare District. Mini-grants do not required an audited financial statement

8. **Can organizations located outside of the Coachella Valley apply for grants?**
   Yes, organizations located outside of the District boundaries can apply for a grant if the proposed program/project serves District residents.

9. **For multi-year initiatives does the non-profit need to submit a new application each year.**
   At this time multi-year grant funding may be considered for approval; however during this FY 2020/2021 the allocation of funding for thefive strategic focus areas are based on one-year funding.

10. **Can an organization submit more than one LOI? In different categories?**
    No, per the board-approved Grant Policy #OP-5, only one open grant per grant recipient is allowed.
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11. **Can requests cross into multiple focus areas? Ex. telehealth and mental health … tele-psychiatry.**
    No, we recommend applicants select one strategic area that best fits their proposed program/project as the District will be tracking impact and outcomes for each strategic focus area

12. **Are awarded grants for one year, is that Jan - December?**
    No, awarded grants are based on a one-year cycle from the date of approval.

13. **Can a grantee apply for both a mini-grant and a larger program grant?**
    No, organizations are encouraged to apply to either a full grant or mini-grant.

14. **What is the minimum or maximum ask for the mini grants?**
    Mini-grants do not have a minimum requirement and a maximum ask of $5,000

15. **Once your LOI has been approved, how much time is given to complete the full grant application?**
    There is not a time limit set on the submittal of the full grant application. However, the applicant must complete the process prior to the end of the fiscal year.

16. **Does the public have access to the grant scoring rubric?**
    Yes, the grant scoring rubric can be found on our website.

17. **If you are addressing diversity, equity, and inclusion at the board and executive staff levels would your response to the second question in this section be "Not applicable"?**
    Yes, if your organization is already addressing diversity, equity, and inclusion at the board and executive staff levels the answer to the second question in that section can be answered as "not applicable"

18. **What is an unfunded government mandate?**
    An unfunded government mandate is a policy or law implemented by local, state, or federal governments that is implemented or enacted without providing support or funding. An **unfunded mandate is** a statute or regulation that requires a state or local government to perform certain actions, with no money provided for fulfilling the requirements.

19. **Where do I submit progress reports and final reports for an approved grant?**
    All progress reports and final reports for approved grants will be available on the grantee portal

20. **What are the reporting requirements for a mini-grant?**
    A single report identifying outcomes, the number of people served, deliverables and providing copies of all receipts is required within 30 days of the project end date.

21. **Are representatives from an applying organization allowed to attend the Program Committee and Board of Directors meetings when their grant is up for consideration?**
    Yes, organizations are encouraged to attend both the Program Committee and Board of Directors meeting to answer specific questions of their grant request.

22. **When does the Program Committee meet?**
    The Program Committee meets the second Tuesday of the month. Please visit the DHCD website for time and location.

23. **When does the Board of Directors meet?**
    The Desert Healthcare District and Foundation Board of Directors meet the fourth Tuesday of the month. Please visit the DHCD [website](#) for time and location.

24. **Are the DHCD Behavioral Health Plan and Homeless Plan available on the website?**
    Yes, the Behavioral Health (EvalCorps Behavioral Health Needs Assessment) and Homeless Plans (CVHEART; Barbara Poppe Homeless reports) are available on the DHCD website under the "Grant Funding Strategic Areas" section of the [grants page](#).

Grants Management Software (Grantee Portal)

1. **Who do I contact if I am having trouble accessing my grantee portal or forgot my password?**
   For technical assistance on the DHCD grantee portal please email info@dhcd.org

2. **Can we transfer the grantee portal user credentials from one staff member to another?**
   Yes, the user credentials can be reassigned from one staff member to another staff member. Please email info@dhcd.org for assistance.

Audited Financial Assistance Program

1. **How do we apply for funding for financial audits and how many years do we have to provide?**
   Organizations interested in applying for funding to have an audit of their finances should email info@dhcd.org to receive more details on the process and requirements.

2. **Can an organization request a mini-grant to cover the costs of obtaining an audited financial statement?**
   No, mini-grant funding is not available to cover the costs of obtaining an audit of the organizational finances. Special funding has been allocated to cover those specific costs. For more information please contact us at info@dhcd.org