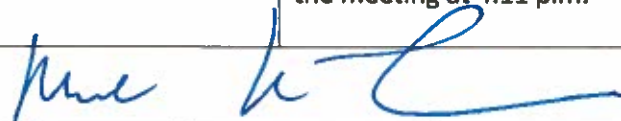




**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**September 10, 2019**

Directors Present	District Staff Present	Absent
Chairman/Treasurer Mark Matthews Vice-President Leticia De Lara Director Arthur Shorr – <i>Telephonic</i>	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Financial Officer Donna Craig, Senior Program Officer Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chairman Matthews called the meeting to order at 4:06 p.m.	
<b>II. Approval of Agenda</b>	Chairman Matthews asked for a motion to approve the Agenda.	<b>Moved and seconded Director Shorr and Vice-President De Lara to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	No public comment.	
<b>IV. Approval of Minutes</b>  1. Minutes – Meeting July 09, 2019	Chairman Matthews asked for a motion to approve the minutes of the July 9, 2019 F&A Committee meeting.	<b>Moved and seconded by Chairman Matthews and Director Shorr to approve the agenda. Motion passed unanimously.</b>
<b>V. CEO Report</b>	No report was provided.	
<b>VI. Financial Reports</b> 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chris Christensen, CFO, explained the financials and Chairman Matthews included additional details of financial report items 1-5.	<b>Moved and seconded by Director Shorr and Vice-President De Lara to approve the July and August 2019 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.</b>
<b>VII. Other Matters</b>		
<b>VIII. Adjournment</b>	Chairman Matthews adjourned the meeting at 4:11 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST:   
 Mark Matthews, Chairman/ Treasurer Finance & Administration Committee  
 Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*