



**DESERT HEALTHCARE DISTRICT**

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**FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE**

**MEETING MINUTES**

**April 10, 2018**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent Staff</b>
Chair/Treasurer Mark Matthews Director Jennifer Wortham, DrPH  <u>Community Members</u> Arthur Shorr	Herb K. Schultz, CEO Lisa Houston, COO Chris Christensen, CFO Mary Pannoni, Accounting/Admin. Support Andrea S. Hayles, Clerk to the Board  <u>Legal Counsel</u> Jeff Scott	Donna Craig, Senior Program Officer; Alejandro Espinoza, Program Officer and Outreach Director; Vanessa Smith, Health Educator

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chair Matthews called the meeting to order at 3:00 p.m.	
<b>II. Approval of Agenda</b>	Chair Matthews asked for a motion to approve the Agenda.	<b>It was moved and seconded (Community Member Shorr, Director Wortham) to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	Chair Matthews called for public comment. No public comment.	
<b>IV. Approval of Minutes</b>	Chair Matthews asked for a motion to approve the minutes of March 13, 2018.	<b>It was moved and seconded (Community Member Shorr, Chair Matthews) to approve the minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	Herb K. Schultz, CEO, explained the April 10 Board of Supervisor's Meeting concerning the Resolution vote passage 5-0 that will move forward for placement on the LAFCO agenda at the April 26 public hearing. Mr. Schultz explained that President Zandle would like to hold a Special Meeting of the Board on April 19; however, due	



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	to travel conflicts, April 19 <sup>th</sup> is unavailable. Staff will add to the agenda the Desert Healthcare District-Tenet Amendment for the April 24 Meeting.	
<b>VI. Chief Financial Officer's Report</b>	<p><b>VI.1.</b> Chris Christensen, CFO, provided an update on the LPMP leasing update, and the service agreements for the hospital appraisal and seismic engineering. Mr. Christensen provided a summary of the F&amp;A Packet and an overview of a Records Request by District Resident, Ezra Kaufman</p> <p>Mr. Christensen explained that the Professional Fee Expenses on page 16 are over budget by \$468,000 due to the work of consultants Kaufman Hall with the Ad Hoc Committee on New Providers, Facilities, Programs, and Services.</p>	
<b>VII. Financial Reports</b>	The Financial Reports were reviewed.	<p><b>It was moved and seconded (Community Member Shorr, Director Wortham) to approve the March 2018 District Financial Reports - Items 1-10 and to forward to the Board for approval.</b></p> <p><b>Motion passed unanimously.</b></p>
<b>Public Comment</b>	No public comments.	
<b>VIII. Other Matters</b>	Chris Christensen, CFO, explained that when the District originally engaged the services of Highmark Capital Management the name of the organization was Pac Alliance Capital Management. To remain in compliance, the administrative documents such as the service agreements were changed to reflect Highmark Capital Management.	<p><b>It was moved and seconded (Community Member Shorr, Director Wortham) to approve Highmark Capital Management Administrative Documents.</b></p> <p><b>Motion passed unanimously.</b></p>



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<b>IX. Adjournment to Desert Healthcare Foundation Finance &amp; Administration Committee</b>	Chair Matthews adjourned the meeting at 3:20 p.m. to the Desert Healthcare Foundation Finance & Administration Committee meeting.	
<b>X. Adjournment to Closed Session of Desert Healthcare District Finance &amp; Administration Committee</b>	Chair Matthews adjourned the meeting at 3:33 p.m. to the Closed Session of Desert Healthcare District Finance & Administration Committee meeting.	
<b>XI. Convene to Closed Session of the Desert Healthcare District Finance &amp; Administration Committee</b>	1. Conference with Legal Counsel – Potential Litigation PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) (one case)	
<b>XII. Adjournment to Open Session</b>		
<b>XIII. Report After Closed Session</b>	The Finance and Administration Committee discussed a potential litigation with legal counsel and took no action.	
<b>XIV. Adjournment</b>	Chair Matthews adjourned the meeting at 3:54 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Finance-and-Administration">http://dhcd.org/Finance-and-Administration</a></b>

ATTEST:   
 Mark Matthews, Chair Finance & Administration Committee/Treasurer  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*