

**DESERT HEALTHCARE DISTRICT**  
**Finance, Administration, Real Estate and Legal Committee Meeting**  
**May 12, 2015**

**A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, May 12, 2015, in the conference room on the 2<sup>nd</sup> floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.**

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**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA – Pg 1**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than five minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

1. Minutes – Meeting April 7, 2015 – Pg 2-6

**V. CONTROLLER'S REPORT**

1. Controller's Report – Pg 7
2. LPMP Leasing Update – Pg 8

**VI. FINANCE REPORTS**

1. District and LPMP Financial Statements – Pg 9-19
2. Accounts Receivable Aging Summary – Pg 20
3. District - Deposits – Pg 21
4. District - Property tax receipts – Pg 22
5. LPMP – Deposits - Pg 23-24
6. District – Check Register – Pg 25-26
7. Credit Card – Detail of expenditures – Pg 27
8. LPMP – Check Register – Pg 28
9. Retirement Protection Plan Update – Pg 29

**VII. OTHER MATTERS**

1. Grant Payment Schedule & Proposals Under Development - Pg 30-31
2. DHCD Policy Handbook Phase 1 – Chapter on Board of Directors – Pg 32-77
3. LPMP lease agreements – authorized signature review - ACTION
4. New Market Tax Credit update (DHS Health & Wellness Center)
5. Grant contract – review legal verbiage for General Liability coverage – pg 78-79 ACTION
6. No Cost Grant Extension process review – pg 80-82 ACTION
7. cvHIP Disclaimer review – pg 83 ACTION
8. Financial Oversight Committee – community members
9. Vendor contract proposed annual review
10. Facilities Replacement Fund 1Q15 portfolio – Bob Adams, Highmark - On Website
11. Staffing plan review – proposed changes - Pg 84-88
12. FY2015-2016 Preliminary Budget Review – Pg 89-99
13. Family Services of the Desert – open grants (#692 & #787) status – Pg 100-101

**VIII. ADJOURNMENT**