

DESERT HEALTHCARE FOUNDATION

Finance, Administration, Real Estate and Legal Committee Meeting January 09, 2018

A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare Foundation will be held at 3:30 PM (or as soon after the Desert Healthcare District Finance & Administration Committee meeting) Tuesday, January 09, 2018, in the conference room on the 2nd floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.

AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Committee has a policy of limiting speakers to not more than three minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

IV. APPROVAL OF MINUTES

1. Minutes – Meeting December 12, 2017 – Pg. 2-4

V. CEO REPORT -

VI. FINANCIAL REPORTS

1. Financial Statements – Pg. 5-9
2. Deposits – Pg. 10
3. Check Register – Pg. 11
4. Credit Card Expenditures – Pg. 12
5. General Grants Schedule – Pg. 13

VII. OTHER MATTERS

VIII. Adjournment of Finance and Administration Meeting

Desert Healthcare Foundation						
Details for credit card Expenditures						
Credit card purchases - November 2017 - Paid December 2017						
Number of credit cards held by Foundation personnel -1						
Credit Card Limit - \$5,000						
Credit Card Holders:						
Herb Schultz - Chief Executive Officer						
Chris Christensen - Chief Financial Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.						
Year	Statement		Expense Type	Amount	Purpose	
	Month Charged	Total Charges				
		\$ 278.18				
Chris' Statement:						
2017		\$ 79.83	Foundation			
			5110	\$ 20.89	Conference call expense	
			5110	\$ 29.06	Conference call expense	
			5110	\$ 15.99	Conference call expense	
			5110	\$ 13.89	Conference call expense	
				\$ 79.83		
Herb's Statement:						
2017		\$ 198.35	Foundation			
			5110	\$ 164.18	Flowers - staff	
			5106	\$ 34.49	CEO/SPO lunch meeting	
			5110	\$ (0.32)	Credit - Interest expense	
				\$ 198.35		

