



Grant Application Scoring Rubric

Category	Exceeds expectations	Meets expectations	Does not meet expectations
<p>Executive Summary (10 points)</p>	<p>The applicant includes and effectively describes the project's mission and vision, the specific population the project will serve, the expected benefits to the community, the support for applicant's project in the community with evidence-based proposed methods, approaches and strategies that are realistic, reasonable, effective, outcome-oriented.</p> <p><i>(7-10 points)</i></p>	<p>The applicant includes and describes the project's mission and vision, the population the project will serve, the expected benefits to the community, the support for applicant's project in the community with evidence-based proposed methods, approaches and strategies that are realistic, reasonable, effective, outcome-oriented.</p> <p><i>(3-6 points)</i></p>	<p>The applicant is unclear or does not include or describe the project's mission and vision, the general population the project will serve, the expected benefits to the community, the support for applicant's project in the community with proposed methods, approaches and strategies that are realistic, reasonable, effective, outcome-oriented.</p> <p><i>(0-2 points)</i></p>

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<p>Need & Alignment and Demonstrate (10 points)</p>	<p>The applicant explicitly defines a specific need for the project within the identified community and effectively describes the alignment of that need to one of the Community Focus Areas of the District/Foundation’s Strategic Plan by using data, case studies, interviews, focus group results, media attention, etc.</p> <p><i>(7-10 points)</i></p>	<p>The applicant identifies a need within the identified community for the project and describes the alignment of that need to one of the Community Focus Areas of the District/Foundation’s Strategic Plan by using data, case studies, interviews, focus group results, media attention, etc.</p> <p><i>(3-6 points)</i></p>	<p>The applicant does not clearly describe a need for the project and its alignment to one of the Community Focus Areas of the District/Foundation’s Strategic Plan by using data, and/or case studies, and/or interviews/focus group results, and/or media attention, etc.</p> <p><i>(0-2 points)</i></p>
<p>Goals (10 points)</p>	<p>The applicant has provided SMART goals with an evaluation plan that is fully developed. The SMART goals are specific, measurable, ambitious, realistic and time-bound, and the evaluation plan will accurately measure the project’s effectiveness.</p> <p><i>(7-10 points)</i></p>	<p>The applicant has provided SMART goals with an evaluation plan. The SMART goals are mostly specific, measurable, ambitious, realistic, and time-bound, and the evaluation plan will measure the aspects of the project’s effectiveness.</p> <p><i>(3-6 points)</i></p>	<p>The applicant has provided very limited goals and evaluation plan. The goals are not specific, measurable, time-bound and will weakly measure the project’s effectiveness.</p> <p><i>(0-2 points)</i></p>

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<p>Proposed Evaluation Plan (10 points)</p>	<p>The applicant describes a specific detailed plan of action for evaluation, that includes both qualitative and quantitative assessment of the project that is well-defined with data reporting mechanisms and narrative that are clear and transparent. Evaluation is in alignment with goals of the project.</p> <p><i>(7-10 points)</i></p>	<p>The applicant describes a plan of action for evaluation that includes both qualitative and/or quantitative assessment of the project that is well-defined with data reporting mechanisms and /or narrative that are clear and transparent. Evaluation is in alignment with the goals of the project.</p> <p><i>(3-6 points)</i></p>	<p>The applicant does not describe, or vaguely describes a reasonable plan of action that can be completed during the grant period, involves some identified partners appropriately, and might make the project a reality.</p> <p><i>(0-2 points)</i></p>
<p>Applicant Capacity and Infrastructure to Execute Proposal (10 points)</p>	<p>The applicant includes concrete examples that strongly demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.)</p> <p>The applicant strongly demonstrates credibility for this kind of work (strength, name recognition, a history or track record of achievements, related mission and letters of support)</p> <p><i>(7-10 points)</i></p>	<p>The applicant includes solid examples that demonstrate that the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant demonstrates credibility for this kind of work (strength, name recognition, a history or track record of achievements, related mission and letters of support)</p> <p><i>(3-6 points)</i></p>	<p>The applicant does not include examples that would demonstrate the human resource allocation to this project is appropriate (internal staff expertise, use of external consultants, advisory committee, etc.).</p> <p>The applicant is limited in its ability to demonstrate credibility for this kind of work (strength, name recognition, a history or track record of achievements, related mission and letters of support)</p> <p><i>(0-2 points)</i></p>

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<p>Organizations Sustainability (10 Points)</p>	<p>The applicant strongly demonstrates that it has a current strategic plan and/or business plan with measurable outcomes. Strong board engagement and governance. The proposed program is identified within the strategic plan.</p> <p style="text-align: center;"><i>(7- 10 points)</i></p>	<p>The applicant demonstrates that it has a current strategic plan and/or business plan with measurable outcomes that shows Board engagement and governance. Applicant has clearly identified that the program is supported by the strategic plan</p> <p style="text-align: center;"><i>(3-6 points)</i></p>	<p>The applicant does not demonstrate that it has a strategic plan and/or business plan. The program only reflects the applicant’s mission.</p> <p style="text-align: center;"><i>(0-2 points)</i></p>
<p>Budget (10 points)</p>	<p>The budget is specific and reasonable, and all items strongly align with the described project. The budget strongly demonstrates financial clarity/value and tells the same story as the proposal narrative. There are no unexplained amounts. The overall value of the project (the relationship of benefits and/or participants) to costs is effective. Additional leveraged funding sources and in-kind services are included. Staff FTE is identified clearly. Budget includes \$XXX amounts and how these tie to staff time.</p> <p style="text-align: center;"><i>(7-10 points)</i></p>	<p>The budget is clear and reasonable, with the items aligned with the described project. There are no unexplained amounts. The overall value of the project (the relationship of benefits and/or participants to costs) is reasonable and/or some additional funding sources and/or in-kind services are included.</p> <p style="text-align: center;"><i>(3-6 points)</i></p>	<p>The budget is not specific and/or reasonable, and the items are somewhat aligned with the described project. The budget somewhat demonstrates financial clarity. There are no unexplained amounts.</p> <p style="text-align: center;"><i>(0-2 points)</i></p>

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<p>% of Funding Requested – Leveraging of Outside Funds (10 points)</p>	<p>0-50% Budget shows mostly committed funds, in-kind funds for professional services, and balance is from proposed funds that have been identified and in place.</p> <p>(7-10 points)</p>	<p>51-70% Budget shows some committed funds, in-kind funds for professional services and proposed funds making up the majority, have been identified.</p> <p>(3-6 points)</p>	<p>71 - 100% Budget shows limited to no committed funds, balance is made up of mostly identified proposed funds.</p> <p>(0-2 points)</p>
<p>Fiduciary Compliance (10 Points)</p>	<p>The applicant strongly demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financials produced in a timely fashion, positive cash flow at the end of each fiscal year, asset ratio meets required debt load, and the Board reviews financials on a regular basis.</p> <p>(7 – 10 points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through unmodified audited financials produced in a timely fashion, and the Board reviews financials on a regular basis.</p> <p>(3-6 points)</p>	<p>The applicant demonstrates a financial history that shows a continuous cycle of fiduciary responsibility of the Board through audited financials produced. A positive cash flow at the end of each fiscal year is not consistent, and the Board does not review financials on a regular basis.</p> <p>(0-2 points)</p>

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Financial Stability (10 Points)	Funding sources for operations and programs are coming from multiple sources and are driven by a strategic plan for stability for both short- and long-term growth. (7-10 Points)	Source of funds for operations and programs are coming from multiple sources. There is a limited plan in place for stability for short-term only. (3-6 Points)	Source of funds for operations and programs are coming from limited sources. There is no plan for stability in place currently. (0-2 Points)
Category	Exceeds expectations	Meets expectations	Does not meet expectations
Key Partners / Collaboration (10 points)	The applicant strongly demonstrates solid partnerships and a collaborative approach with letters of commitment or an MOU that includes a scope of work. (7 – 10 points)	The applicant demonstrates partnerships and collaborative approach with letters of commitment. (3-6 points)	The applicant demonstrates limited or no partnerships and has not included any letters of commitment. (0-2 points)

Comments/Notes:

Total Score: ____/ 110 = ____%

Exceeds expectations: 77% or Higher

Fully Funded

Meets expectations: 50%- 76%

Full to Partial – Possible restrictions/conditions

Does not meet expectations: 49% or Lower

No funding to partial funding with restrictions/conditions

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Past Grant Experience/Compliance:

All reports received per the contract:

1. All reports received per the contract
2. Reporting received within 30 days of required reporting date
3. Consistently late in submitting reports – Past 30 days

Met majority of goals and challenges identified with potential solutions:

1. Met majority of Goals, challenges identified with potential solutions described
2. Most goals met, challenges identified with limited solutions offered
3. Did not meet the goals of the grant and challenges were not well defined

Fiscal reporting:

1. Solid financial reporting including all copies of expenditures
2. Fiscal financial reporting limited with some copies provided
3. Poor/Limited financial reporting.