

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
March 23, 2016**

A Special Meeting of the Board of Directors of the Desert Healthcare District was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA.

Attendance:

Members

Absent

William Grimm, DO – President
Kay Hazen – Vice-President/Secretary
Mark Matthews – Treasurer
Michael Solomon MD - Director
Carole Rogers - Director

Staff

Kathy Greco, Chief Executive Officer

Legal Counsel

Robert Hargreaves

Guests

Brent Ives, BHI Consulting

CALL TO ORDER

The meeting was called to order at 5:35 p.m. by President Grimm.

APPROVAL OF AGENDA

President Grimm asked for a motion to approve the agenda.

#16-36 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

None

BOARD WORKSHOP

Policies for the Board Policy Manual

1. Policy BOD-13 – MINUTES OF BOARD MEETINGS

Add to #1: The Secretary of the Board of Directors shall be appointed by the Board as described in Policy BOD-2.

Add to #1.3.8 "and recommendations"

Add to #1.3.13 "and if any, names and reasons for abstentions from voting"

Add #1.4 The functions of Board Secretary may be delegated to a District Staff member and not a member of the Board of Director in accordance with Policy BOD-2.

#16-37 MOTION WAS MADE by Vice-President Hazen and seconded by Director Matthews to approve Policy BOD-13 "Minutes of Board Meetings with any board recommendations. Motion passed unanimously.

2. Policy BOD-19 –PROPRIETY, CONFIDENTIALLY AND PERSONAL INFORMATION

#1.2 Change 1st sentence to "the Privacy Officer of the District shall be the staff Human Resources (HR) representative for the District. Should that position be unfilled, the CEO will serve in the Privacy Officer position.

Appropriate form, "Acknowledgement of Receipt/Confidentiality of Medical Information Policy" and "Authorization to Release Medical Information to Employer" will be included with the policy.

#16-38 MOTION WAS MADE by Vice-President Hazen and seconded by Director Matthews to approve Policy BOD-19 " Propriety, Confidentiality and Personal Information " with any board recommendations. Motion passed unanimously.

3. OP-7 - COMPLIANTS REGARDING THE DESERT REGIONAL MEDICAL CENTER

#16-39 MOTION WAS MADE by Vice-President Hazen and seconded by Director Rogers to approve Policy OP-7 "Complaints Regarding The Desert Regional Medical Center". Motion passed unanimously.

4. BOD-10 – RULES OF ORDER FOR BOARD AND COMMITTEE MEETINGS

#16-40 MOTION WAS MADE by Vice-President Hazen and seconded by Director Rogers to approve Policy BOD-10 "Rules of Order for Board and Committee Meetings. Motion passed unanimously.

5. Policy BOD-11– BOARD MEETING CONDUCT

Change #2.2 to "Hear public testimony"

Change #2.3 take out "needed"

3 – correct formatting

#3.1 extra word to be removed "of"

#3.5 – Remove

#6 – Revise to "The Board President/Chair, his/her designated alternate or the majority of the Board, are authorized to make exceptions to this policy during meetings. The Board as a whole may update this policy as it wishes."

#16-41 MOTION WAS MADE by President Grimm and seconded by Director Rogers to approve BOD-11 "Board Meeting Conduct" with any board recommendations. Motion passed unanimously.

6. BOD-8 – BOARD MEETING AGENDA

#1 – Replace with "The Chief Executive Officer shall prepare an agenda for each regular and special meeting of the Board of Directors. To be placed items on the agenda, the Board President, or any

two Board Members may call the Board President and request the item(s) no later than 5:00 p.m. five (5) business days prior to the meeting date. The Chief Executive Officer shall develop an agenda forecast with the Board President. The Agenda forecast will project out 3 months and list known items for future Board agendas.

#3 - "in accordance with the Ralph M. Brown Act (California Government Code 54950 through 54926).

Add to the outline of the agenda:

C: Public Comment and/or Presentations (non-agendized)

#16-42 MOTION WAS MADE by Director Rogers and seconded by Vice-President Hazen to approve BOD-8 "Board Meeting Agenda" with recommendations by the Board.

Motion passed unanimously

7. BOD-9 – BOARD MEETINGS

The language regarding when regular meetings fall on a holiday needs to be changed. Currently, we hold special board meetings in that situation. It was requested to clear up language for special board meetings and if the location of the regular meeting is changed. The policy does not codify that the board goes dark during the month of August.

Mr. Ives will provide a revised draft with all recommendations for board approval for the March board meeting.

#16-43 MOTION WAS MADE by Director Matthews and seconded by Vice-President Hazen to approve BOD-9 "Board Meetings" with recommendations by the Board.

Motion passed unanimously

12. BOD-12- BOARD ACTIONS AND DECISIONS

Mr. Ives recommended adding to the policy the reason for a board member abstaining from a vote. Vice-President Hazen did not understand the meaning of an informal action. Action is action or the board giving direction to staff. Mr. Ives will revise the policy with all recommendations for board approval for the March board meeting.

#16-44 MOTION WAS MADE by Director Rogers and seconded by Vice-President Hazen to approve BOD-12 "Board Actions and Decisions" with recommendations by the Board.

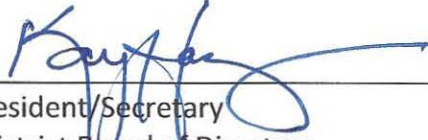
Motion passed unanimously

Mr. Ives will correct all policies approved today and provide the final copy for the board's review at the April board meeting.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

ATTEST:



Kay Hazen, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk to the Board