



Desert Healthcare Foundation

Health Policy Analyst: Job Description

Description

The Health Policy Analyst conducts quantitative and qualitative policy research and analysis on major healthcare program areas and issues. Activities include writing policy reports and editing, fact-checking and reviewing report materials. Possessing knowledge of healthcare and healthcare policy, strong research, policy and analytic skills, as well as the capacity to understand and explain complex federal and state health policy, the Health Policy Analyst educates and provides strategic advice to the Board, management, staff team, and the general public (including grantees) on the impact of specific local, regional, state, and federal laws, regulations and policy proposals on the health and well-being of residents of the Coachella Valley.

Principal Duties and Responsibilities

1. Support the Board's program agenda by providing policy analysis and quantitative and qualitative policy research, analysis and advice on healthcare program areas.
2. Gather, review and analyze data; prepare policy briefs, fact sheets, webinars, and presentations.
3. Consult with community organizations, community health subject matter experts, university-based researchers and outreach staff, and policy makers, and participate in the design and development of the best possible initiatives and programs to promote the health and well-being of residents of the Coachella Valley.
4. Evaluate current public health policies; review policy literature, laws, and regulations to inform program discussions and identify the potential for program and policy changes.
5. Conduct cost-benefit analysis to determine the benefit ratio of healthcare policies and programs.
6. Analyze legislation and provide strategic advice to stakeholders; prepare written comments and testimony as appropriate.
7. Perform other duties as necessary to achieve the goals of the Desert Healthcare Foundation.

Qualifications and Experience

- Minimum Bachelor's Degree in public or health policy, public health or a related field and three years of relevant work experience; advanced degree (Master of Public Health, Public Administration, Public Policy) strongly preferred.
- Strong quantitative and qualitative research skills; proficient computer skills and ability to work with databases as needed.
- Knowledge of policy, legislative and regulatory processes.
- Knowledge of key issues related to the Affordable Care Act, American Health Care Act, Medicare, Medicaid, health equity, private insurance, and the social determinants of health.
- Demonstrated ability to identify emerging issues in health policy.
- Excellent oral and written communication skills; demonstrated ability to convey complex information in writing and verbally so that it is easily understood by the general public



- Ability to identify and analyze sources of information; conduct targeted research; develop evidence to support positions; and summarize/synthesize findings into clear, concise communications materials.
- Strong organizational skills, including the ability to manage multiple tasks, respond to tight timelines, pay attention to detail, and operate effectively in a fast-paced environment.
- Experience working with coalitions and diverse stakeholders.
- Ability to travel.

Working Conditions

General office environment; physical demands include lifting and moving equipment and supplies up to 25 pounds; occasional weekend, late afternoon, and evening hours; punctuality and satisfactory attendance are essential functions of the job.

Compensation

The position is a temporary one (1) year employment opportunity with the Desert Healthcare Foundation. Compensation is commensurate with experience within the range of \$25-29 per hour; a stipend will be offered in lieu of benefits.

Equal Opportunity Employer

Desert Healthcare Foundation is an Equal Opportunity Employer. It is the policy of Desert Healthcare Foundation to provide equal employment opportunity to all employees and candidates for employment without regard to race, color, religion, sex, national origin, age, handicap or veteran status or status within any other protected group.

Contact

Send resume to Deserthealthcaredistrict20@gmail.com.