

DESERT HEALTHCARE
FOUNDATION

**DESERT HEALTHCARE FOUNDATION
 FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
 MEETING MINUTES
 June 12, 2018**

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews Director Jennifer Wortham, DrPH	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Mary Pannoni, Accounting/Admin. Support Andrea S. Hayles, Clerk to the Board	Arthur Shorr, C

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 4:08 p.m.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the Agenda.	It was moved and seconded (Community Member Shorr, Director Wortham) to approve the agenda. Motion passed unanimously.
III. Public Comment	No public comment.	
IV. Approval of Minutes	Chair Matthews asked for a motion to approve the minutes of May 8, 2018.	It was moved and seconded (Chair Matthews, Director Wortham) to approve the agenda. Motion passed unanimously.
V. CEO Report	No CEO Report was presented.	
VI. Financial Reports	The Financial Reports were reviewed with Chris Christensen, CFO, explaining that the \$6M for the expansion grant funding accrual has been booked as a loss. Mr. Christensen pointed out that 3-4 months ago the Foundation received beneficiary monies and since that time received \$80k from the Rootness Family Estate.	It was moved and seconded (Chair Matthews, Director Wortham) to approve the May 2018 Foundation Financial Reports – items 1.-5. and forward to the Board for approval. Motion passed unanimously.

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<p>VII. Other Matters</p>	<p>VII.1. Lisa Houston, COO, explained the CVHIP Healthify yearly Maintenance Agreement to continue the website upkeep and the marketing of CVHIP. The previous agreement for 2 years with Purple Binder will replace the current agreement with Healthify.</p> <p>VII.2. Lisa Houston, COO, detailed the specifics of the Homelessness Consultant Service Agreement with Barbara Poppe and Associates. Ms. Poppe has experience with the uniqueness of the Coachella Valley. The Community Health Analyst and Health Research Analyst will be performing the data components in collaboration with Ms. Poppe.</p>	<p>It was moved and seconded (Chair Matthews, Director Wortham) to approve the CVHIP Healthify Maintenance Agreement – 1 Year Commitment. Motion passed unanimously.</p> <p>It was moved and seconded (Chair Matthews, Director Wortham) to approve the Homelessness Consultant Service Agreement – Barbara Poppe and Associates. Motion passed unanimously.</p>
<p>VIII. Adjournment</p>	<p>Chair Matthews adjourned the meeting at 4:25 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Finance-and-Administration</p>

ATTEST: 
 Mark Matthews, Chair Finance & Administration Committee/Treasurer
 Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board