

**DESERT HEALTHCARE FOUNDATION  
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE  
MEETING MINUTES  
July 11, 2017**

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A Meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare Foundation was held in the Desert Healthcare District Conference Room, 2<sup>nd</sup> Floor, Palm Springs, CA.

**Attendance:**

Members

Mark Matthews, Chairman/Treasurer  
Director Les Zendle

Absent

Herb Schultz, CEO  
Richard Cagen, Community Member  
Arthur Shorr, Community Member  
Joseph Wild, Community Member

Staff

Chris Christensen, CFO/COO  
Donna Craig, CGO  
Mary Pannoni, Accounting/Admin Support  
Andrea S. Hayles, Clerk to the Board

Community Members

Sid Rubenstein, Community Member

**CALL TO ORDER**

The meeting was called to order at 4:45 p.m. by Director Matthews.

**APPROVAL OF AGENDA**

It was moved and seconded (Director Zendle, Community Member Rubenstein) to approve the agenda.

Motion passed unanimously.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Submitted for approval:

1. Minutes – May 9, 2017

**It was moved and seconded (Director Zendle, Community Member Rubenstein) to approve the minutes of May 9, 2017. Motion passed unanimously.**

## FINANCIAL REPORTS

1. Financial Statements  
The June 2017 financial statements were reviewed.
2. Asset Allocations Schedule  
The asset allocation schedule was reviewed.
3. Deposits  
The June 2017 deposit detail was reviewed.
4. Check Register  
The June 2017 check register was reviewed.
5. General Grants Schedule  
The general grants schedule was reviewed.

**It was moved and seconded (Director Zendle, Chairman Matthews) to approve the June 2017 Foundation Finance Reports and forward to the Board for approval.**

## OTHER MATTERS

1. CEO Report – FY18 Annual Budget  
Chris Christensen, CFO/COO explained the FY18 Annual Budget.

**It was moved and seconded (Director Zendle, Chairman Matthews) to approve the FY18 Annual Budget and forward to the Board for approval.**

## ADJOURNMENT

The meeting was adjourned at 4:51 p.m.

ATTEST:



Mark Matthews, Chairman Finance and Administration Committee/Treasurer  
Desert Healthcare District Board of Director