

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
July 9, 2013**

A Meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District was held in the Desert Healthcare District Conference Room, 2nd Floor, Palm Springs, CA

Attendance:

Members

Michael Solomon, M.D. – Chairman/Treasurer
Kay Hazen, Vice-President/Member (By Telephone)

Staff

Kathy Greco, Chief Executive Officer
Peter Young, Chief Operating Office
Samantha Prior, Operations Support Manager
Steve Brown, Clerk to the Board

Guests

Chris Mills, Prest-Vuksic Architects
Jeff Stolzoff, Project Manager, The Penta Group

CALL TO ORDER

The meeting was called to order at 2:56 pm by Chairman Solomon.

APPROVAL OF AGENDA

It was moved and seconded (Vice-President Hazen, Chairman Solomon) to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Submitted for approval:

1. Minutes – May 14, 2013

It was moved and seconded (Vice-President Hazen, Chairman Solomon) to accept the minutes of May 14, 2013. Motion passed unanimously.

CHIEF OPERATING OFFICER'S REPORT

The report was reviewed in conjunction with the Las Palmas Medical Plaza (LPMP) report. Mr. Young provided an update on the negotiations with the DRMC for 13,000 square feet of space for the UCR School of Medicine primary care practice. The lease is currently with Tenet Corporation for review and comments. Currently 77% of the building is occupied.

FINANCE REPORTS

- 1. Financial Statements** - The District's and LPMP financial statements for June 2013 were reviewed.
- 2. Accounts Receivable Aging Summary** – the District's June 2013 Accounts Receivable detail was reviewed.
- 3. Deposits - District**– the District's June 2013 deposit detail was reviewed.
- 4. Property Tax Receipts** – The June 2013 property tax receipts were reviewed.
- 5. Deposits - LPMP** – The LPMP's June 2013 deposit detail was reviewed.
- 6. Warrants** – The June 2013 warrant register for the District was reviewed.
- 7. Credit Card** – The June 2013 credit card expenditures were reviewed.
- 8. Warrant - LPMP** – The June 2013 warrant register for the LPMP was reviewed.
- 9. Retirement Protection Plan Update** – The retirement protection plan update was reviewed. Vice-President Hazen reported that she had two questions on the warrant register and staff provided the answers with the appropriate backup. There were no additional questions.

It was moved and seconded (Vice-President Hazen, Chairman Solomon) to approve the District Finance Reports. Motion passed unanimously.

OTHER MATTERS

- 1. Grants Payments Schedule**

This schedule was reviewed.

- 2. LPMP Parking Lot – Concrete coloring bid**

Mr. Mills reviewed the bid for the colored concrete. The cost gets higher as the color gets deeper and richer. Coloring the entire parking lot in one color is the least expensive alternative since only 1 pouring is necessary. Coloring only the parking spots or the drive isle is more labor intensive and thus more expensive. Adding any color concrete will add from 7 -12 days to the contract. Mr. Mills personally thought coloring the parking spots, option 2, was the least bang for the dollar. He preferred either the entire lot or just the drive isle.

Vice-President Hazen asked if there were other color choices. Mr. Stolzoff reported that there are many other colors. He randomly chose the colors for the bid. Also Vice-President Hazen asked if there was a location where these options were installed and could be viewed. Mr. Mills could not think of any locations. There was discussion regarding whether concrete color added any value other than from a design aesthetic, tying the medical facility to the adjacent medical center.

It was moved and seconded (Vice-President Hazen, Chairman Solomon) amending the contract to add colored concrete at the Las Palmas Medical Plaza Parking Lot for an amount not to exceed \$100,000 authorizing Staff to determine the color and final design alternative. Motion passed unanimously.

3. CEO Report

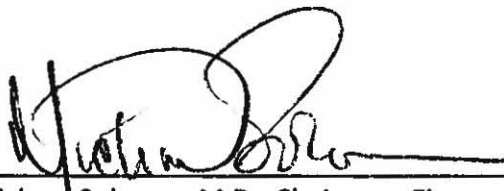
1. Borrego Community Health Foundation's new clinic in the City of Desert Hot Springs is just about completed and expected to open in 2 weeks.
2. The Desert Hot Springs Community Health & Wellness Center dental clinic and teen clinic will be opening on July 15, 2013.

Vice-President Hazen requested for the next F&A Committee Meeting staff prepare a summary of the access and service improvements funded by the District in the last ten years in the City of Desert Hot Springs, including support for the Borrego Community Health Foundation (FQHC). The purpose of this summary would be to reflect on what has been accomplished and consider lessons learned.

ADJOURNMENT

The meeting was adjourned at 3:55 p.m.

ATTEST: _____


Michael Solomon M.D., Chairman, Finance and Administration Committee
Treasurer, Desert Healthcare District Board of Directors

Minutes respectfully submitted by Steve Brown, Clerk to the Board