

**DESERT HEALTHCARE FOUNDATION
BOARD MEETING
Board of Directors
April 25, 2017
4:00 p.m.**

Or As Soon After The Adjournment of the Desert Healthcare District Board Meeting

Jerry Stergios Building, 2nd floor
Arthur H. "Red" Motley Boardroom
1140 N. Indian Canyon Drive, Palm Springs, California 92262
This meeting is handicapped-accessible

Page(s)	AGENDA	Item Type
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Any item on the agenda may result in Board Action

- | | | |
|------|---|--------|
| | <p>A. CALL TO ORDER – President Rogers
 Roll Call
 _____ Director Zendle _____ Director Wortham
 _____ Director Matthews
 _____ Vice-President Hazen _____ President Rogers</p> | |
| 1-2 | <p>B. APPROVAL OF AGENDA</p> | Action |
| | <p>C. PUBLIC COMMENT
 At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</p> | |
| | <p>D. CONSENT AGENDA
 All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</p> | |
| 3-5 | <p>1. BOARD MINUTES
 a. Meeting Minutes of March 28, 2017</p> | Action |
| | <p>2. Consideration for Approval of the Foundation March 2017 Financial Statements</p> | Action |
| 6-13 | <p>F&A Committee approved April 18, 2017</p> | |

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Page(s)	AGENDA	Item Type
14-15	E. FINANCE & ADMINISTRATION COMMITTEE Draft Minutes of the April 18, 2017 F&A Committee Meeting	Information
16-17	F. OLD BUSINESS 1. Update on CVHIP	Information
	G. NEW BUSINESS	
	H. LEGAL COUNSEL COMMENTS & REPORTS	Information
	I. DIRECTOR'S COMMENTS & REPORTS	Information
	J. CEO Report	Information
	K. ADJOURNMENT	

**DESERT HEALTHCARE FOUNDATION
BOARD OF DIRECTORS
MEETING MINUTES
March 28, 2017**

A Meeting of the Board of Directors of the Desert Healthcare District was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA.

Attendance

Members

Carole Rogers, RN – President
Mark Matthews – Treasurer
Jennifer Wortham, Dr.PH - Director
Les Zendle, MD – Director

Absent

Kay Hazen – Vice-President/Secretary

Staff

Herb K. Schultz, CEO
Chris Christensen, COO/CFO
Donna Craig, Chief Grants Officer
Alejandro Espinoza, Director of Programs, Projects and Analytics
Andrea S. Hayles, Clerk to the Board

Legal Counsel

Jeff Scott

Guests

Rich Ramhoff, Director of Marketing, DRMC
Michelle Finney, Interim CEO, DRMC

CALL TO ORDER

The meeting was called to order at 5:12 pm by President Rogers.

APPROVAL OF AGENDA

President Rogers asked for a motion to approve the agenda.

#17-06 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the agenda.

Motion passed unanimously.

Roll Call Vote:

**AYES 4 Director Zendle; Director Wortham; Director Matthews;
President Rogers**

NOES: 0

ABSTAIN:

ABSENT: 1 Vice-President Hazen

Motion Passed 4-0

PUBLIC COMMENT

None

CONSENT AGENDA

Submitted for approval:

a. Board Minutes

Meeting Minutes of February 28, 2017

b. Consideration of approval Foundation February 2017 Financial Statements

- F&A Committee approved March 14, 2017

#17-07 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to Approve the Consent Agenda.

Roll Call Vote:

AYES **4 Director Zendle; Director Matthews; Director Wortham; President Rogers**

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

Motion Passed 4-0

FINANCE & ADMINISTRATION COMMITTEE

1. Draft minutes of the March 14, 2017 meeting

#17-08 MOTION WAS MADE by Director Matthews and seconded by Director Wortham to Approve the March 14, 2017 Draft Minutes.

Roll Call Vote:

AYES **4 Director Zendle; Director Matthews; Director Wortham; President Rogers**

NOES: **0**

ABSTAIN:

ABSENT: **1 Vice-President Hazen**

Motion Passed 4-0

OLD BUSINESS

1. Update on CVHIP

- Alejandro Espinoza, Director of Programs, Projects and Analytics, provided an overview of the Summaries of Activities on CVHIP.
- Director Matthews suggests survey questions to determine the service needs based on the Summary that Mr. Espinoza detailed.

NEW BUSINESS

1. None

LEGAL COUNSEL COMMENTS & REPORTS

No report was given.

DIRECTOR'S COMMENTS & REPORTS

There were no comments or reports.

CEO REPORT

No report was given.

ADJOURNMENT

The meeting was adjourned at 5:26 p.m.

ATTEST: _____

Carole Rogers, President
Desert Healthcare Foundation Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DRAFT

DESERT HEALTHCARE FOUNDATION					
MARCH 2017 FINANCIAL STATEMENTS					
INDEX					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					

DESERT HEALTHCARE FOUNDATION				
BALANCE SHEET 03/31/17				
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES				
	T/B	GENERAL Fund	Restricted Funds	Trusts
ASSETS				
146 - Checking Pacific Premier 6718	232,437	232,437		
149 - Money Market Pacific Premier Bank	1,932	1,932		
150 - Petty Cash	200	200		
Total 100 - CASH - UNRESTRICTED	234,569	234,569	-	-
Accounts Receivable				
324 - RSS Jr. Receivable	5,669	5,669		
Total Accounts Receivable	5,669	5,669	-	-
477 - Invt-Morgan Stanley				
477.2 - Unrealized Gain	10,279	10,279		
477 - Invt-Morgan Stanley	1,679,337	1,679,337		
Total 477 - Invt-Morgan Stanley	1,689,616	1,689,616	-	-
8441 486 1 - Merrill Lynch Unrealized Gain	149,704		149,704	
486 - Merrill Lynch	561,448		561,448	
Total 486 - Merrill Lynch	711,152	-	711,152	
515 - Contrib RCVB-Pressler CRT	60,666			60,666
530 - Contrib RCVB-Guerts CRT	143,509			143,509
550 - Assets in CRT - R Waite	78,578			78,578
601 - Prepaid payables	1,838	1,838		
Total Current Assets	2,925,595	1,931,692	711,152	282,751
TOTAL ASSETS	2,925,595	1,931,692	711,152	282,751
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
1000 - Accounts Payable	1,579	1,579		
1052 - Account Payable - DHCD - Alloc Expenses	54,215	54,215		
2180 - Accrued Accounts Payable	467	467		
2190 - Grants Payable - Current Portion	430,478		430,478	
Total Current Liabilities	486,740	56,261	430,478	-
2186 - Grant Payable - Long Term	200,000		200,000	
Total Liabilities	686,740	56,261	630,478	-
Equity				
3900 - Retained Earnings	2,107,170	1,743,745	80,674	282,751
Net Income	131,685	131,685		
Total Equity	2,238,855	1,875,431	80,674	282,751
TOTAL LIABILITIES & EQUITY	2,925,595	1,931,692	711,152	282,751

Desert Healthcare Foundation
Profit & Loss Budget vs. Actual
July 2016 through March 2017

	MONTH			TOTAL		
	Mar 17	Budget	\$ Over Budget	Jul '16 - Mar 17	Budget	\$ Over Budget
Income						
4000 · Gifts and Contributions	4,980	0	4,980	4,980	5,000	(20)
4007 · Grant Income - RSS Jr	4,133		4,133	8,843		8,843
4116 · Bequests - Frederick Lowe	295	8,333	(8,038)	58,906	74,997	(16,091)
4130 · Misc. Income	0	83	(83)	55,000	747	54,253
8015 · Investment Interest Income	6,481	5,000	1,481	42,605	45,000	(2,395)
8040 · Restr. Unrealized (Gain/Loss)	(11,773)	4,167	(15,940)	12,556	37,503	(24,947)
Total Income	4,117	17,583	(13,466)	182,893	163,247	19,646
Expense						
5001 · Accounting Services Expense	613	610	3	5,517	5,490	27
5035 · Dues & Memberships Expense	0	100	(100)	19	900	(881)
5055 · Insurance Expense	0		0	136	0	136
5057 · Investment Fees Expense	1,110	2,900	(1,790)	14,511	14,100	411
5065 · Legal Costs Ongoing Expense	0	83	(83)	894	747	147
5101 · DHCD-Exp Alloc Wages & benefits	2,127	2,127	0	19,143	19,143	0
5110 · Other Expenses	0	21	(21)	84	189	(105)
5115 · Postage & Shipping Expense	0	8	(8)	0	72	(72)
5120 · Professional Fees Expense	0	250	(250)	0	750	
5210 · RSS Jr - Expense Clearing Acct	(874)		(874)	(2,228)		(750)
8052 · Grant Expense - Collective/Mini	0	1,250	(1,250)	(9,708)	11,250	(20,958)
8053 · Grant Expense - RSS Jr	4,133			8,843		
Total Expense Before Social Services Fund	7,110	7,349	(239)	37,212	52,641	(15,429)
5054 · Social Services Fund	0	4,167	(4,167)	14,000	37,503	(23,503)
Net Income	(2,993)	6,067	(9,060)	131,685	73,103	58,582

Desert Healthcare Foundation
Balance Sheet
As of March 31, 2017

		Mar 31, 17
ASSETS		
Current Assets		
Checking/Savings		
100 · CASH		
	146 · Checking - Pacific Premier 6718	232,437
	149 · Money Market - Pacific Premier	1,932
	150 · Petty Cash	200
	Total Checking/Savings	234,569
	Accounts Receivable	5,669
Other Current Assets		
476-486 · INVESTMENTS		
	477 · Morgan Stanley-Investments	
	477.2 · Unrealized Gain/(Loss)	10,279
	477 · Morgan Stanley-Investments - Other	1,679,337
	Total 477 · Morgan Stanley-Investments	1,689,616
	486 · Merrill Lynch	
	486.1 · Merrill Lynch Unrealized Gain	149,704
	486 · Merrill Lynch - Other	561,448
	Total 486 · Merrill Lynch	711,152
	Total 476-486 · INVESTMENTS	2,400,769
	500 · CONTRIBUTIONS -RCVB -CRTS	
	515 · Contrib RCVB-Pressler CRT	60,666
	530 · Contrib RCVB-Guerts CRT	143,509
	Total 500 · CONTRIBUTIONS -RCVB -CRTS	204,175
	540 · ASSETS IN CRT	
	550 · Assets in CRT -R Waite	78,576
	Total 540 · ASSETS IN CRT	78,576
	601 · Prepaid Payables	1,838
	Total Other Current Assets	2,685,358
	Total Current Assets	2,925,595
Other Assets		
	460 · Investments - Point Center Fin	
	461 · Reserve - Point Center - Loan	(25,015)
	460 · Investments - Point Center Fin - Other	25,015
	Total Other Assets	-
	TOTAL ASSETS	2,925,595

Desert Healthcare Foundation
Balance Sheet
As of March 31, 2017

		Mar 31, 17
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
	1000 · Accounts Payable	1,579
	1052 · Account payable-DHCD Exp Alloc	54,215
	Total Accounts Payable	55,794
Other Current Liabilities		
	2180 · Accrued Accounts Payable	467
	2190 · Current - Grants payable	430,478
	Total Other Current Liabilities	430,946
	Total Current Liabilities	486,740
Long Term Liabilities		
	2186 · Grants payable	200,000
	Total Liabilities	686,740
Equity		
	3900 · Retained Earnings	2,107,170
	Net Income	131,685
	Total Equity	2,238,856
	TOTAL LIABILITIES & EQUITY	2,925,595

Desert Healthcare Foundation
Deposit Detail
 March 2017

Type	Date	Name	Amount
Deposit	03/31/2017		5,291
		Warner Music Group Services	(295)
		State of Calif	(16)
		Saint Paul Foundation	(4,980)
TOTAL			(5,291)

Desert Healthcare Foundation
Check Register
As of March 31, 2017

Type	Date	Num	Name	Amount
100 - CASH				
146 - Checking - Pacific Premier 6718				
Bill Pmt -Check	03/07/2017	10714	Alejandro Espinoza	(1,229)
Bill Pmt -Check	03/07/2017	10715	Boys & Girls Club of Palm Springs	(1,047)
Bill Pmt -Check	03/07/2017	10716	Future Sports Products International, Inc	(1,487)
Bill Pmt -Check	03/07/2017	10717	Ronald A Stewart	(810)
Bill Pmt -Check	03/07/2017	10718	TOP Shop	(2,741)
Bill Pmt -Check	03/17/2017	10719	Mary Pannoni	(153)
Bill Pmt -Check	03/28/2017	10720	Boys & Girls Club of Coachella Valley	(930)
Bill Pmt -Check	03/28/2017	10721	Coachella Valley Economic Partnership	(300)
Bill Pmt -Check	03/28/2017	10722	Deiter Crawford. - VOID	-
Bill Pmt -Check	03/28/2017	10723	Desert Recreation District	(12,369)
Bill Pmt -Check	03/28/2017	10724	Ron Oden - VOID	-
Bill Pmt -Check	03/28/2017	10725	Deiter Crawford.	(412)
Bill Pmt -Check	03/28/2017	10726	Ron Oden	(411)
TOTAL				(21,889)

DESERT HEALTHCARE FOUNDATION
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE - EXCLUDING ACA GRANTS

As of 03/31/17

TWELVE MONTHS ENDED JUNE 30, 2017

A/C 2190 and A/C 2186-Long term		6/30/2016 Open	New Grants Current Yr 2016-2017	Total Paid July-June	3/31/2017 Open	
Grant ID Nos.	Name	BALANCE	2016-2017	July-June	BALANCE	
BOD -5/22/2012 (#729)	Alliance for a Healthier Generation	\$ 82,987		\$ -	\$ 82,987	School Prog
6/25/2013	Mayor's Check recorded	\$ 15,768		\$ -	\$ 15,768	N. Palm Spgs
BOD - 11/21/13	California Health Portal 2014 and 2015 - \$200K	\$ 98,016		\$ 11,910	\$ 86,106	HP
DHCD BOD 1/28/14	DHCD BOD - approved \$50K for Collective fund	\$ 27,757		\$ -	\$ 27,757	Shared Facility
Restricted Donation	Cal Endowment - \$130K for collective fund	\$ 10,000		\$ -	\$ 10,000	Shared Facility
	Mayor's Check recorded - \$100K HP	\$ 100,000		\$ -	\$ 100,000	100 HP
BOD 4/15/14	Challenge Grant #829 \$310K Record match only	\$ 77,047		\$ 77,047	\$ -	B&G Stabilization
Matching Grants #829	RAP \$150K, B&G Club	\$ 77,953		\$ 68,245	\$ 9,708	B&G Stabilization
	Unexpended funds - Grant 829(900) - Nov 2016				\$ (9,708)	
2015-BOD-2-24-15	Mayor's Race Grant - Foundation funded match - \$100K RSS	\$ 57,578		\$ 57,578	\$ 0	Swim
5/8/15 - Mayor's Race	Mayor's Check recorded - \$100K RSS	\$ 100,000		\$ 44,195	\$ 55,805	100 Swim
	Mayor's Check recorded - \$100K HP	\$ 100,000		\$ -	\$ 100,000	100 HP
3/17/16 - Mayor's Race	Mayor's Check recorded - \$100K RSS	\$ 100,000		\$ -	\$ 100,000	Swim
BOD - 9/27/16 (#918)	Desert Highland Gateway Community Health & Wellness	\$ 110,000		\$ 57,945	\$ 52,055	DHG
TOTAL GRANTS		\$ 957,106	\$ -	\$ 316,920	\$ 630,478	
Summary: As of 03/31/17		\$ 519,290				
Alliance - School Program	\$ 82,987	\$ 327,816		A/C 2190	\$ 430,478	
Health Portal:	\$ 286,106	\$ 847,106		A/C 2186	\$ 200,000	
Swim	\$ 155,805	\$ 110,000		Total	\$ 630,478	
Boys and Girls Club Stabilization	\$ -			Diff	\$ (0)	
Shared facility use:						
Cal Endow and School Dist	\$ 37,757					
North Palm Springs	\$ 15,768					
DHG	\$ 52,055					
Total	\$ 630,478					
Amts available/remaining for Grant/Programs - FY 2016-17:			FY17 Grant Budget			
Amount budgeted 2016-2017		\$ 215,000		\$ 15,000		
Amount granted through March 31, 2017:		\$ -		\$ 154,094		
Mini Grants:		\$ -		\$ 100,000		
Net adj - Grants not used: 900		\$ (9,708)		\$ 100,000		
Balance available for Grants/Programs		\$ 205,292		\$ 369,094		

**DESERT HEALTHCARE FOUNDATION
FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE
MEETING MINUTES
April 18, 2017**

A Meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare Foundation was held in the Desert Healthcare District Conference Room, 2nd Floor, Palm Springs, CA

Attendance:

Members

Mark Matthews, Chairman/Treasurer
Director Les Zendle

Absent

Sid Rubenstein, Community Member

Staff

Herb Schultz, CEO
Chris Christensen, CFO/COO
Donna Craig, CGO
Mary Pannoni, Accounting/Admin Support
Andrea S. Hayles, Clerk to the Board

Community Members

Joseph Wild, Community Member
Richard Cagen, Community Member
Arthur Shorr, Community Member

CALL TO ORDER

The meeting was called to order at 2:53 p.m. by Director Matthews.

APPROVAL OF AGENDA

It was moved and seconded (Member Cagen, Member Wild) to approve the agenda.
Motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Submitted for approval:

1. Minutes – March 14, 2017

It was moved and seconded (Member Wild, Chairman Matthews) to approve the minutes of March 14, 2017. Motion passed unanimously.

Member Cagen abstained from the March 14, 2107 Minutes approval.

FINANCIAL REPORTS

1. Financial Statements
 - The March 2017 financial statements were reviewed.
2. Asset Allocations Schedule
 - The asset allocation schedule was reviewed.
3. Deposits
 - The March 2017 deposit detail was reviewed.
4. Check Register
 - The March 2017 check register was reviewed.
5. General Grants Schedule
 - The general grants schedule was reviewed.

It was moved and seconded (Member Wild, Chairman Matthews) to approve the March 2017 Foundation Finance Reports and forward to the Board for approval.

OTHER MATTERS

1. CEO Report
Herb Schultz, CEO provided a brief overview of the CEO report.

ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

ATTEST: _____
Mark Matthews, Chairman Finance and Administration Committee/Treasurer
Desert Healthcare District Board of Directors



Summary of Activity January 15, 2017 to April 15, 2017

Active Users: 699

Programs viewed: 547

Top Five (5) Search Terms *

1. Housing (460)
2. Counseling (224)
3. Mental Health (90)
4. Transportation (77)
5. Food (71)

Top Five (5) Binders *

1. Homeless (783)
2. Seniors (659)
3. Mental Health (526)
4. Food Assistance (481)
5. Disabled (450)

Top five (5) viewed programs*

1. Taxi Voucher Program (50)
2. Trails (50)
3. Counseling – Jewish Family Services (38)
4. Women’s Shelter (32)
5. Veterans Easy Access Program (27)



Referrals: 19

(26% clicked to email agency - 74% clicked to print info)

Top Three (3) Referred Programs*

1. Counseling Services – Jewish Family Service of the Desert (9)
2. Emergency Shelter and Transitional Housing (9)
3. New Life (4)
3. Transitional Housing (4)
3. Full Service Partnership and adult program (4)
3. Outpatient Treatment (4)
3. Emergency Shelter (4)
3. Counseling Services (4)

* These figures are running totals up to April 15, 2017.