

**DESERT HEALTHCARE FOUNDATION
BOARD MEETING
Board of Directors
January 24, 2017
4:00 p.m.**

Or As Soon After The Adjournment of the Desert Healthcare District Board Meeting

Jerry Stergios Building, 2nd floor
Arthur H. "Red" Motley Boardroom
1140 N. Indian Canyon Drive, Palm Springs, California 92262
This meeting is handicapped-accessible

Page(s)	AGENDA	Item Type
	<i>Any item on the agenda may result in Board Action</i>	
	A. CALL TO ORDER – President Rogers Roll Call ____ Director Zendle ____ Director Wortham ____ Director Matthews ____ Vice-President Hazen ____ President Rogers	
1-2	B. APPROVAL OF AGENDA	Action
	C. PUBLIC COMMENT At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	D. CONSENT AGENDA All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.	
3-5	1. BOARD MINUTES a. Meeting Minutes of October 25, 2016	Action
6-16	b. Foundation December 2016 Financial Statements	Action
	E. FINANCE & ADMINISTRATION COMMITTEE 1. No meeting in December	

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Page(s)	AGENDA	Item Type
	F. OLD BUSINESS 1. Update on CV HIP	Information
17	G. NEW BUSINESS 1. Consideration to Approve Accepting Up to \$20,000 From the Desert Healthcare District for Matching Funds from The Palm Springs Health Run & Fitness Expo – January 28, 2017.	Action
	H. LEGAL COUNSEL COMMENTS & REPORTS	Information
	I. DIRECTOR'S COMMENTS & REPORTS	Information
	J. CEO Report	Information
	K. ADJOURNMENT	

**DESERT HEALTHCARE FOUNDATION
BOARD OF DIRECTORS
MEETING MINUTES
October 25, 2016**

A Meeting of the Board of Directors of the Desert Healthcare Foundation was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA

Attendance:

Members

William Grimm, DO – President
Kay Hazen – Vice-President/Secretary
Mark Matthews – Treasurer
Carole Rogers - Director

Absent

Staff

Chris Christensen, Interim CEO,CFO/COO
Donna Craig, Chief Grants Officer
Alejandro Espinoza, Director Programs/Projects
Mary Pannoni, Accounting/Admin Support
Steve Brown, Clerk to the Board

Legal Counsel

Jeffrey Scott

Guests

CALL TO ORDER

The meeting was called to order at 4:46 p.m. by President Grimm.

APPROVAL OF AGENDA

President Grimm asked for a motion to approve the agenda.

#16-28 MOTION WAS MADE by Director Matthews and seconded by Vice-President Hazen to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

None

CONSENT AGENDA

Submitted for approval:

- a. Board Minutes
Meeting Minutes of September 27, 2016
- b. Foundation September 2016 Financial Statements

#16-29 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to Approve the Consent Agenda.

Roll Call Vote:

AYES Director Rogers; Director Matthews;
Vice-President Hazen; President Grimm
NOES: 0
ABSTAIN: 0
ABSENT: 0

Motion Passed 4-0

FINANCE & ADMINISTRATION COMMITTEE

1. Draft Minutes of October 11, 2016 F&A Meeting
Information only. No action or direction.
2. Consideration to Accept FYE 6/30/2016 Audit Reports
For the Desert Healthcare Foundation

16-30 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to Approve and Accept the Desert Healthcare Foundation Audit Reports for FYE 6/30/16.

Roll Call Vote:

AYES Director Rogers; Director Matthews;
Vice-President Hazen; President Grimm
NOES: 0
ABSTAIN: 0
ABSENT: 0

Motion Passed 4-0

LEGAL COUNSEL COMMENTS & REPORTS

No report was given.

DIRECTOR'S COMMENTS & REPORTS

There were no comments or reports.

CEO REPORT

No report was given.

ADJOURNMENT

The meeting was adjourned at 4:48 p.m.

ATTEST: _____
Kay Hazen, Vice-President/Secretary
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk of the Board

DRAFT

DESERT HEALTHCARE FOUNDATION					
OCT - DEC 2016 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
 October through December 2018

	OCTOBER			NOVEMBER			DECEMBER			YEAR TO DATE		
	Oct 18	Budget	\$ Over Budget	Nov 18	Budget	\$ Over Budget	Dec 18	Budget	\$ Over Budget	Jul - Dec 18	Budget	\$ Over Budget
Income												
4118 · Bequests - Frederick Lowe	3,282	8,333	(5,051)	13,568	8,333	5,235	6,177	8,333	(2,156)	41,567	49,998	(8,431)
4130 · Misc. Income	0	83	(83)	0	83	(83)	0	83	(83)	55,000	498	54,502
4301 · Interest Income	0	0	0	0	0	0	1	0	1	2	0	2
8015 · Investment Interest Income	2,549	5,000	(2,451)	6,360	5,000	1,360	4,426	5,000	(574)	27,540	30,000	(2,460)
8040 · Restr. Unrealized (Gain/Loss)	(28,845)	4,167	(32,812)	(15,975)	4,167	(20,142)	9,701	4,167	5,534	(25,228)	25,002	(50,230)
Total Income	(22,814)	17,583	(40,397)	3,953	17,583	(13,630)	20,305	17,583	2,722	98,881	105,498	(6,617)
Expense												
5001 · Accounting Services Expense	613	610	3	613	610	3	613	610	3	3,678	3,660	18
5035 · Dues & Memberships Expense	19	100	(81)	0	100	(100)	0	100	(100)	19	600	(581)
5057 · Investment Fees Expense	3,640	900	2,740	983	900	63	1,031	2,900	(1,869)	8,789	9,400	(631)
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	83	(83)	0	83	(83)	894	498	396
5100 · Office Supplies Expense	0			0			485			485		
5101 · DHCD-Exp Alloc Wages & benefits	2,127	2,127	0	2,127	2,127	0	2,127	2,127	0	12,762	12,762	0
5110 · Other Expenses	0	21	(21)	0	21	(21)	0	21	(21)	0	126	(126)
5115 · Postage & Shipping Expense	0	8	(8)	0	8	(8)	0	8	(8)	0	48	(48)
5120 · Professional Fees Expense	0	0	0	0	0	0	0	250	(250)	0	500	(500)
8052 · Grant Expense - Collective/Mini	0	1,250	(1,250)	(9,708)	1,250	(10,958)	0	1,250	(1,250)	(9,708)	7,500	(17,208)
Total Expense Before Social Services Fund	6,399	5,099	1,300	(6,005)	5,099	(11,104)	4,258	7,349	(3,093)	16,899	35,094	(18,195)
5054 · Social Services Fund	6,000	4,167	1,833	0	4,167	(4,167)	6,000	4,167	1,833	14,000	25,002	(11,002)
Net Income	(35,213)	8,317	(43,530)	8,958	8,317	1,641	10,049	6,067	3,962	67,984	45,402	22,582

Desert Healthcare Foundation
Balance Sheet
As of December 31, 2016

		Dec 31, 16
ASSETS		
Current Assets		
Checking/Savings		
100 · CASH		
	146 · Checking - Pacific Premier 6718	250,641
	149 · Money Market - Pacific Premier	1,931
	150 · Petty Cash	200
	Total Checking/Savings	252,772
Accounts Receivable		
	323 · Grant Rec-B&G Sustainability	25,000
Other Current Assets		
476-486 · INVESTMENTS		
	477 · Morgan Stanley-Investments	
	477.2 · Unrealized Gain/(Loss)	5,672
	477 · Morgan Stanley-Investments - Other	1,671,805
	Total 477 · Morgan Stanley-Investments	1,677,478
	486 · Merrill Lynch	
	486.1 · Merrill Lynch Unrealized Gain	121,258
	486 · Merrill Lynch - Other	554,926
	Total 486 · Merrill Lynch	676,184
	Total 476-486 · INVESTMENTS	2,353,662
500 · CONTRIBUTIONS -RCVB -CRTS		
	515 · Contrib RCVB-Pressler CRT	60,666
	530 · Contrib RCVB-Guerts CRT	143,509
	Total 500 · CONTRIBUTIONS -RCVB -CRTS	204,175
540 · ASSETS IN CRT		
	550 · Assets in CRT -R Waite	78,576
	601 · Prepaid Payables	3,676
	Total Other Current Assets	2,640,089
	Total Current Assets	2,917,861
Other Assets		
	460 · Investments - Point Center Fin	
	461 · Reserve - Point Center - Loan	(25,015)
	460 · Investments - Point Center Fin - Other	25,015
	Total Other Assets	-
	TOTAL ASSETS	2,917,861

Desert Healthcare Foundation
Balance Sheet
As of December 31, 2016

		Dec 31, 16
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1000 · Accounts Payable		3,149
1052 · Account payable-DHCD Exp Alloc		33,759
Total Accounts Payable		36,907
Other Current Liabilities		
2180 · Accrued Accounts Payable		249
2190 · Current - Grants payable		505,550
Total Other Current Liabilities		505,799
Total Current Liabilities		542,707
Long Term Liabilities		
2186 · Grants payable		200,000
Total Liabilities		742,707
Equity		
3900 · Retained Earnings		2,107,170
Net Income		67,984
Total Equity		2,175,154
TOTAL LIABILITIES & EQUITY		2,917,861

DESERT HEALTHCARE FOUNDATION				
BALANCE SHEET 12/31/16				
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES				
	T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS				
146 Checking Pacific Premier 6718	250,641	250,641		
149 Money Market Pacific Premier Bank	1,931	1,931		
150 Petty Cash	200	200		
Total 100 - CASH - UNRESTRICTED	252,772	252,772	-	-
321 - Accounts Receivable				
323- Grant Rec - DHCD(RAP) - Collective Fund	25,000		25,000	
477 Invt-Morgan Stanley				
477.2 Unrealized Gain	5,872	5,872		
477 Invt-Morgan Stanley	1,871,805	1,867,440	4,364	
Total 477 - Invt-Morgan Stanley	1,877,478	1,873,112	4,364	
6441 486.1 Merrill Lynch Unrealized Gain	121,258		121,258	
486 Merrill Lynch	554,926		554,926	
Total 486 - Merrill Lynch	676,184	-	676,184	
515 Contrib RCVB-Pressler CRT	60,866			60,866
530 Contrib RCVB-Guerts CRT	143,509			143,509
550 Assets in CRT -R Waite	78,576			78,576
601 - Prepaid payables	3,876	3,876		
Total Current Assets	2,917,861	1,929,560	705,550	282,751
TOTAL ASSETS	2,917,861	1,929,560	705,550	282,751
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
1000 - Accounts Payable	3,149	3,149		
1052 - Account Payable - DHCD - Alloc Expenses	33,759	33,759		
2180 - Accrued Accounts Payable	249	249		
2190 - Grants Payable - Current Portion	505,550		505,550	
Total Current Liabilities	542,707	37,156	505,550	-
2186 - Grant Payable - Long Term	200,000		200,000	
Total Liabilities	742,707	37,156	705,550	-
Equity				
3900 - Retained Earnings	2,107,170	1,824,419		282,751
Net Income	67,984	67,984		
Total Equity	2,175,154	1,892,403	-	282,751
TOTAL LIABILITIES & EQUITY	2,917,861	1,929,560	705,550	282,751

Desert Healthcare Foundation
Deposit Detail
 October through December 2016

Type	Date	Name	Amount
Deposit	10/13/2016		113,282
		American Society of Composers	(3,282)
		Desert Healthcare Dist. - Desert Highlands Gateway	(110,000)
TOTAL			(113,282)
Deposit	11/29/2016		13,817
		State of Calif	(249)
		Tams-Witmark Music Library	(1,843)
		American Society of Composers	(11,725)
TOTAL			(13,817)
Deposit	12/28/2016		6,177
		Warner Music Group Services	(6,177)
TOTAL			(6,177)
		Total Deposits	133,276

Desert Healthcare Foundation
Check Register
As of December 31, 2016

Type	Date	Num	Name	Amount
100 - CASH				
146 - Checking - Pacific Premier 6718				
Bill Pmt -Check	10/05/2016	10650	Alejandro Espinoza	(244)
Bill Pmt -Check	10/05/2016	10651	Best, Best, & Krieger	(728)
Bill Pmt -Check	10/05/2016	10652	Boys & Girls Club of Palm Springs	(1,617)
Bill Pmt -Check	10/11/2016	10653	Boys & Girls Club of Coachella Valley	(1,080)
Bill Pmt -Check	10/11/2016	10654	City of Palm Springs	(19)
Bill Pmt -Check	10/11/2016	10655	FIND Food Bank	(1,508)
Bill Pmt -Check	10/19/2016	10656	Alejandro Espinoza	(287)
Bill Pmt -Check	10/19/2016	10657	City of Desert Hot Springs	(672)
Bill Pmt -Check	10/19/2016	10658	Desert Recreation District	(11,948)
Bill Pmt -Check	10/19/2016	10659	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	10/19/2016	10660	Marjorie L. Holland	(142)
Bill Pmt -Check	10/19/2016	10661	TOP Shop	(443)
Bill Pmt -Check	10/25/2016	10662	Alejandro Espinoza	(570)
Bill Pmt -Check	10/25/2016	10663	Deiter Crawford. - VOID	0
Bill Pmt -Check	10/25/2016	10664	Ron Oden	(10)
Bill Pmt -Check	10/25/2016	10665	Deiter Crawford.	(5)
Bill Pmt -Check	11/02/2016	10666	Marjorie L. Holland	(150)
Bill Pmt -Check	11/02/2016	10667	Ron Oden	(92)
Bill Pmt -Check	11/09/2016	10668	Alejandro Espinoza	(200)
Bill Pmt -Check	11/09/2016	10669	Borrego Community Health Foundation	(5,792)
Bill Pmt -Check	11/09/2016	10670	Boys & Girls Club of Coachella Valley	(600)
Bill Pmt -Check	11/09/2016	10671	Boys & Girls Club of Palm Springs	(1,665)
Bill Pmt -Check	11/09/2016	10672	Eating For Wellness	(166)
Bill Pmt -Check	11/09/2016	10673	Ronald A Stewart	(1,736)
Bill Pmt -Check	11/15/2016	10674	Boys & Girls Club of Palm Springs	(330)
Bill Pmt -Check	11/15/2016	10675	Cardmember Services	(166)
Bill Pmt -Check	11/15/2016	10676	Desert Recreation District	(11,379)
Bill Pmt -Check	11/15/2016	10677	Marjorie L. Holland	(104)
Bill Pmt -Check	12/05/2016	10678	Alejandro Espinoza	(529)
Bill Pmt -Check	12/05/2016	10679	Future Sports Products International, Inc	(1,462)
Bill Pmt -Check	12/05/2016	10680	Marjorie L. Holland	(78)
Bill Pmt -Check	12/05/2016	10681	Ronald A Stewart	(810)
Bill Pmt -Check	12/13/2016	10682	Alejandro Espinoza	(79)
Bill Pmt -Check	12/13/2016	10683	City of Palm Springs	(341)
Bill Pmt -Check	12/13/2016	10684	Desert Recreation District	(2,860)
Bill Pmt -Check	12/20/2016	10685	Cardmember Services	(133)
Bill Pmt -Check	12/20/2016	10686	Desert Recreation District	(7,660)

Desert Healthcare Foundation
Check Register
As of December 31, 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	12/20/2016	10687	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	12/28/2016	10688	Alejandro Espinoza	(236)
Bill Pmt -Check	12/28/2016	10689	Boys & Girls Club of Coachella Valley	(630)
Bill Pmt -Check	12/28/2016	10690	Coachella Valley Economic Partnership	(600)
Bill Pmt -Check	12/28/2016	10691	Deiter Crawford.	(154)
Bill Pmt -Check	12/28/2016	10692	Marjorie L. Holland	(168)
Bill Pmt -Check	12/28/2016	10693	Ron Oden	(139)
TOTAL				(69,532)

Desert Healthcare Foundation
Details for credit card Expenditures
Credit card purchases - Oct 2016 - Paid Nov 2016

Number of credit cards held by Foundation personnel -1

Credit Card Limit - \$5,000

Credit Card Holders:

Chris Christensen - Chief Executive Officer

Routine types of charges:

Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.

		Statement					
Year	Month Charged	Total Charges	Expense Type	Amount	Purpose		
Chris' Statement:							
2016	Oct	\$ 166.32	Foundation	2190	\$ 166.32	CVHIP Booth rental - Community Expo & Taste of Palm Springs 2016	
				\$ 166.32			

Desert Healthcare Foundation
Details for credit card Expenditures
Credit card purchases - Nov 2016 - Paid Dec 2016

Number of credit cards held by Foundation personnel -1
 Credit Card Limit - \$5,000
 Credit Card Holders:
 Chris Christensen - COO/CFO
 Routine types of charges:
 Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.

Year	Statement		Expense Type	Amount	Purpose
	Month Charged	Total Charges			
Chris' Statement:					
2016			Foundation		
			2190	\$ 133.36	cvHIP Lunch meeting
				\$ 133.36	

**DESERT HEALTHCARE FOUNDATION
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE - EXCLUDING ACA GRANTS**

As of 12/31/16

TWELVE MONTHS ENDED JUNE 30, 2017

A/C 2190 and A/C 2186-Long term		6/30/2016 Open	New Grants Current Yr 2015-2017	Total Paid July-June	12/31/2016 Open	
Grant ID Nos.	Name	BALANCE	2015-2017	July-June	BALANCE	
BOD -5/22/2012 (#729)	Alliance for a Healthier Generation	\$ 82,987		\$ -	\$ 82,987	School Prog
6/25/2013	Mayor's Check recorded	\$ 15,768		\$ -	\$ 15,768	N. Palm Spgs
BOD - 11/21/13	California Health Portal 2014 and 2015 - \$200K	\$ 98,016		\$ 8,777	\$ 89,239	HP
DHCD BOD 1/28/14	DHCD BOD - approved \$50K for Collective fund	\$ 27,757		\$ -	\$ 27,757	Shared Facility
Restricted Donation	Cal Endowment - \$130K for collective fund	\$ 10,000		\$ -	\$ 10,000	Shared Facility
	Mayor's Check recorded - \$100K HP	\$ 100,000		\$ -	\$ 100,000	100 HP
BOD 4/15/14	Challenge Grant #829 \$310K Record match only	\$ 77,047		\$ 77,047	\$ -	B&G Stabilization
Matching Grants #829	RAP \$150K, B&G Club	\$ 77,953		\$ 68,245	\$ 9,708	B&G Stabilization
	Unexpended funds - Grant 829(900) - Nov 2016				\$ (9,708)	
2015-BOD-2-24-15	Mayor's Race Grant - Foundation funded match - \$100K RSS	\$ 57,578		\$ 63,601	\$ (6,023)	Swim
5/8/15 - Mayor's Race	Mayor's Check recorded - \$100K RSS	\$ 100,000		\$ -	\$ 100,000	100 Swim
	Mayor's Check recorded - \$100K HP	\$ 100,000		\$ -	\$ 100,000	100 HP
3/17/16 - Mayor's Race	Mayor's Check recorded - \$100K RSS	\$ 100,000		\$ -	\$ 100,000	Swim
BOD - 9/27/16 (#918)	Desert Highland Gateway Community Health & Wellness	\$ 110,000		\$ 24,178	\$ 85,822	DHG
TOTAL GRANTS		\$ 957,106	\$ -	\$ 241,848	\$ 705,550	
Summary: As of 12/31/16		\$ 519,290		A/C 2190	\$ 505,550	
Alliance - School Program	\$ 82,987	\$ 327,816		A/C 2186	\$ 200,000	
Health Portal:	\$ 289,239	\$ 847,106		Total	\$ 705,550	
Swim	\$ 193,977	\$ 110,000		Diff	\$ (0)	
Boys and Girls Club Stabilization	\$ -					
Shared facility use:						
Cal Endow and School Dist	\$ 37,757					
North Palm Springs	\$ 15,768					
DHG	\$ 85,822					
Total	\$ 705,550					
Amts available/remaining for Grant/Programs - FY 2016-17:			FY17 Grant Budget			
Amount budgeted 2016-2017		\$ 215,000		\$ 15,000		
Amount granted through December 31, 2016:		\$ -		\$ 154,094		
Mini Grants:		\$ -		\$ 100,000		
Net adj - Grants not used: 900		\$ (9,708)		\$ 100,000		
Balance available for Grants/Programs		\$ 205,292		\$ 369,094		



January 19, 2017

Board of Directors
Desert Healthcare District
1140 N. Indian Canyon Dr.
Palm Springs, CA 92262

Dear Board of Directors of the Desert Healthcare District,

We are very excited to be working with your team on the Palm Springs Health Run & Fitness Expo. As you know, the event boasts over 2,000 participants, 1,300 runners, 300 children under the age of 12 with the P.S.U.S.D Foundation and over 75 exhibitors, which include wellness discussions, physicians, health experts and healthy eating food demonstrations.

The event provides awareness throughout the Southern California Community about our health initiatives here in the Coachella Valley.

We would like to request that the Desert Healthcare District match dollar for dollar money raised from the event up to the \$20,000 level for continued support of the Ready, Set, Swim program through the previous event known as the "Mayor's Race." The Palm Springs Health Run & Fitness Expo has now taken it's place and we will continue to bring in dynamic partners to grow the event to one of the largest of it's kind in Southern California.

Thank you for all of your efforts.

Sincerely,

Jeff Hocker, Executive Producer
Palm Springs Health Run & Fitness Expo
www.PalmSpringsHealthRun.com