

**DESERT HEALTHCARE DISTRICT**  
**Finance, Administration, Real Estate and Legal Committee Meeting**  
**February 14, 2017**

**A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District will be held at 3:00 PM, Tuesday, February 14, 2017, in the conference room on the 2<sup>nd</sup> floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.**

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**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than five minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

**IV. APPROVAL OF MINUTES**

1. Minutes – Meeting October 11, 2016 – Pg 2-4

**V. CHIEF OPERATING OFFICER'S REPORT – Pg 5**

1. LPMP Leasing Update – Pg 6

**VI. FINANCE REPORTS**

1. District and LPMP Financial Statements – Pg 7-17
2. Accounts Receivable Aging Summary – Pg 18
3. District - Deposits – Pg 19-20
4. District - Property tax receipts – Pg 21
5. LPMP – Deposits – Pg 22-23
6. District – Check Register – Pg 24-25
7. Credit Card – Detail of expenditures – Pg 26
8. LPMP – Check Register – Pg 27
9. Retirement Protection Plan Update – Pg 28
10. Grant Payment Schedule - Pg 29

**VII. OTHER MATTERS**

1. CEO Report: Discussion and input on Proposed Strategic Planning Process, Timeline, and Vision – Discussion – Pg 30-31
2. Request to Amend Professional Services Policy – Action – Pg 32-35
3. LPMP Lease Assignment – West Pacific Medical Laboratory – Action – Pg 36-38
4. LPMP Lease Extension – Quest Diagnostics – Action – Pg 39-46
5. LPMP Lease Extension, Assignment & Sublease – Milauskas Eye Institute – Action – Pg 47-64
6. Special Assistant to the CEO/Board Relations Officer Job Description & Salary Range – Action – Pg 65-68
7. Tablets and Smart phones for Directors – Action – Pg 69

**VIII. ADJOURNMENT**