



DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
September 11, 2018

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Director Jennifer Wortham, DrPH Arthur Shorr, Community Member	Chris Christensen, Interim CEO & CFO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 4:09 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the Agenda.	It was moved and seconded (Community Member Shorr, Director Wortham) to approve the agenda. Motion passed unanimously.
III. Public Comment	No public comment.	
IV. Approval of Minutes	Chair Matthews asked for a motion to approve the minutes of July 10, 2018.	It was moved and seconded (Community Member Shorr, Director Wortham) to approve the agenda. Motion passed unanimously.
V. CEO Report	No CEO Report was presented.	
VI. Financial Reports 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	The Financial Reports were reviewed with Chris Christensen, Interim CEO.	It was moved and seconded (Chair Matthews, Director Wortham) to approve the August and September 2018 Foundation Financial Reports – items 1.-5. and forward to the Board for approval. Motion passed unanimously.
VII. Other Matters 1. Service Agreement Addendum – Desert Recreation District – RSS Jr.	Chris Christensen, Interim CEO, described the Ready Set Swim Jr. program funded by First 5 with the extension of the program	It was moved and seconded (Community Member Shorr, Director Wortham) to approve the RSS Jr. Service Agreement Addendum –

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<p>2. The California Endowment (TCE) No Cost Extension Grant – Public Policy and Research/Academic Partnership</p> <p>3. East Valley Funding Accrued Liability \$300,000 Per Year Reversal</p>	<p>through September 30, 2018. Desert Recreation District will eventually begin responsibility of the Ready Set Swim, Jr. grant as the full administrators.</p> <p>Chris Christensen, Interim CEO, explained the \$200k to support the research of the Health Policy Analyst and Community Health Analyst in partnership with UCR School of Public Policy, and the no-cost grant extension modifying the closing date through November 2019.</p> <p>Chris Christensen, Interim CEO, described the Board approved \$300k commitment from the District to the Foundation should the expansion occur and a \$6M liability subject for audit approval. The auditors have disapproved the commitment since the expansion has not occurred and there is no legal obligation as the future Board could potentially make changes. The \$300k requires a commitment on an annual basis. The FY18-19 annual budget includes the \$300k.</p>	<p>Desert Recreation District and forward to the Board for approval. Motion passed unanimously.</p> <p>It was moved and seconded (Director Wortham, Community Member Shorr,) to approve The California Endowment (THE) No Cost Extension Grant – Public Policy and Research/Academic Partnership and forward to the Board for approval. Motion passed unanimously.</p>
<p>VIII. Adjournment</p>	<p>Chair Matthews adjourned the meeting at 4:15 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Finance-and-Administration</p>

ATTEST: 
 Mark Matthews, Chair Finance & Administration Committee/Treasurer
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board