

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
March 14, 2017**

Meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District was held in the Desert Healthcare District Conference Room, 2nd Floor, Palm Springs, CA

Attendance:

Members

Mark Matthews, Chairman/Treasurer
Director Les Zendle

Absent

Richard Cagen, Community Member
Arthur Shorr, Community Member

Staff

Herb Schultz, CEO
Chris Christensen, CFO/COO
Donna Craig
Mary Pannoni, Accounting/Admin Support
Andrea S. Hayles, Clerk to the Board

Community Members

Joseph Wild, Community Member

CALL TO ORDER

The meeting was called to order at 3:02 p.m. by Director Zendle.

Director Zendle provided an opportunity for committee members and staff to make a short introduction.

APPROVAL OF AGENDA

Director Zendle asked for an approval of the agenda.

It was moved and seconded (Chairman Matthews, Community Member Wild) to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Submitted for approval:

1. Minutes – February 14, 2017

It was moved and seconded (Chairman Matthews, Member Wild) to approve the minutes of February 14, 2017. Motion passed unanimously.

CHIEF OPERATING OFFICER'S REPORT

Chris Christensen, COO/CFO provided an overview of the COO Report and the LPMP rental status. Community Member Wild suggested implementing practices to protect the District from losing revenue due to contracts loss or reduction with the LPMP lease.

FINANCIAL REPORTS

1. Financial Statements – The District's and LPMP Financial Statements for February 2017 were reviewed.
2. Accounts Receivable Aging Summary – The accounts receivable detail was reviewed.
3. Deposits – District – The District's February 2017 deposit detail was reviewed.
4. Property Tax Receipts – The property tax receipts were reviewed.
5. Deposits – LPMP – The LPMP's February 2017 deposit detail was reviewed.
6. DHCD Check Register – The February 2017 check register for the District was reviewed.
7. Credit Card – The February 2017 credit card expenditures were reviewed.
8. LPMP Check Register – The February 2017 check register for the LPMP was reviewed.
9. RPP Update – The RPP update was reviewed.
10. Grant Payment Schedule - The grant payment schedule was reviewed.

It was moved and seconded (Chairman Matthews, member Wild) to approve the February 2017 District Finance Reports Items 1-10. Motion passed unanimously.

OTHER MATTERS

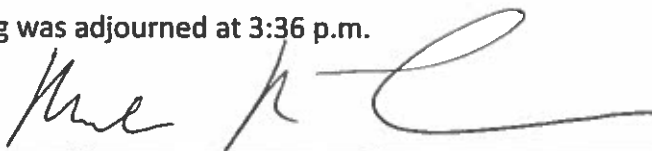
1. CEO Report: Discussion & input on Proposed Strategic Planning Process, Timeline, and Vision

Herb Schultz, CEO provided an overview of the draft mission, vision, and strategies with the proposed planning process timeline. Continued inquiry and input from the public are being pursued throughout the planning process.

ADJOURNMENT

The meeting was adjourned at 3:36 p.m.

ATTEST:



Mark Matthews, Chairman Finance and Administration Committee/Treasurer
Desert Healthcare District Board of Directors

