

DESERT HEALTHCARE DISTRICT
Finance, Administration, Real Estate and Legal Committee Meeting
October 9, 2018

A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, October 9, 2018, in the conference room on the 2nd floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. Minutes – Meeting September 11, 2018 – Pg. 2-5

V. CEO REPORT

VI. CHIEF FINANCIAL OFFICER'S REPORT – Pg. 6

1. LPMP Leasing Update – Pg. 7

VII. FINANCIAL REPORTS

1. District and LPMP Financial Statements – Pg. 8-19
2. Accounts Receivable Aging Summary – Pg. 19
3. District - Deposits – Pg. 20-21
4. District - Property tax receipts – Pg. 22
5. LPMP – Deposits – Pg. 23-24
6. District – Check Register – Pg. 25-27
7. Credit Card – Detail of Expenditures – Pg. 28
8. LPMP – Check Register – Pg. 29
9. Retirement Protection Plan Update – Pg. 30
10. Grant Payment Schedule – Pg. 31

VIII. OTHER MATTERS

1. Craig Hartzheim – Moss Levy & Hartzheim – FY 2018 Audit Reports – District & RPP **ACTION**
Management Letter, Communication Letter, Internal Controls Report – Pg.
District Audit Report – Pg.
RPP Audit Report – Pg.
2. LPMP Lease Extension – Suite 2W 203 – Desert Family Medical – Pg. **ACTION**
3. LPMP Lease Addendums – Dr. Awad **ACTION**
 - a. Suite 2W-107 – Request to for early termination of 3-year lease – Pg. **ACTION**
 - b. Suite 3W-105 – Amend Commencement Date-November 1, 2018 – Pg. **ACTION**
4. Proposed Vacation Pay Out Policy – Pg. **ACTION**
5. Proposed DHCD Hours of Operation – Pg. **ACTION**

VIII. ADJOURNMENT