

**DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
September 13, 2016**

A Meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare Foundation was held in the Desert Healthcare District Conference Room, 2nd Floor, Palm Springs, CA

Attendance:

Members

Mark Matthews – Chairman/Treasurer

Absent:

Staff

Chris Christensen, Interim CEO, COO/CFO

Donna Craig, Chief Grants Officer

Mary Pannoni, Account/Admin Support

Steve Brown, Director of Community Relations/Clerk of the Board

Community Members

Arthur Shorr

Sid Rubenstein

Joseph Wild

Richard Cagen

Guest

None

CALL TO ORDER

The meeting was called to order at 4:12p.m. by Chairman Matthews.

APPROVAL OF AGENDA

It was moved and seconded (Community Member Rubenstein, Community Member Shorr) to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Submitted for approval:

1. Minutes – June 14, 2016

It was moved and seconded (Community Member Shorr, Community Member Cagen) to approve the minutes of May 10, 2016. Motion passed unanimously.

FINANCIAL REPORTS

1. Financial Statements. July & August 2016 were reviewed.
 2. Asset Allocations Schedule – July & August 2016 schedule was reviewed.
 3. Deposits – July & August 2016 deposit detail was reviewed.
 4. Check Register – July & August 2016 check register was reviewed.
 5. Credit Card Expenditures – July & August 2016 were reviewed
 5. General Grants Schedule – July & August 2016 schedule was reviewed.
- There were no questions or comments.

It was moved and seconded (Community Member Cagen, Chairman Matthews) to approve the July & August 2016 Foundation Finance Reports and forward to the Board for approval.

OTHER MATTERS

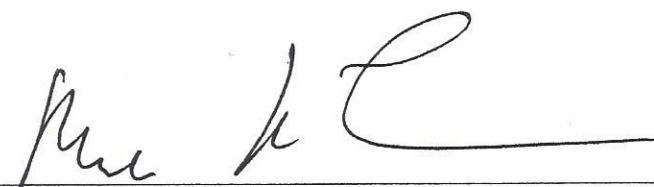
1. CEO Report

Mr. Christensen reported that the public rollout for CV HIP was discussed with Burke Consultants and staff. Proposed advertising would be posters at bus shelters, on buses, posters at medical clinics, public offices, radio ads all in both English and Spanish. Mr. Christensen will be preparing a budget for the public rollout.

ADJOURNMENT

The meeting was adjourned at 4:16 p.m.

ATTEST:



Mark Matthews, Chairman Finance and Administration Committee/Treasurer
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk to the Board