

**DESERT HEALTHCARE DISTRICT  
PROGRAM COMMITTEE  
MEETING MINUTES  
April 11, 2017**

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Attendance:

Members

Vice-President Kay Hazen–Chairman  
Director Jennifer Wortham

Staff

Herb Schultz, Chief Executive Officer  
Chris Christensen, CFO/COO  
Donna Craig, Chief Grants Officer  
Alejandro Espinoza, Director of Projects, Programs & Analytics  
Mary Pannoni, Accounting/Admin Support  
Andrea S. Hayles, Clerk to the Board

Committee Members

Bev Greer, CEO, Neuro Vitality Center  
Linda Shestock, Community Member

Absent Committee Members

Allen Howe, Community Member  
Linda Levinson, Community Leader  
Milt Levinson, Community Member  
Kim McNulty, CVEP  
Ronald Willison, Community Member

Guests

Robert Fey, Board President, Neuro Vitality Center  
Maria Elena Geyer, President, Gilda’s Club Desert Cities

**CALL TO ORDER**

The meeting was called to order at 12:06 pm by Chairman Hazen.

**APPROVAL OF AGENDA**

No committee members requested additions or corrections to the agenda.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

February 14, 2017

March 14, 2017 – meeting canceled

**A Motion was made by Community Member Shestock and seconded by Chairman Hazen to approve the minutes of February 14, 2017. Motion passed unanimously.**

## **GRANTS**

- a. Outstanding Grants & Grant Payment Schedule - Informational Only
  - Chairman Hazen requested a comprehensive list of open, closed, and pending grants at the next scheduled meeting for review and discussion.
  - Chairman Hazen asked staff to review and close out grants that are no longer open including grants which the District continues to carry balances.
  
- b. Pipeline FYE June 30, 2017 – Discussion
  - Chairman Hazen presented the Pipeline - FYE June 30, 2017, report detailing the current proposal developments.
  - Chairman Hazen requested a Board agenda item, discussion and potential consideration for allocation of funding to mount similar programs and services to those currently available in the East Valley for persons experiencing homelessness.
  - Director Wortham suggests convening a community meeting, provide a financial contribution, and request funding from philanthropist for matching funds that would support programs in the East Valley such as mental health and services for persons experiencing homelessness.
  - Director Wortham also suggests a gala for potential funding opportunities.
  - Committee members requested a Board agenda item to further discuss and encourage action by other agencies in support of a homelessness initiative and financial support and sponsorship of the East Valley expansion.
  
- c. Progress reports – Informational Only:
  1. Grant #852 Desert AIDS Project (GTCV) – 4<sup>th</sup> report
    - Director Hazen asked whether staff had been consulted and reviewed changes to the approved grant budget for employee position reorganization and whether there has been an evaluation of the results of the modifications that were made.
  2. Grant #866 LGBT Center – 3<sup>rd</sup> report
  3. Grant #874 UCPIE – 3<sup>rd</sup> report
  4. Grant #875 Desert AIDS Project (The Dock) – 3<sup>rd</sup> report
    - Program Committee inquired regarding the width and breadth of DAP outreach to diverse audiences and communities and asked staff to provide an update at the next meeting.
  5. Grant #894 Act For MS – 2<sup>nd</sup> report
    - Community Member Bev Greer recused herself from the Act for MS grant and exited the room.
  6. Grant #899 Pegasus Riding Academy – 2<sup>nd</sup> report

7. Grant #909 Desert Cancer Fdn. – 1<sup>st</sup> report
  8. Grant #910 FIND Food Bank (From Hunger to Health) – 2<sup>nd</sup> report
  9. Grant #911 Well In The Desert – 1<sup>st</sup> report
  10. Grant #913 Neuro Vitality Center – 1<sup>st</sup> report
    - Robert Fey, Board President, Neuro Vitality Center, provided an overview of the Neuro Vitality Center progress report.
    - Committee members noted significant delays in anticipated progress on the organization’s sustainability plan, asking staff to monitor and maintain
    - feedback.
- d. Pending requests for consideration – Action Item
1. Grant #929 Gilda’s Club Desert Cities: HeLP – Healthy Living Program - \$142,000
    - Maria Elena Geyer, President, Gilda’s Club Desert Cities, presented an overview of Gilda’s Club Desert Cities and the Healthy Living Program (HeLP).
    - There was a lengthy discussion concerning the existing versus the new program personnel.
    - Herb Schultz, CEO, recommends new positions for the program if the current staff is overexerted.
    - Director Hazen suggested that Ms. Geyer carefully considers whether there is organizational capacity to implement and sustain the proposed new program and work with staff before board consideration to evaluate sustainability.

**A Motion was made by Director Wortham and seconded by Community Member Shestock to approve Grant #929 – Gilda’s Club Desert Cities: Healthy Living Program (HeLP) on the condition that Gilda’s Club discusses with the Chief Grants Officer the proposed personnel changes and costs to the budget before presenting to the Board. Motion passed unanimously.**

**CEO REPORT**

1. Strategic Planning Process
  - a. Update on two-day Strategic Planning Session held on March 23-24, 2017
    - Herb Schultz, CEO, provided an update on the two-day Strategic Planning Sessions and thanked all that could attend.
  - b. The ongoing process
2. Town Hall
  - a. April 11, 2017, Town Hall on Desert Healthcare District Expansion – Co-Hosted by Assemblymember Eduardo Garcia and Desert Healthcare District/Foundation

**COMMITTEE MEMBERS COMMENTS**

**STAFF COMMENTS**

**ADJOURNMENT**

The meeting was adjourned at 1:28 pm.