



**DESERT HEALTHCARE DISTRICT**  
**DESERT HEALTHCARE DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**December 18, 2018**

Directors Present	District Staff Present	Absent
President Zendle, MD Vice-President/Secretary Carole Rogers, RN Treasurer Mark Matthews Director Evett PerezGil Director Jennifer Wortham, DrPH	Chris Christensen, Interim CEO, CFO Lisa Houston, COO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Vanessa Smith, Health Educator Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>	President Zendle called the meeting to order at 6:00 p.m.	
<b>Roll Call</b>	The Clerk of the Board called the roll with all Directors present.	
<b>B. Election of Officers</b>	<p>Jeff Scott, Legal Counsel, opened the nominations for the election of officers to the Board describing the bylaws, process, and procedures also explaining that a second motion is not necessary.</p> <p>Director Matthews explained that this is a unique year with new director appointments in January and inquired if the election of officers could be postponed. After discussion, the board determined it is in the best interest to establish the officers at the present meeting.</p> <p>Jeff Scott, Legal Counsel, opened the nominations for Board President.</p> <p>President Zendle nominated Director Matthews; Vice-President Rogers nominated Director</p>	<p><b>#19-34 MOTION WAS MADE by President Zendle to appoint Director Wortham as President. Motion passed unanimously. AYES – 5 President Zendle, Vice-President Rogers, Director</b></p>



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	<p>Wortham; Director Matthews nominated Director Wortham; Director Wortham nominated herself; and Director PerezGil nominated Director Wortham. President Zendle moved to appoint Director Wortham.</p> <p>Jeff Scott, Legal Counsel, opened the nominations for Board Vice-President/Secretary.</p> <p>Director Wortham nominated President Zendle; Vice-President Rogers motioned for President Zendle as Vice-President/Secretary.</p> <p>Jeff Scott, Legal Counsel, opened the nominations for Board Treasurer.</p> <p>President Zendle nominated Director Matthews; Vice-President Rogers nominated Director Matthews; and Director Wortham nominated Director Matthews.</p>	<p>Matthews, Director Wortham, and Director PerezGil NOES – 0 ABSENT – 0 ABSTAIN – 0</p> <p><b>#19-35 MOTION WAS MADE by Vice-President Rogers and seconded by Director Matthews to appoint President Zendle as Vice-President. Motion passed unanimously. AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil NOES – 0 ABSENT – 0 ABSTAIN – 0</b></p> <p><b>#19-36 MOTION WAS MADE by President Zendle and seconded by Director Wortham to appoint Director Matthews as Treasurer. Motion passed unanimously. AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil NOES – 0 ABSENT – 0 ABSTAIN – 0</b></p>
<p><b>C. Appointment of Committees and Governing Board Representatives</b></p>	<p>President Zendle explained that as the new president, Director Wortham would dialogue with individual board members for appointment selections. Director Matthews suggested the input of all seven board members once the two new members are appointed.</p>	



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	Vice-President Rogers suggested inviting community members to the standing committees and expanding the Hospital Governance and Oversight Committee to include community members.	
<b>D. Approval of Agenda</b>	President Zendle asked for a motion to approve the agenda.	<b>#19-37 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil</b> <b>NOES – 0</b> <b>ABSENT – 0</b> <b>ABSTAIN – 0</b>
<b>E. Public Comment</b>	Director Matthews acknowledged in attendance former Palm Springs Mayor Ron Oden.	
<b>F. Consent Agenda</b> <b>F.1. Board Minutes</b> <b>a. Board of Directors Meeting – November 27, 2018</b> <b>F.2. Finance and Administration</b> <b>a. Approval of October and November 2018 Financial Statements – F&amp;A Approved December 11, 2018</b>	President Zendle asked for a motion to approve the consent agenda.	<b>#19-38 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the Consent Agenda.</b> <b>Motion passed unanimously.</b> <b>AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil</b> <b>NOES – 0</b> <b>ABSENT – 0</b> <b>ABSTAIN – 0</b>
<b>G. Resources and Philanthropy</b>		
<b>1. Existing Grants Progress and Final Reports</b>	Donna Craig, Senior Program Officer, provided an update on the existing grants, progress reports, and final reports of various grantees.	
<b>H. Desert Healthcare District CEO Report</b>	Chris Christensen, Interim CEO, explained that the most recent updated information of the	



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<p><b>1. Priorities-Milestones-Progress Measure Update</b></p> <p><b>2. Consideration of Approval of Letter of Intent to Lease for Satellite Office in the Expanded Area</b></p>	<p>Priorities-Milestones-Progress Measure is included in the packet.</p> <p>President Zendle explained that it is time to engage the county to meet with the District. Staff should contact Supervisor Perez to involve the health department with the work of the District due to past strained relations.</p> <p>Chris Christensen, Interim CEO, explained the expansion of the District with staff proposing a one-year lease for a satellite office at the Regional Access Project (RAP) Foundation in the expanded boundaries for a community presence.</p>	<p><b>#19-39 MOTION WAS MADE by Vice-President Rogers and seconded by Director Wortham to approve the letter of intent to lease a satellite office in the expanded boundaries. Motion passed 4-1. AYES – 4 President Zendle, Vice-President Rogers, Director Wortham, and Director Perez NOES – Director Matthews ABSENT – 0 ABSTAIN – 0</b></p>
<p><b>I. Desert Regional Medical Center CEO Report</b></p> <p><b>1. Desert Regional Medical Center</b></p>	<p>Michele Finney, CEO, Desert Regional Medical Center, explained new credentials with the Commission on Accreditation of Rehabilitation Facilities. The re-roofing of the helipad was delayed due to weather components and all work is now complete. One remaining work-in-progress is on the loading dock that is due for completion by the end of the year. The hospital lobby is being refurbished; a new status system is in the works in the operating rooms, and a new psychiatrist has been hired to begin their role in 2019.</p> <p>Chris Christensen, Interim CEO, detailed the minor changes of the</p>	<p><b>#19-40 MOTION WAS MADE by President Zendle and seconded by</b></p>



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<p><b>Governing Board Rules and Regulations</b></p>	<p>Governing Board Rules and Regulations.</p> <p>In section e.3. – Maximum Consecutive Service, Director Matthews pointed out that there is an incorrect reference to the Desert Hospital Corporation Board of Directors. Jeff Scott, Legal Counsel, will review with Desert Regional Medical Center making the appropriate change.</p>	<p><b>Director Matthews to approve Desert Regional Medical Center Governing Board Rules and Regulations</b></p> <p><b>Motion passed unanimously.</b></p> <p><b>AYES – 5</b> President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil</p> <p><b>NOES – 0</b></p> <p><b>ABSENT – 0</b></p> <p><b>ABSTAIN – 0</b></p>
<p><b>J. Desert Regional Medical Center Governing Board of Directors Report</b></p>	<p>President Zendle explained that the Executive Chairman of Tenet Healthcare announced the new Chief Operating Officer. The board reviewed opened and closed California Department of Public Health cases and the increase in patient scores. Medical staff appointments were reviewed, and it was recommended that all physicians obtain flu vaccinations. The new governing board members were announced, and the prior chair was selected as emeritus.</p>	
<p><b>K.1. Finance, Administration, Real Estate, and Legal Committee</b></p> <ol style="list-style-type: none"> <li><b>1. Minutes of October 9, 2018 Meeting</b></li> <li><b>2. No November Meeting of the F&amp;A Committee</b></li> <li><b>3. LPMP Lease Extension – Suite 1E 204 – Desert Oasis Healthcare</b></li> </ol>	<p>Director Matthews explained the Minutes of October 9, 2018 and provided an overview of the LPMP lease extension</p>	<p><b>#19-41 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve the LPMP Lease Extension – Suite 1E 204 – Desert Oasis Healthcare. Motion passed unanimously.</b></p> <p><b>AYES – 5</b> President Zendle, Vice-President Rogers, Director</p>



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<p>4. LPMP Management Contract Renewal – INPRO EMS Construction</p>	<p>Chris Christensen, Interim CEO, explained that the contractor is performing a superb job, the property has improved, and INPRO has a good relationship with the tenants.</p>	<p>Matthews, Director Wortham, and Director PerezGil          NOES – 0          ABSENT – 0          ABSTAIN – 0</p> <p><b>#19-42 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve the LPMP Management Contract Renewal – INPRO EMS Construction.</b>  <b>Motion passed unanimously.</b>  <b>AYES – 5</b> President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil          NOES – 0          ABSENT – 0          ABSTAIN – 0</p>
<p>K2. Hospital Governance and Oversight Committee</p> <p>1. Minutes of the October 18, 2018 Meeting</p> <p>2. No November Meeting of the Hospital Governance and Oversight Committee</p>	<p>Vice-President Rogers explained the minutes of the October meeting with the next scheduled meeting on December 20.</p>	
<p>K.3. New Providers, Facilities, Programs, and Services Ad Hoc Committee</p>	<p>Chris Christensen, Interim CEO, explained that the Desert Regional Medical Center seismic report results will be presented by Simpson, Gumpertz &amp; Heger (SGH) at the January 22 meeting.</p>	
<p>K.4. Board and Staff Communications Ad Hoc Committee</p> <p>1. Consideration to Approved the Proposal for Rauch Communications</p>	<p>Approved at the Board’s November 27 meeting, Chris Christensen, Interim CEO, explained the board’s request for a formal service</p>	<p><b>#19-43 MOTION WAS MADE by Director Wortham and seconded by Vice-President Rogers to approve</b></p>



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<p><b>Consultants, Inc. Service Agreement</b></p>	<p>agreement with a scope of work for review and consideration of approval.</p>	<p>the proposal for Rauch Communications Consultants, Inc. Motion passed unanimously. AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil NOES – 0 ABSENT – 0 ABSTAIN – 0</p>
<p><b>L. New Business</b></p> <p><b>1. Resolution to Increase the Desert Healthcare District Board Members from Five (5) to Seven (7)</b></p> <p><b>2. Appointment of Directors Process for January 15, 2019 Board Meeting</b></p>	<p>Jeff Scott, Legal Counsel, described the resolution for an increase in the District board members from five to seven including eligibility. Counsel Scott also explained that after the new board members serve the two- or four-year terms, as the law is currently written, the two members could not run for re-election for another 2 years. Assemblymember Garcia would have to rewrite the legislation. State counsel is currently reviewing the matter for the potential change.</p> <p>Jeff Scott, Legal Counsel, explained the appointment process – an open meeting with a fair interview process.</p>	<p><b>#19-44 MOTION WAS MADE by Director Matthews and seconded by Vice-President Rogers to approve the resolution to increase the Desert Healthcare District Board Members from Five (5) to Seven (7).</b></p> <p>Motion passed unanimously. AYES – 5 President Zendle, Vice-President Rogers, Director Matthews, Director Wortham, and Director PerezGil NOES – 0 ABSENT – 0 ABSTAIN – 0</p>
<p><b>M. Old Business</b></p> <p><b>1. Communications and Marketing Update</b></p> <p><b>2. Nutrition Education Obesity Prevention Branch (NEOPB)</b></p>	<p>Will Dean, Communications and Marketing Director, explained the initial board approval of the Communications and Marketing Plan and staff is now implementing and moving forward with the strategies that include rebranding and restructuring the website.</p> <p>Vanessa Smith, Health Educator, described that the Nutrition Education Obesity Prevention Branch (NEOPB) program is entering its third year, the most</p>	



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	recent changes to the program, and invited the board to Two Bunch Palms Elementary School in January for the upcoming Sensory Pathway – a different approach to physical activity for students with disabilities.	
<b>N. Legal Comments &amp; Reports</b>	None	
<b>O. Informational Items</b>	President Zendle explained that he attended the California Hospital Association’s Annual Behavioral Health Symposium that primarily focused on the way hospitals are managing emergency rooms and discharges and some homelessness discussions. Vice-President Rogers requested that the public comments are entered into the minutes for Councilmember Holstege, City of Palm Springs, and Mayor Jonathan, City of Palm Desert which is attached.	
<b>P. Directors’ Comments, Reports, &amp; Staff Direction and Guidance</b>		
<b>Q. Adjournment</b>	President Zendle adjourned the meeting at 7:04 p.m.	<i>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></i>

ATTEST: Carole Rogers  
 Carole Rogers, Vice President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*