

**DESERT HEALTHCARE FOUNDATION
FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES
January 13, 2015**

A Meeting of the Finance and Administration Committee of the Desert Healthcare Foundation was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA

Attendance:

Members

Mark Matthews – Chairman/Treasurer
Michael Solomon MD - Director

Staff

Kathy Greco, Chief Executive Officer
Peter Young, Chief Operating Officer
Donna Craig, Chief Grants Officer
Chris Christensen, Controller
Steve Brown, Clerk to the Board

Guests

None

CALL TO ORDER

The meeting was called to order at 3:35 pm by Chairman Matthews.

APPROVAL OF AGENDA

Chairman Matthews asked for a motion to approve the agenda.

It was moved and seconded (Director Solomon, Chairman Matthews) to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Submitted for approval:

1. October 14, 2014

Since the F&A Committee was reorganized on January 1, 2015, the Committee recommended forwarding the minutes to the Board for approval at the January meeting.

FINANCE REPORTS

Submitted for approval:

1. December 2014
 - a. Financial Statements
 - b. Deposit
 - c. Warrants
 - d. Credit Card Expenditures
 - e. ACA Grants Schedule

Staff verified for Director Solomon that the source of funding for the ACA program was from the Desert Healthcare District which Director Solomon stated is an illegal action.

- f. General Grants Schedule

Staff verified for Director Solomon that the source of funding for the ACA program was from the Desert Healthcare District which Director Solomon stated is an illegal action.

It was moved and seconded (Director Solomon, Chairman Matthews) to approve the December 2014 Foundation Financial Reports with Director Solomon's comments on the ACA Grants Schedule and General Grants Schedule included in the motion.

OTHER MATTERS

Swim Program Contracts:

Desert Recreation District

Palm Springs Boys & Girls Clubs

The Boys & Girls Club of the Coachella Valley

Staff verified for Director Solomon that the funding for the Swim Program was from the Mayor's Race for which the District matches dollar to dollar up to \$250,000. These funds are only used for students from the schools within the District boundaries. At the November 19, 2014 board meeting #14-28 motion was made by Director Matthews and seconded by Director Grimm to approve the Every Third Grader Learn to Swim Program, Process, and Draft Budget with the understanding that the Final Budget and contracts would be presented to the F&A Committee for final approval.

**It was moved and seconded (Director Solomon, Chairman Matthews) to approve the final budget and contracts for the Every 3rd Grader Learns to Swim Program.
Motion passed unanimously.**

2. CEO Report – No report was given

ADJOURNMENT

The meeting was adjourned at 3:51 pm

ATTEST: _____

Mark Matthews, Chairman Finance and Administration Committee/Treasurer
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk of the Board