

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
April 25, 2017**

A Meeting of the Board of Directors of the Desert Healthcare District was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA.

Attendance

Members

Carole Rogers, RN – President
Kay Hazen – Vice-President/Secretary
Mark Matthews – Treasurer
Jennifer Wortham, Dr.PH - Director
Les Zendle, MD – Director

Absent

Staff

Herb K. Schultz, CEO
Chris Christensen, COO/CFO
Donna Craig, Chief Grants Officer
Alejandro Espinoza, Director Programs/Projects
Mary Pannoni, Accounting/Admin. Support
Andrea S. Hayles, Clerk to the Board

Legal Counsel

Jeff Scott

Guests

Michelle Finney, Interim CEO, DRMC
Rich Ramhoff, Director of Marketing, DRMC
Tom Kirk, Executive Director, CVAG

CALL TO ORDER

The meeting was called to order at 2:05 pm by President Rogers.

APPROVAL OF AGENDA

President Rogers asked for a motion to approve the agenda.

#17-31 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the agenda with changes that include a correction to approving the March Financials – not April, and moving the CEO Report as the introductory report. Motion passed unanimously.

Roll Call Vote:

**AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice President Hazen; President Rogers**

NOES: 0
ABSTAIN:
ABSENT:
Motion Passed 5-0

PUBLIC COMMENTS

None

CONSENT AGENDA

Submitted for approval:

1. BOARD MINUTES
 - a. Meeting of March 15, 2017
 - b. Meeting of the March 23-24, 2017
 - c. Meeting of March 28, 2017

**#17-32 MOTION WAS MADE by Director Matthews and seconded by Director Zendle to approve the Consent Agenda.
Motion passed unanimously.**

Roll Call Vote:
**AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice-President Hazen; President Rogers**
NOES: 0
ABSTAIN:
ABSENT:
Motion Passed 5-0

2. FINANCE & ADMINISTRATION

- a. Consideration to approve District March 2017 Financial Statements
 - Director Zendle requested that Director Matthews provide an overview of the former Desert Hospital Employee retirement account.
 - Director Matthews explained that monies were moved from reserves into the Desert Hospital employee retirement account.
 - Chris Christensen, CFO/COO, explained that as of date, the cash balance is up to \$5M.

**#17-33 MOTION WAS MADE by Director Matthews and seconded by Director Rogers to approve the District March 2017 Financial Statements.
Motion passed unanimously.**

Roll Call Vote:
**AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice-President Hazen; President Rogers**
NOES: 0
ABSTAIN:

ABSENT:
Motion Passed 5-0

CEO REPORT

- Herb Schultz, CEO, provided an update on the Strategic Planning process with the next scheduled Special Board Meeting on May 23.
- Mr. Schultz outlined the April 11 Town Hall detailing the next scheduled Town Hall on May 4 at the Cathedral City Senior Center.
- Mr. Schultz summarized Staff's participation with LAFCO and the county concerning the application and funding.
- Details on the Hospital Governance and Oversight Committee were provided, and an overview of a proposed Homeless Initiative was summarized by Mr. Schultz.

INFORMATION ITEM

- Michele Finney, Interim CEO, and CEO Desert Market District for Desert Regional Medical Center provided an update on hospital activities that include a newly hired Chief Nursing Officer with over 35-years' experience.
- Ms. Finney also provided details on quality and safety measures.
- Donna Craig, Chief Grants Officer, noted that the Desert Healthcare District had previously provided funding for Riverside County Office of Aging Continuum of Care in partnership with the county to implement a program in cooperation with the hospital to reduce readmittances.
- Ms. Finney will follow-up regarding the status of the program.

COMMITTEE REPORTS

1. Program Committee – Chairman Vice-President Hazen

- Vice-President Hazen provided an overview of the Program Committee meeting and progress reports.
 - a. Draft Minutes of April 11, 2107 meeting
 - b. Progress Reports
 1. Grant #852 – Desert AIDS Project (GTCV) – 4th report
 2. Grant #866 LGBT Center – 3rd report
 3. Grant #874 UCPIE – 3rd report
 4. Grant #875 Desert AIDS Project (The Dock) – 3rd report
 5. Grant #894 Act for MS – 2nd report
 6. Grant #899 Pegasus Riding Academy – 2nd report
 7. Grant #909 Desert Cancer Foundation – 1st report
 8. Grant #910 FIND Food Bank – 2nd report
 9. Grant #911 Well in the Desert – 1st report
 10. Grant #913 Neuro Vitality Center – 1st report
 11. Pipeline FYE June 30, 2017

2. FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE - Director Matthews

- a. Draft minutes of April 18, 2017 meeting
- b. COO Report & Las Palmas Leasing Update
- c. DRMC Capital Investment List

d. Consideration to approve Policy for Mobile Devices

- Director Matthews detailed the April 18, 2017, Minutes, provided an overview of the COO Report, Las Palmas Leasing Update, and the DRMC Capital Investment List.
- Ezra Kaufman, public commenter, requested the definition of a capital project based on the lease. Mr. Kaufman also requested the definition of a home office managed project.
- Herb Schultz, CEO, explained that improvements to the facility are amortized expenses. Following additional research, staff will provide a detailed explanation to the Board.
- Herb Schultz, CEO, outlined the policy for mobile devices.

#17-34 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to approve the Draft Minutes of April 18, 2017, meeting, and approval of the policy for mobile devices.

Motion passed unanimously.

Roll Call Vote:

**AYES 5 Director Zendle; Director Wortham; Director Matthews;
 Vice-President Hazen; President Rogers**

NOES: 0

ABSTAIN:

ABSENT:

Motion Passed 5-0

3. HOSPITAL GOVERNANCE AND OVERSIGHT COMMITTEE

- Director Zendle outlined that the Board is working collaboratively on short-term and long-term goals with the hospital.
- Director Zendle detailed that the committee will have a criterion to monitor issues, perform inspections, and obtain the appropriate feedback.
- Ezra Kaufman, public commenter, stated his belief that hospital board meetings are to be public meetings in accordance with the Brown Act.
- Staff was directed to address the questions regarding open hospital board meetings at the next scheduled Board meeting.

4. AD HOC COMMITTEES

1. Ad Hoc Committee Hospital Future Planning
- There was a discussion to end the Ad Hoc Hospital Future Planning Committee.

#17-35 MOTION WAS MADE by Director Hazen and seconded by Director Zendle to end the Ad Hoc Hospital Future Planning Committee.

Motion passed unanimously.

Roll Call Vote:

**AYES 5 Director Zendle; Director Wortham; Director Matthews;
 Vice-President Hazen; President Rogers**

NOES: 0

ABSTAIN:
ABSENT:
Motion Passed 5-0

2. Ad Hoc District Expansion
a. Consideration to authorize Staff to conduct negotiation meetings with the County regarding potential funding sources.

- Herb Schultz, CEO, provided an overview of the Ad Hoc District Expansion Committee.
- Vice-President Hazen outlined the LAFCO application and the various approaches of funding.
- Mr. Schultz explained that the next steps include a negotiation meeting with the county CEO's office in early May. All discussions will be presented to the Ad Hoc Committee for review.

#17-36 MOTION WAS MADE by Director Zendle and seconded by Director Matthews for consideration to authorize Staff to conduct negotiation meetings with the County regarding potential funding source.
Motion passed unanimously.

Roll Call Vote:
AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice-President Hazen; President Rogers
NOES: 0
ABSTAIN:
ABSENT:
Motion Passed 5-0

OLD BUSINESS

None

NEW BUSINESS

1. Homelessness Initiative
 - Vice-President Hazen provided details on the Program Committee's discussion and recommendation for consideration of a more proactive role for the District in homelessness and the potential for establishing a collective fund at the Foundation.
 - Vice-President Hazen outlined the necessity of a comprehensive strategy to a systemic approach that includes behavioral health and other social service programs.
 - Herb Schultz, CEO, thanked Donna Craig, Chief Grants Officer; Tom Kirk, Executive Director, CVAG; and the city of Palm Springs for their endeavors to assist with addressing homelessness.
 - Donna Craig, Chief Grants Officer, outlined the increase in homelessness and Mr. Schultz detailed the overall direction and concept of the initiative.
 - A challenge grant and allocation of funding matches were discussed as potential funding options.

- Vice-President Hazen recommended a motion to allocate funding up to \$2M as a challenge grant to launch the collective fund for the development of a collaborative initiative to address homelessness - behavioral health, mental health, and neurological disorders.
- Tom Kirk, Executive Director, CVAG, provided remarks related to the need for homeless services and acknowledging the Board and District for their work.

#17-37 MOTION WAS MADE by President Rogers and seconded by Director Matthews to approve the concept and the overall direction of the Homelessness Initiative and to commit funding up to \$2M as a challenge grant to launch a collective fund for the development of the Homelessness Initiative.

Motion passed unanimously.

Roll Call Vote:

**AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice-President Hazen; President Rogers**

NOES: 0

ABSTAIN:

ABSENT:

Motion Passed 5-0

2. CEO Appointment to the Desert Hot Springs Health and Wellness Foundation Board
 - Chris Christensen, CFO/COO, provided an explanation and background on the Desert Hot Springs Health and Wellness Foundation Board.

#17-38 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to appoint the CEO to the Desert Hot Springs Health and Wellness Foundation Board.

Roll Call Vote:

**AYES 5 Director Zendle; Director Wortham; Director Matthews;
Vice-President Hazen; President Rogers**

NOES: 0

ABSTAIN:

ABSENT:

Motion Passed 5-0

LEGAL COUNSEL COMMENTS & REPORTS

- Jeff Scott, Legal Counsel gave a legal report on the hospital lease.

DIRECTORS' COMMENTS & REPORTS

None

DRMC GOVERNING BOARD DIRECTORS' REPORT – President Rogers and Director Zendle

None

INFORMATIONAL ITEMS

1. CV Link Project Update, Tom Kirk, Executive Director, CVAG
 - Tom Kirk, Executive Director, CVAG, provided an overview and an update on the CV Link Project.
 - Mr. Kirk outlined that \$82M has been committed to the project to date for the first 30-40 miles.
 1. CV Link Project MOU

ADJOURNMENT TO OPEN SESSION

1. REPORT INVOLVING TRADE SECRETS pursuant to Health & Safety Code 32106 – Discussion concerning proposed new services and facilities. Estimated date of public disclosure: December 2017.
 - In closed session, the Board discussed the potential for new services and facilities in accordance with Health and Safety Code 32106 and took no action.

RECONVENE TO CLOSED SESSION OF THE DESERT HEALTHCARE DISTRICT BOARD OF DIRECTORS

REPORT AFTER CLOSED SESSION

ADJOURNMENT

The meeting adjourned at 3:38 p.m.

ATTEST: _____

Kay Hazen, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk to the Board