

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
July 25, 2017**

A Meeting of the Board of Directors of the Desert Healthcare District was held in the Jerry Stergios Building - 1st Floor, Palm Springs, CA.

Attendance

Members

Carole Rogers, RN – President
Mark Matthews – Treasurer
Jennifer Wortham, Dr.PH - Director
Les Zendle, MD – Director

Absent

Kay Hazen – Vice-President/Secretary

Staff

Herb K. Schultz, CEO
Chris Christensen, COO/CFO
Donna Craig, Chief Grants Officer
Alejandro Espinoza, Director Programs/Projects
Mary Pannoni, Accounting/Admin. Support
Andrea S. Hayles, Clerk to the Board

Legal Counsel

Jeff Scott

Guests

CALL TO ORDER

The meeting was called to order at 2:03 p.m. by President Rogers.

APPROVAL OF AGENDA

President Rogers asked for a motion to approve the agenda and stated that Jeff Scott, Legal Counsel requested that the Board consider adding a closed session item to the agenda pursuant to Government Code Section 54954.2(b). The item is Public Employee Performance (CEO) pursuant to Government Code Section 54957. The need to add the item arose subsequently to the posting of the agenda.

#17-59 MOTION WAS MADE by Director Zendle and seconded by Director Wortham to approve the agenda.

Motion passed unanimously.

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0
ABSTAIN:
ABSENT: 1 Vice-President Hazen
Motion Passed 4-0

PUBLIC COMMENTS

None

CONSENT AGENDA

Submitted for approval:

1. BOARD MINUTES

- a. Meeting of June 27, 2017
- b. Special Meeting of June 27, 2017

- Director Zendle requested a revision to the last bullet point in Old Business - Director Zendle stated that more public education is necessary for the public to combat the misinformation on homelessness.

#17-60 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the Consent Agenda with a revision to the June 27, 2017 Board Meeting Minutes – Old Business final bullet.

Motion passed unanimously.

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

2. FINANCE AND ADMINISTRATION

- a. Consideration for Approval of District June 2017 Financial Statements
F&A Committee approved July 11, 2017

#17-61 MOTION WAS MADE by Director Zendle and seconded by President Rogers to approve the June 2017 Financial Statements.

Motion passed unanimously.

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

b. Fire Sprinkler Estimate for Las Palmas Medical Plaza

**#17-62 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve the Fire Sprinkler Estimate for Las Palmas Medical Plaza.
Motion passed unanimously.**

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

c. New Lease Proposal LPMP – Suite 1E 201-203 Palmtree Clinical Research

**#17-63 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve the New Lease Proposal LPMP – Suite 1E 201-203 Palmtree Clinical Research.
Motion passed unanimously.**

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

d. Lease Extension LPMP – Suite 3E 104-105 LabCorp

**#17-64 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve the Lease Extension LPMP – Suite 3E 104-105 LabCorp.
Motion passed unanimously.**

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

- e. Lease Extension LPMP Suite 3W 103-104 Dr. Gundry

**#17-65 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve the Lease Extension LPMP – Suite 3W 103.
Motion passed unanimously.**

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

- f. Lease Transfer LPMP – Suite 2W 102 Dr. Fazouni

**#17-66 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve Lease Extension LPMP – Suite 2W 102 Dr. Fazouni.
Motion passed unanimously.**

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

3. DESERT HEALTHCARE FOUNDATION

- a. Consideration to approve Grant #937 Desert Healthcare Foundation – West Valley Homelessness Initiative - \$2,000,000 (moved to the Foundation)

- Herb K. Schultz, CEO, outlined the Desert Healthcare Foundation West Valley Homelessness Initiative - \$2,000,000 collective fund. Mr. Schultz explained that the cities of Palm Springs, Rancho Mirage, Palm Desert, and Coachella have made commitments to contribute to the collective fund. The Aqua Caliente Band of Indians, Cathedral City, and Desert Hot Springs are considering matching funds.

**#17-67 MOTION WAS MADE by Director Wortham and seconded by Director Zendle to approve Grant #937 Desert Healthcare Foundation – West Valley Homelessness Initiative – \$2,000,000 collective fund.
Motion passed unanimously.**

Roll Call Vote:

AYES **4 Director Zendle; Director Wortham; Director Matthews;**
President Rogers

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

Motion Passed 4-0

DESERT HEALTHCARE DISTRICT CEO REPORT

- Herb K. Schultz, CEO commenced his report by honoring the services provided to the District by the deceased Jim Hicks. Jr., lifelong champion of charitable organizations including the Desert Healthcare Foundation; Barbara Sinatra; Founder, Barbara Sinatra Children's Center and generous donor of the Desert Hospital; and John Furbee, longtime Desert Hot Springs resident, business owner, and philanthropist.
- Director Matthews provided remarks on the tremendous work of Jim Hicks, Jr., Barbara Sinatra, and John Furbee explaining their contributions to the communities of Coachella Valley and the Desert Hospital.
- Mr. Schultz further detailed his CEO report that included the West Valley Homelessness Initiative, Consultant Mary Odell's collaboration with Pacific Health Consultant Group on the implementation phase of the Strategic Plan, the Dream Homes Initiative grant for consideration, Well in the Desert grant consideration for new vans, two RFP's for Behavioral Health and Homelessness Consultants, and the District Expansion.

DESERT REGIONAL MEDICAL CENTER CEO REPORT

- Michele Finney, CEO, Desert Regional Medical Center provided an update on the Southern California Edison upgrades, OSHPD approval and permits to commence work on the Sinatra elevators, isolation rooms approval by OSHPD, and other Medical Center repairs.
- Director Zendle announced Ms. Finney's upcoming open house for employees that did not have the opportunity to meet Ms. Finney at the prior open house.

DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD OF DIRECTORS REPORT

- President Rogers provided a report of the Governing Board of Directors explaining that Ms. Finney's report included many items discussed at the meeting.
- Director Zendle expressed his appreciation with the improvement in patient satisfaction.

INFORMATIONAL ITEMS

- Herb K. Schultz, CEO summarized the American Healthcare Act Senate debate including the repeal vote, and the repeal and replacement bill.

COMMITTEE REPORTS

- Program Committee – Chairman Vice-President Hazen
 - a. Draft Minutes of July 11, 2017
 - b. Grants Payment Schedule and Pipeline FYE June 30, 2017
 - c. Progress Reports
 1. Grant #889 HARC – 3rd Report
 2. Grant #910 FIND Food Bank – 3rd Report
 3. Grant #907 Volunteers in Medicine – 2nd Report
 4. Grant #908 Angel View – 2nd Report
 5. Grant #870 Mizell Senior Center – 4th Report
 - d. Final Reports
 1. Grant #907 Volunteers in Medicine
 2. Grant #870 Mizell Senior Center
- Donna Craig, Senior Program Officer explained the details of the Progress Reports and Final Reports.
- e. Pending Requests for Consideration
 1. Grant #926 Ranch Recovery Centers: Purchase & Installation of Emergency Generator – Consideration to approve a six month no-cost grant extension through September 30, 2017.

#17-68 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve Grant #926 Ranch Recovery Centers: Purchase & Installation of an Emergency Generator – Consideration to approve a six month no-cost grant extension through September 30, 2017.

Motion passed unanimously.

Roll Call Vote:

AYES **4 Director Zendle; Director Wortham; Director Matthews; President Rogers**

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

Motion Passed 4-0

Grant #938 Mizell Senior Center: A Matter of Balance Phase 2 - \$400,300 for 24 months

- Donna Craig, Senior Program Officer described Mizell Senior Center: A Matter of Balance Phase 2.
- Director Matthews acknowledged the growth of Mizell Senior Center under the direction of Executive Director, Ginny Foat. Ms. Foat explained that the Center would not be able to continue the programs without the assistance of the District.

**#17-69 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve Grant #938 Mizell Senior Center: A Matter of Balance Phase 2 - \$400,300 for 24 months.
Motion passed unanimously.**

Roll Call Vote:

AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

Grant #934 Well in the Desert: New Vans for Client Pickup & Deliveries - \$84,570

- Donna Craig, Senior Program Officer explained the Well in the Desert's request for new vans.
- Arlene, Rosenthal, Executive Director, Well in the Desert described the program and services and the operational aspects, including the challenges associated with the heroin epidemic of some experiencing homelessness.
- Director Zendle inquired on the County's role with substance use disorders and treatment, especially for potential patients that qualify for Medi-Cal.
- Director Wortham explained that last year there were some discussions with the County concerning addressing the behavioral health and substance use disorders in the Coachella Valley. Director Wortham requested that Staff contact the County to determine their goals and obtain an update.

**#17-70 MOTION WAS MADE by Director Matthews and seconded by President Rogers to approve Grant #934 Well in the Desert: New Vans for Client Pickup & Deliveries - \$84,570.
Motion passed unanimously.**

Roll Call Vote:

AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

Grant #936 Hidden Harvest: Senior Markets & Healthy Fairs - \$95,000

- Donna Craig, Senior Program Officer explained the Hidden Harvest – Senior Markets & Health Fairs grant proposal.
- Director Zendle requested the history and background of the various agencies grant requests for future reference at Board Meetings.

#17-71 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve Grant #936 Hidden Harvest: Senior Markets & Healthy Fairs - \$95,000. Motion passed unanimously.

Roll Call Vote:

AYES **4 Director Zendle; Director Wortham; Director Matthews; President Rogers**

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

Motion Passed 4-0

Grant #939 Loma Linda University: Dream Homes Initiative - \$178,016 for 16 months

- Director Wortham recused herself from the discussion and exited the room.
- Donna Craig, Senior Programs Officer explained the Dream Homes Initiative grant request.
- Dr. Juan Carlos Belliard, Assistant Vice-President for Community Engagement and Diversity and Director of the Institute of Community Partnerships at Loma Linda University expressed his thanks to the District and explained the work with city officials in Cathedral City to make the project a success.

#17-72 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve Grant #939 Loma Linda University: Dream Homes Initiative - \$178,016 for 16 months. Motion passed unanimously.

Roll Call Vote:

AYES **3 Director Zendle; Director Matthews; President Rogers**

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

RECUSAL: **1 Director Wortham**

Motion Passed 3-0

6. Recommendation to Board of Directors to consider approval of Mary Odell's Scope of Work for Three Year Strategic Plan Implementation.

- Herb K. Schultz, CEO provided an overview of Mary Odell's Scope of Work for the Three Year Strategic Plan Implementation.
- Director Matthews recommended moving the action to the Desert Healthcare Foundation Board of Directors Meeting for approval.

#17-73 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to move the action to the Desert Healthcare Foundation Board of Directors Meeting for approval.

Motion passed unanimously.

Roll Call Vote:

AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

7. RFP for a Behavioral Health Consultant – Draft Review

- Herb K. Schultz, CEO explained the RFP for a Behavioral Health Consultant.
- Director Zendle inquired if the position would assist with an inpatient psychiatric facility at Desert Regional Medical Center.
- Mr. Schultz explained that the position coincides with the strategic priorities and issues concerning the programmatic elements, and the facility matters may be addressed by the consultant once the scope of work is finalized.
- Director Wortham recommends a subcommittee for behavioral health engagement, and time set aside for the subcommittee to confer with the consultant.
- Director Zendle approves the behavioral health and homelessness consultant RFP's suggesting that the CEO and Staff determine the best way for the Board to engage with both consultants for inpatient psychiatric services.

#17-74 MOTION WAS MADE by Director Zendle and seconded by Director Wortham to approve an RFP for a Behavioral Health Consultant.

Motion passed unanimously.

Roll Call Vote:

AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

8. RFP for Homelessness Consultant – Draft Review

#17-75 MOTION WAS MADE by Director Zendle and seconded by Director Wortham to approve an RFP for Homelessness Consultant.

Motion passed unanimously.

Roll Call Vote:

AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers

NOES: 0
ABSTAIN:
ABSENT: 1 Vice-President Hazen
Motion Passed 4-0

2. FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE - Director Matthews
- a. Draft Minutes of July 11, 2017
 - b. COO Report & Las Palmas Leasing Update
 - c. Resolution #1701 Statement of Investment Policy for FY 17-18

- Director Matthews explained the Minutes of the July 11, 2017 meeting.
- Chris Christensen, CFO explained Resolution #17-01 Statement of Investment Policy for FY17-18.

#17-76 MOTION WAS MADE by Director Zendle and seconded by President Rogers to approve Resolution #17-01 Statement of Investment Policy for FY 17-18. Motion passed unanimously.

Roll Call Vote:
AYES 4 Director Zendle; Director Wortham; Director Matthews; President Rogers
NOES: 0
ABSTAIN:
ABSENT: 1 Vice-President Hazen
Motion Passed 4-0

- c. Disability Claim Potential Settlement
- Chris Christensen, CFO explained the disability claim for a potential settlement.
 - President Rogers and Director Zendle recommends tabling the vote and obtaining more information on the matter.
 - Director Matthews recommends tabling the settlement and forwarding to the CEO for further consideration.

#17-77 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to table and forward to the CEO for his consideration. Motion passed unanimously.

HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE

- Director Zendle explained the most recent Committee meeting and provided an overview.

3. AD HOC COMMITTEE ON DISTRICT EXPANSION

- Herb K. Schultz, CEO explained that work is continuing with Supervisor Perez's office and his staff for a potential reallocation of funding sources. Mr. Schultz stated that

Staff recommends waiting until early September for a possible outcome from the Board of Supervisors vote before moving forward with any decisions.

OLD BUSINESS

None

NEW BUSINESS

None

LEGAL COUNSEL COMMENTS & REPORTS

- Jeff Scott, Legal Counsel, reported on AB-1479 (Bonta) concerning the Public Records Act (PRA) explaining that the bill would require all public agencies to designate an individual who will be responsible for responding to PRA requests. The bill also imposes civil penalties up to \$5,000 if a court finds that an agency knowingly and willfully without substantial justification failed to respond to the request. Attorney Scott indicated that he would keep the Board posted on the progress of the bill.

DIRECTORS' COMMENTS & REPORTS

- President Rogers requested that any Board Members with additional items for the monthly agendas contact her directly.
- Director Zandle inquired if the Board has an opportunity during the Directors Comments & Reports to request agenda items.
- In future meetings, the Board will provide any forthcoming agenda items in the Directors Comments & Reports.

ADJOURNMENT TO EXECUTIVE SESSION at 4:01 p.m. in honor of Jim Hicks, Jr. Barbara Sinatra, and John Furbee.

CONVENE TO CLOSED SESSION OF THE DESERT HEALTHCARE DISTRICT BOARD OF DIRECTORS

REPORT AFTER CLOSED SESSION

Jeff Scott, Legal Counsel, reported that the Board in closed session discussed the initiation of future programs, services, and facilities and took no action.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

ATTEST:



Carole Rogers, President
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk to the Board