



DESERT HEALTHCARE FOUNDATION  
BOARD OF DIRECTORS  
MEETING MINUTES  
June 26, 2018

Directors Present	District Staff Present	Absent
President Zendle, MD Vice-President/Secretary Carole Rogers, RN Treasurer Mark Matthews Director Kay Hazen Director Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Andrea S. Hayles, Clerk to the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>	President Zendle called the meeting to order at 7:45 p.m.	
<b>Roll Call</b>	The Clerk of the Board called the roll with all Directors present.	
<b>B. Approval of Agenda</b>	President Zendle asked for a motion to approve the Agenda.	<b>#17-66 MOTION WAS MADE by Director Wortham and seconded by Director Matthews to approve the agenda. Motion passed unanimously.</b>
<b>C. Public Comment</b>	No public comment.	
<b>D. Consent Agenda</b>  <b>D.1. Board Minutes</b> <b>D.1.a. Board Meeting May 22, 2018</b>  <b>D.2. Finance and Administration</b> <b>D.2.a. Consideration for approval Foundation May 2018 Financial Statements F&amp;A approved June 12, 2018</b>	President Zendle asked for a motion to approve the Consent Agenda.	<b>#17-67 MOTION WAS MADE by Vice-President Rogers and seconded by Director Matthews approve the Consent Agenda. Motion passed unanimously. AYES – 5 Director Wortham, Director Hazen, Director Matthews, Vice-President Rogers, President Zendle NOES – 0 ABSTAIN – 0</b>
<b>E. Desert Healthcare Foundation CEO Report</b>	No report was provided.	
<b>F. Finance &amp; Administration Committee</b>		

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<p><b>F.a. Draft Minutes of June 12, 2018 F&amp;A Committee Meeting</b></p>	<p>Director Matthews explained the June 12, 2018 Draft Minutes.</p>	
<p><b>F.b. CVHIP Annual Maintenance – Healthify Service Agreement</b></p>	<p>Lisa Houston, COO, explained the \$43,000 renewal of the CVHIP service agreement contract with Healthify.</p>	<p><b>#17-68 MOTION WAS MADE by Director Wortham and seconded by Director Rogers to approve the CVHIP Annual Maintenance. Motion passed unanimously. AYES – 5 Director Wortham, Director Hazen, Director Matthews, Vice-President Rogers, President Zendle NOES – 0 ABSTAIN – 0</b></p>
<p><b>c. Consideration to approved Barbara Poppe and Associates Proposal NTE \$50,000 – Strategic Actions to Reduce Homelessness</b></p>	<p>Lisa Houston, COO, described the scope of work and proposed contract of the Barbara Poppe and Associates agreement for homelessness consulting.</p>	<p><b>#17-69 MOTION WAS MADE by Director Rogers and seconded by Director Zendle to approve the Barbara Poppe Agreement Motion passed unanimously. AYES – 5 Director Wortham, Director Hazen, Director Matthews, Vice-President Rogers, President Zendle NOES – 0 ABSTAIN – 0</b></p>
<p><b>d. FY 18-19 Annual Budget – Final Approval</b></p>	<p>Chris Christensen, CFO, outlined the revisions of the FY 18-19 Budget based on discussions and direction of the Board at the May meeting.</p>	<p><b>#17-70 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the FY 18-19 Final Budget. Motion passed unanimously AYES – 5 Director Wortham, Director Hazen, Director Matthews, Vice-President Rogers, President Zendle NOES – 0 ABSTAIN – 0</b></p>
<p><b>G. Old Business</b></p>	<p>None</p>	
<p><b>H. New Business</b></p>	<p>None</p>	
<p><b>I. Directors’ Comments &amp; Reports</b></p>	<p>Director Hazen thanked the Staff for their work on the extensive Budget and Board Packets.</p>	

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<b>J. Adjournment</b>	President Zendle adjourned the meeting at 8:02 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>
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ATTEST: \_\_\_\_\_  
Carole Rogers, Vice-President/Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*